

# The Minutes of the meeting of the Leisure and Environment Committee held on;

DATE & TIME	Friday 13 <sup>th</sup> March 2020 - 3PM at Southwold Town Hall
PLACE	Committee Room at TOWN HALL

## Minutes

Item	Subject	Details
1	Present	Cllrs; Goldsmith, Ladd, Rowan-Robinson, Tobin Also the Town Mayor and Town Clerk 1 member of the public.
2	Apologies and Declarations of Interest	Cllr D Beavan and Cllr Jeans
3	Minutes of previous meeting	To note the minutes of the previous meeting
	Standing Orders- public section.	The member of the public asked advised that the marshes are wet – drains may be blocked as they do not seem to be draining adequately.
4.	Other matters to consider	<ul style="list-style-type: none"> <li>Blue Plaque Scheme meeting – <i>Cllr Rowan Robinson</i> advised that Southwold Museum has advised that they do not wish to lead on the organisation of this. Cllr Rowan Robinson offered to collate the research to date, and to ask the Museum whether they would wish to be involved at all. Jenny Hursell will also be contacted by Cllr MRR. <b>It was agreed that Cllrs Goldsmith, Rowan Robinson and Tobin would take this matter forward on behalf of the cttee.</b></li> <li>Southwold Guide Map – Cllr Ladd will provide £1000 funding from Locality Budget. L and E to match fund this sum with a further £1000. This will enable 10,000 maps to be printed at a cost of £1919 with hard covers. The maps do not have dates on and are therefore not time sensitive. <b>L and E budget 20/21 to provide £1000 match funding for the maps. Agreed by all.</b></li> <li>Dogs on beach – organised events. ESC has advised that any specification of maximum events to use the beach would apply to all events/ organisers that use the beach. It was agreed that this is fair and ESC to be advised that an initial allowance of one event per year per organisation should be put in place accordingly. This not to apply to requests for stalls on the prom itself. <b>LJB to action.</b></li> <li>Litter Pick – Love East Suffolk campaign – The Common Trust will be organising the litter pick for this year.</li> <li>England Coast Path – Aldeburgh to Hopton – It was agreed that a response would be sent back advising that although not strictly within parish, the stretch from Easton Bavents to Covehithe is not accessible all year long and that coastal erosion will need to be considered along various stretches. <b>Consultation to be sent again to all L and E members. CS.</b></li> </ul>
5	Parish Community Events	<ul style="list-style-type: none"> <li>VE Day – <i>Friday 8<sup>th</sup> May 2020</i> – now a Bank Holiday. Sole Bay Arts have an event at 3pm which will be the same time at the reading of the proclamation at the Town Hall. Millennium Hall has an event on Saturday 9<sup>th</sup> May as do the Sole Bay Arts Centre. Cllr Rowan Robinson to liaise with the Arts Centre regarding the event on 8<sup>th</sup> May to see if the start can be delayed. Millennium car park to be opened for 8<sup>th</sup> May 2020. Actors dressed in appropriate period dress have been offered by the Summer Theatre to be part of the proclamation event.</li> <li>Duxford are arranging for a flyover by a spitfire – and parishes along the coast are being the offered the opportunity for the spitfire to carry out a fly past of a particular area. Sponsorship is being requested by Duxford for this. Suffolk Secrets has offered £750 towards the costs – <b>It was agreed by all that the L and E cttee would underwrite costs of up to £1000 to enable a specific flyover of Southwold. The Town Manager will be asked to try and secure further funding. CS to obtain timings of the flypast.</b></li> </ul>

		<ul style="list-style-type: none"> <li>• Suffolk Day – Sunday 21<sup>st</sup> June – <a href="#">CS to note to fly flag</a>. Consideration that Southwold be nominated as the Suffolk Day Town for 2021 / 2022. <a href="#">CS - Mark Murphy to be contacted to make the request</a>.</li> <li>• Cruise Ship – 11<sup>th</sup> July 2020 and 20<sup>th</sup> Sept 2020 – it was agreed that STC will try and assist the facilitation of the Sept event to encourage the visitors to stay in the town during the visit. <a href="#">ESC Business Develop Team to be asked to assist along with Town Centre mgr. – CS to action</a>.</li> <li>• V J Day – Sat 15<sup>th</sup> August 2020 – Monument and plaque to be cleaned at Gun Hill. Proclamation to be read from there. <a href="#">CS to arrange</a>.</li> <li>• Sole/ Herring Festival – for 2021. Town Mgr. to arrange as perhaps part of a Fishing/ Drink event. It was suggested that Adnams could be asked to do a special brew for the event. <a href="#">Town Mgr.</a></li> <li>• Other events out of season – <a href="#">Town Mgr.</a></li> </ul>
6	<b>Environmental matters – timelines and completion dates</b>	<ul style="list-style-type: none"> <li>• Tree planting initiative – 41 trees have already been planted in various areas including the common, and Nursemaids Green. It was suggested that a bid be placed for a further 100 trees – approx. cost £3000 – to go on STC and ESC land areas including Ferry Road Garden. <a href="#">LJB to place funding bid</a>.</li> <li>• Ferry Road Garden – Cllr Goldsmith advised that Norse would strim the area but not spray it. Barry Dewing has offered to assist with the clearance of the front area of the garden for cost of £150. Seeds for the meadow frontage will be in region of £50. Total £200. Local residents have been consulted and are engaging with the project. Community payback team are also being approached for help. Assessment to be made of the area at the back of the garden – Mr Hancock has offered to assist with the sorting out of the bricks. <a href="#">ESC Asset Team to be asked to divest the area to the Town Council. LJB to action</a>. <a href="#">It was agreed by all that Land E would allocate a budget of £200 for the costs as mentioned above</a>.</li> <li>• Work on marsh ditches – Collyer’s will come back and do the outstanding works. <a href="#">CS to chase</a>.</li> <li>• Other Marshes works update. <i>Culverts</i> - Cllr Rowan Robinson advised that all sluices are now working. But culverts need to be checked and cleared out if necessary. <a href="#">Cllr MRR to assess</a>.</li> </ul> <p><i>Control Boards</i> – <a href="#">Cllr MRR to assess and arrange for new board if required. Collyer’s to be asked if they are able to assist</a>.</p> <p><i>Marshes report</i> – In view of the recommendations from the report, a meeting will need to be arranged with the tenant farmer, other stakeholders and N E. <a href="#">CS to arrange</a>.</p> <p><i>Raising of footpath across the marsh</i> – This is presently under much water and will hence be expensive to do. Funding will need to be applied for. James Mellish to be asked to provide a quote for seeking appropriate grants and completing relevant applications. Cllr Ladd advised that it may be a potential project for the Suffolk 2020 fund – if it is a suitable application Cllr Ladd will ask James Reeder if he would support the project. <a href="#">Cllr Ladd to consider further</a>.</p> <ul style="list-style-type: none"> <li>• Flooding Multi Action stakeholder Group – increased funding from central government has recently been announced for such projects. Stakeholder meeting to be arranged to include Amanda Mayes SCC – Asset manager street furniture, footways and flooding. <a href="#">CS to arrange date and send out invitations</a>.</li> <li>• Potter Bridge concerns – East Suffolk Coastal Mgt Team will be presenting at the Annual Parish meeting. The increased funding from central government may assist this project – Paul Patterson to be contacted. <a href="#">LJB to action</a>.</li> </ul>

		<ul style="list-style-type: none"> <li>Alexander throughout the Town – Cllr Jeans had asked that this be discussed at the meeting. It is understood that the groundsman at the golf club will assist with works on the common. However other areas include North Road, Ferry Road footpath, Railway cutting etc. Scoping report to set out the areas where work is required. <a href="#">Cllr Jeans to define the areas to enable a budget to be considered.</a> The Town Clerk advised that Norse will be carrying out the relevant works on the cliffs on the prom – and will hope to carry this out twice in 2020.</li> <li>Plant Suffolk – meeting to be organised by local resident. This would support the town council work on climate emergency and the work being carried out on tree planting as above. <a href="#">It was agreed by all that the L and E cttee would assist with the £30 cost of hall hire.</a></li> <li>Other matters – a resident has cut verge along North Road and it looks as if this is being made into a planted/ landscaped area. Ownership of the land to be considered – <a href="#">Cllr MRR offered to look at the Town Farm Development information for details.</a> Resident to be asked to ensure that the area remains in keeping with its surrounds and not be landscaped – the planting of native trees and shrubs and plum trees will be required.</li> </ul>
7	<b>Play areas and Open space improvements</b>	<ul style="list-style-type: none"> <li>Klondyke – skate facilities – a resident has offered to create a group to fundraise to install a new concrete skatepark at the Klondyke. Cost in region of £65k. The Town Council would be involved as a stakeholder – need to ensure that the group liaise with all interested parties including local residents. Council would need to consider the following: appropriate type of material for construction, planning consent, insurance liabilities and costs, noise/ sound issues, need for fencing etc etc. Responsibility for damage/ accidents would also need to be considered. Both Beccles and Kessingland have installed new concrete skateparks – <a href="#">contact to be made with them by LJB to assess their feedback.</a></li> </ul>
8	<b>Date of next meeting</b>	Friday 24 <sup>th</sup> April 2020. Time to be confirmed.

PLEASE NOTE THAT ALL L AND E MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.