

Leisure and Environment Committee

REP L/E 3.17

DATE & TIME	Thursday 20 th April 2017 at 3pm
PLACE	TOWN HALL
CHAIR	Cllr Allen
PRESENT	Cllrs Allen, Betts, Doy and Rowan Robinson. Also present the Town Clerk.
APOLOGIES	Cllr Ladd

AGENDA

Item	Subject	Comments	Action
1	Apologies	Apologies were received from Cllr Ladd.	
2	Declarations of Interest	Cllr Michael Rowan Robinson declared a personal interest in matters relating to the Golf Club.	
3	Minutes	The Minutes of the meeting of 20 th Feb have already been approved.	
4	Standing Orders- public section.	There were no members of the public present.	
5	Environmental matters – timelines and completion dates	<ul style="list-style-type: none"> <input type="checkbox"/> <i>Common/ Marshes Management Plan for open space - how to progress including Marshes drainage update and information boards update.</i> Cllr Allen will chase the quote for the culverts and sluices. The information boards are still on schedule to be installed by the end of July. <input type="checkbox"/> <i>WW1 Memorial Garden- East Green area</i> – it was agreed that any railings around the green would need to be set approximately 1 foot onto the grass to enable parked car doors to be opened. Cllr Ladd had provided a photo of how these railings used to look. Quote to be obtained for these railings. <input type="checkbox"/> <i>Plaque for Verdun Oak</i> – Adnams to be chased regarding the new plaque. <input type="checkbox"/> <i>Ferry Road Garden</i> – further materials have been provided by Norse for this project. Volunteers will undertake further works on this area. <input type="checkbox"/> <i>Litter – Education campaign</i> – response still awaited from Adnams. It was agreed that a second bin would be requested from Marks Fish & Chip Shop following receipt of an email from the WI who advise that rubbish in this area is still significant. <input type="checkbox"/> <i>New PSPO's – signage and information boards.</i> More signage and 	<p>SA</p> <p>LB</p> <p>LB</p> <p>LB</p>

		<p>information boards are still awaited. SARDOG are arranging the artwork and will forward this to Norse. Similar signs will be placed in enclosed play areas. It was RESOLVED by all that a sign, produced by SARDOG, will be erected in the Tibbys Green play area. Expenditure for the sign to come from the L & E capital asset budget.</p> <ul style="list-style-type: none"> <input type="checkbox"/> <i>A boards</i> - Mention was made that there are a number of A Boards and signs around the town advertising Richards Business in St Edmunds Road. No permission has been sought for these signs and a request will be made for them to be taken down. Mention was also made that there are signs advertising a plant sale at the end of North Road. Cllr MRR will advise the Town Clerk which property this relates to. A Board letter to be sent to all businesses reminding them of the requirements. <input type="checkbox"/> <i>Friends of seafront</i> – Mr K Waters has written on behalf of the beach hut owners to ask the Town Council to consider enabling such a group to work with the Town Council on cleaning around the seafront and around the beach huts. The L & E Committee members applauded this initiative and the Town Clerk was asked to liaise with Mr Waters. <input type="checkbox"/> <i>AONB</i> – Neil Lister is organizing a cleanup of the marsh area by volunteers to remove debris from the surrounding dykes. Thanks to be extended to Mr Lister for these works. 	<p>LB</p> <p>LB</p> <p>LB</p>
6	Town Projects – Timelines and completion dates to be established for each project	<ul style="list-style-type: none"> <input type="checkbox"/> <i>Fingerposts</i> - on order <input type="checkbox"/> <i>Painting of railings</i> - community payback is undertaking this work. The Committee asked that they be commended for their work to date which has been undertaken with diligence and care. The Town Clerk was advised that the railing is broken just past the Reading Room on the left-hand side. This to be advised to Norse. <input type="checkbox"/> <i>Cannons Gun Hill</i> – 2 cannons to complete. <input type="checkbox"/> <i>Town Pump - how to progress.</i> Cllr Allen advised that this project seems to have come to a dead end. As in previous years, it has not been possible to find any willing person to undertake the works required. 	LB
7	Events	<ul style="list-style-type: none"> <input type="checkbox"/> <i>Arbor Day – 2017 – Date in November to be decided.</i> It was suggested that the date of Friday 3rd November 2017 would be suitable for this event. It was suggested that trees be planted within Hospital Green and that the school be asked to allow the pupils to plant the trees. School to be invited. Once the date has been agreed with the school it will need to be advertised in the Organ and Gazette. <input type="checkbox"/> <i>Women on Wheels</i> – 2nd July 2017 Di Mayhew leading on this. <input type="checkbox"/> <i>Gallopers</i> – 21st July – 16th August <input type="checkbox"/> <i>Fred Olsen Cruise – 26th July 2017</i> – the WDC Economic Team are assisting on the promotion. Seasalt have made tentative enquiries 	LB

		<p>regarding the provision of bags for each passenger. PA system and speaker to be requested from the Sailing Club (check with Cllr Ladd who organized the PA for Christmas Lights).</p> <p><input type="checkbox"/> <i>Beacon</i> – 11th November 2018 – ‘A Nations Tribute’ Beacons to be lit.</p>	LB
8	Play areas and Open space	<p><input type="checkbox"/> <i>Klondyke Play area / Tibbys Green play area</i> – see above for details of signage to be erected in Tibbys Green.</p> <p><input type="checkbox"/> <i>New Outside Gym Equipment</i> – It was agreed that no further gym equipment is required at the present time.</p>	
9	Other matters to consider/ To progress	<p><input type="checkbox"/> <i>Emergency Plan</i> – it was suggested that this ought to be a matter for both Reydon Parish Council and Southwold Town Council to consider. Southwold & Reydon Society to also be asked whether they have any representatives who would be prepared to lead on this plan.</p> <p><input type="checkbox"/> <i>Re siting of Bike racks</i>. Quote to be obtained from Norse for the paving for Electricity Green and installation of cycle racks. WDC to be asked whether Section 106 monies could be used towards the costs.</p> <p><input type="checkbox"/> <i>UK Parliament week 13-19th Nov</i> – noted.</p>	LB
10	To receive L and E cttee Financial report to 31.03.2017	Financial report received and noted.	
11	Date of next meeting –	12 th June at 3pm subsequently amended to 5th June at 3pm	
Confidential Matters		See letter from WDC and Confidential Minutes.	

Delegated Decision

<p><input type="checkbox"/> PSPO - Dogs in play areas - It was RESOLVED by all that a sign, produced by SARDOG, will be erected in the Tibbys Green play area. Expenditure for the sign to come from the L & E capital asset budget.</p>
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