

Leisure and Environment Committee Meeting

DATE & TIME	Monday 20th February 2017 at 3pm
PLACE	TOWN HALL
CHAIR	Cllr Allen
PRESENT	Cllrs; Allen, Betts, Doy, Ladd, Rowan Robinson, and the Town Clerk. Also, Nicky Rowbottom (NR) and Richard Woolnough (RW) from Halesworth Millennium Trust.
APOLOGIES	Cllr Windell

Item	Subject	Comments	Action
1	Apologies	Cllr Windell	
2	Declarations of Interest	Cllr Rowan Robinson declared a personal interest in matters relating to the Golf Club.	
3	Minutes	The Minutes of the meeting of 23rd January 2017 were approved.	
4	Standing Orders-public section.	There were no members of the public present.	

		<p>in this respect and this could ease the administration required. GB to asked to quote for the works required on the culverts.</p> <ul style="list-style-type: none"> • Information Boards – It is envisaged that one will be placed at the area by the back of the Harbour Inn and one by the gate to the Common. July deadline. HDC are doing artwork for the boards and this will be circulated once full draft is available. Carlton Marshes Boards to be considered for ideas. • WW1 Memorial Garden / Centenary Field – As per Council meeting Jan 2017 the area by East Green will be requested as a Centenary Green. Railings to be costed for around the green. • Plaque by Verdun Oak – Adnams reminded of their offer to clean/ repair. • Ferry Road Garden – plan awaited from Cllr Jeans so that costs can now be established for the remaining works. It was suggested that Notcutts or Wyevale Garden Centres may like to assist with plants. Town Clerk to write. • Shelters along prom – the repair works are being undertaken by Norse. Seats also need repair within the shelter. To be added to Norse works list. • Litter – Education campaign. Adnams have been approached for help with the campaign – contact is Emma Hibbert. Outcome awaited. • New PSPO's – signage and information. Walk along prom undertaken to ascertain areas for new/ revised signage. SARDOG have offered to purchase and maintain 2 new noticeboards which will include maps of the prom and beach and details of the restrictions. Carlton Marshes boards to be considered. • Norse preseason works – this being considered at Norse weekly meetings. <p>Thanks, were extended to Norse for the cleanliness of the streets over recent weeks – this would be because of the Higher-Level Service Agreement that the Town Council have in place with Norse.</p>	<p>LJB</p> <p>SA/MRR</p> <p>LJB</p> <p>LJB</p> <p>JJ/ LJB</p> <p>LJB</p> <p>LJB</p> <p>LJB</p> <p>LJB</p>
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6	Town Projects – Timelines and completion dates to be established for each project	<ul style="list-style-type: none"> • Fingerposts. Fingerpost design provided and agreed by all. Monies/ grants have been received to enable the purchase to go ahead. • Painting of railings – the probation service has the work scheduled for the beginning of March. • Cannons Gun Hill – <i>2 cannons to complete</i>. Norse to be advised once total funding available. • Town Pump – work to restore the pump to its original design is being costed. 	
7	Events	<ul style="list-style-type: none"> • Great British Spring Clean – 3 – 5th March 2017 • Commonwealth Day – 13th March 2017 • Spring Ball – 8th April • Arbor Day – 2017 – <i>Date in November to be decided</i>. • Women on Wheels – 2nd July 2017 Di Mayhew leading on this. • Gallopers – 21st July – 16th August – <i>Details of the items being brought were considered and agreed</i>. • Fred Olsen Cruise – 26th July 2017 – • Beacon – 11th November 2018 – ‘A Nations Tribute’ Beacons to be lit. 	
8	Play areas and Open space	<ul style="list-style-type: none"> • Klondyke Play area / Tibbys Green play area – the repairs have been ordered – Simon Walker of Norse is taking the lead on this. • New Outside Gym Equipment 	SW
9	Other matters to consider/ To progress	<ul style="list-style-type: none"> • Emergency Plan. – to be considered at the next meeting. • Re siting of bike racks. Further quotes to be obtained prior to the next cttee meeting. 	LJB
10	To receive L and E cttee Financial report to 31.12.16	Financial report received.	
11	Date of next meeting	Monday 13th March at 2pm	