

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Meeting of the Planning and Development Committee held in the Council Chamber at the Town Hall, Southwold, at 7pm on Tuesday 10<sup>th</sup> October 2017**

PRESENT: Councillor I Bradbury  
          “          J Jeans  
          “          D Palmer  
          “          W Windell

Also present the Town Clerk and 1 member of the public.

### BUSINESS

1. **Apologies:** Apologies were received from Cllr Tucker.
2. **Declarations of interest:**
  - a) *To receive any declarations of Personal Interest regarding the agenda.*  
There were no declarations of Personal Interest.
  - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*  
There were no Declarations of Pecuniary Interest.
  - c) *To receive any request for dispensations regarding the agenda.*  
There were no requests for dispensation.
  - d) *To receive details of any lobbying to members.*  
Nil.
3. **To receive comments from Southwold electors on matters on the agenda (each elector will be allowed a maximum of 3 minutes).**  
Mr Gellatly, the applicant for 4 Wymering Road spoke in favour of his application and provided some technical updates for members.  
  
*Public session closed.*
4. **Minutes-** To confirm the minutes of the meeting held on 19<sup>th</sup> September 2017. **It was RESOLVED by all to approve the Minutes of 19<sup>th</sup> September 2017.**
5. **Planning Matters:**
  - (a) To determine the Town Council response to the following applications:
    - (i) *DC/17/3088/FUL – Construction of a single storey front extension, single and two storey extension to rear, replacement of existing window with double doors and Juliet balcony, demolition of existing single garage and construction of new at rear of dwelling, 39A Marlborough Road, for Christine Wadhams.*  
It was noted that the proposed paths are to be in resin which is impermeable and it was suggested that these be replaced with a form of permeable surfacing. It was also noted that the request for cladding does not provide an improvement to the design and that brick would be preferred. Concern was expressed about the configuration of the drive with assurance being required that soft landscaping can be retained at the front of the property which is more in keeping with the street scene. See also the response provided to WDC on the previous application for this property.

It was agreed by all to respond to WDC as per the comments above and as per the comments in the previous application.

*(ii) DC/17/3924/FUL & DC/17/3925/LBC – Listed Building Consent – Construction of a rear extension & internal alterations to form two bedroom apartment over retail premises, Holmwood, 8 Queen Street, for Mr J Briggs.*

It was agreed by all to recommend to WDC that this application be supported.

*(iii) DC/17/3991/FUL – Replace single storey garden room to rear, 2 Marlborough Road, for Mr & Mrs D Moxon.*

It was agreed by all to recommend to WDC that this application be supported.

*(iv) DC/17/3718/FUL – Replacement second floor flat and roof with alterations to appearance of side window, 6 Victoria Street, for Mr & Mrs Jackson.*

It was agreed by all to recommend to WDC that this application be supported.

*(v) DC/17/4133/FUL & DC/17/4038/LBC – Listed Building Consent – Replacement windows and front door, 7 North Green, for Mr P Dudfield.*

It was agreed by all to recommend to WDC that this application be supported.

*(vi) DC/17/4130/TCA – Rear garden – 1 x young silver birch fell to ground level close to fence & leaning. Warned about future damage to neighbours property, Lower Flat, Lorne House, 2 High Street, for Mr J Gilbert.*

Noted.

*(vii) DC/17/4081/VOC – Variation of Condition No. 2 of DC/09/0060/FUL – Construction of new garage with studio over, single storey rear extensions, loft conversion with rooflights, new boundary walls and restoration of original windows to front elevation – Variation to design of rear extension (Revised plans ref 171900,01,02,03), 4 Wymering Road, for Mr & Mrs Gellatly.*

It was agreed by all to recommend to WDC that this application be supported.

*(viii) DC/17/4082/ADI – Illuminated Advertisement Consent – Repainting of shop in light grey with slate grey frontage. ‘Slate’ logo on existing signage area above front door. Large ‘S’ logo advertising cheese & provisions on side elevation. Trough lighting over, 6 Victoria Street, for Mr R Jackson.*

Members had no objection to the front or side logos.

With regards to lighting, illuminated signs have always been discouraged in the High Street and surrounding area. The High Street is mixed use of residential and retail and it is considered that there is already ample street lighting to provide ambient light to these areas. Any individual lighting on this property will have an adverse impact on the amenity of neighbours.

Members therefore would recommend that WDC consider permitting the painting of the logos but refuse any lighting on the outside of this property for the reasons expressed.

(b) To receive decisions from WDC on previous planning applications:

*See attached list – Noted.*

(c) To receive planning correspondence and other matters for attention

- i. Suffolk Preservation Society Training event in Southwold – 21<sup>st</sup> Nov – noted.
- ii. Meeting with WDC planning officers – Members appreciated the opportunity to meet the new Planning Officer and the Design & Conservation Officer.
- iii. To consider WDC Planning Cttee agenda items of relevance – nil.

6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

The Chairman advised that the lease for Surfworld is due to expire at the end of the year and that their temporary planning permission has expired. It was noted that Surfworld have been advised that they would need to put in a formal planning application prior to any lease renewal from WDC.

7. **Date of next Planning and Development Committee Meeting:**

Tuesday 24<sup>th</sup> October 2017 at 6pm or Tuesday 31<sup>st</sup> October 2017 at 7pm at the Town Hall.

There being no further business the meeting closed at 8.10pm.

Chair .....

Date .....