



NOTICE

You are Summoned to the Meeting of Southwold Town Council which will be held on Tuesday 26th September 2017 at 6.15pm in the Council Chamber at the Town Hall, Southwold.

Signed

H. J. Beard

Dated 19th September 2017

The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.

During each meeting, the council will adjourn for a period for public questions for a maximum of 10minutes. During this time, electors can put questions to the Chairman regarding matters on the agenda. An elector must not speak for more than 3 minutes. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion. (see full Protocol for Public Participation in Council Meetings)

Exclusion of Public and Press: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following;

To receive update on Station Rd project

To receive update on Police/Fire station site.

To consider WDC assets that Town Council would wish to request be divested to the Town Council – *see suggestions attached*

To receive the confidential minutes of the Landlords meeting REP 8.17 held on Monday 18th September 2017. *Recommendations include; marsh rents, rent reviews, leases.*

AGENDA FOR PUBLIC MEETING COMMENCING AT 7.30PM

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meeting of the Town Council held on Tuesday 29th August 2017 (*see attached*).
4. **Public Participation**
 - a) To receive a report from Waveney District Councillor S Allen.
Cllr Allen will then take questions from councillors and electors (*maximum 5 minutes*).
 - b) To receive a written report from Suffolk County Councillor Ladd

- c) To receive comments from Southwold electors on matters on the agenda (each elector will be allowed a maximum of 3 minutes. 10 minutes will be allocated overall for this section).

Public participation closed.

5. **To receive reports from Committees:**
- a) *Planning and Development* - To receive the written report of the meeting of the Planning and Development Committee meetings held on Tuesday 5th September 2017 and Tuesday 19th September 2017 (see attached). *No recommendations.*
 - b) *Planning and Development* - To receive a verbal update from Planning and Development Committee on any further planning/development matters to be brought to the attention of the Council. *No recommendations*
 - c) *Leisure and Environment* – To receive the written report REP 6.17 of the meeting of the Leisure and Environment Cttee of 18th September 2017. No recommendations.
6. **To receive reports from Working Groups/ Task and Finish Groups, and N Plan Team**
- a) *N Plan Task and Finish Group* – No meeting held.
 - b) *Highways and Footpaths working group* – No meeting held.
 - c) *Community shuttle service group* – to receive written report of meeting of 6th September 2017 and verbal update of any further action.
 - d) *Landlords working group* – to receive the non confidential written report of meeting of 18th September 2017 rep 8.17 and verbal update of any further action.
7. **Correspondence:**
- a) *PCC Public meetings 2017* – Thursday 14th September Beccles. Tuesday 10th October Lowestoft. Both commencing at 6.30pm.
 - b) *Safer Neighbourhood Team* newsletter August 2017.
 - c) *AONB newsletter* – August 2017
 - d) *Letter from Southwold Museum* re cannon loan
 - e) *SALC AGM* – 7th November 2017
8. **To receive update from Town Mayor of events attended/ matters to report including:**
- Beating the Bounds – 14th September 2017
Southwold School Play Area – 14th September 2017
URC Harvest Festival – 17th September 2017
RAFA Battle of Britain Service – 17th September 2017
Mr & Mrs N Aldred 60th Wedding Anniversary – 23rd September 2017
Hadleigh Civic Service – 24th September 2017
- Forthcoming Events:*
Suffolk Records Society 50th Anniversary – 7th October 2017
Bungay Civic Service – 13th October 2017
Strategy Presentation to WDC – 16th October 2017
Mr & Mrs Brian Duncan 50th Wedding Anniversary – 21st October 2017
9. **Town Mayor Charity for 2017/18.** To receive update of events for the Town Mayor Charity 2017/18.
10. **Waveney New Local Plan draft response**– consultation 28th July – 22nd September extended to 6th October 2017. To consider the draft response to the consultation – *as attached*

11. **Consultation for A12 four village bypass** – to consider Town Council response.
Consultation deadline 25th October 2017
12. **Consultation on Lowestoft Third Crossing** – to consider Town Council response.
Consultation deadline 16th October 2017.
13. **To receive reports from the Town Council representatives on other bodies/organisations, of meetings attended:**
Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.
 - a) Southwold Hospital – *Planning application received - for council to consider – date to be set for meeting.*
 - b) Coastal Community Team – *see written report attached.*
 - c) Allotment Holders Rep – *verbal report*
 - d) Women on Wheels – *see written report attached*
 - e) Community Emergency group – *see written report attached.*
14. **Financial Matters**
 - a) To receive the Accounts for Payment for September 2017 (*circulated to members*).
 - b) Finance and Governance cttee – no meeting held.
 - c) Loan drawdown. To note that the £300k loan for property repairs has been drawn *as per the terms attached.*
 - d) Donation of £1000 to Christmas Lights 2017 – *see report and recommendation attached.*
 - e) Finance for business plan and option appraisal for Boating Lake facility – *see written report attached.*
 - f) Questionnaire to Residents on project priority – *to receive initial result data attached.*
15. **Urgent Business:** to act upon any matter of a non-financial urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Town Council with the consent of the Town Mayor previously obtained.
16. **Date of next Town Council Meetings:**
Tuesday 24th October 2017 at 7.30pm.

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.