

Leisure and Environment Committee

L and E Rep 1/2018

DATE & TIME	Monday 19th March 2018 – 2pm
PLACE	TOWN HALL
CHAIR	Cllr Allen
Also PRESENT	Cllrs Doy, Bradbury, Rowan Robinson and the Town Clerk

AGENDA

Item	Subject	Comments	Action
1	Apologies for absence	Received from Cllr Cardwell and Cllr Ladd	
2	Declarations of Interest	Nil	
3	Minutes of previous meeting	To note the minutes of the December meeting	
4	Standing Orders- public section.	No public present	
5	Environmental matters – timelines and completion dates	<ul style="list-style-type: none"> • Open Space strategic plan - Common/Marshes mgt plan – Suffolk W T revision of brief. As per council request, the cttee considered the best way to include all stakeholders of the Common – it was considered that this would be best achieved by drop in sessions/events. • Marshes Information Boards/ update on boards. Final amendments are now taking place with the text which will then be ready to print and insert into the 2 boards (example as attached). The cttee discussed the possibility of providing extra boards and costs will be ascertained for the provision of 4 more boards. The map/text to also be available in a fold up flyer – cost of printing to be ascertained. • Plastics – single use – Town Council initiatives? Cllr Allen will attend a meeting 28th March 2018 at East Suffolk on this subject. Norse are clearing up the waste washed ashore following the aftermath of the recent storms. Adnams are carrying out a beach clean on 24th March. The cttee considered the initiative of Frome Town Council in trying to establish Frome as a single use plastic free town. It is known that some businesses in Southwold are already trying to reduce their usage. It was also acknowledged that the Town Council could not do this on their own and that co-operation and support from the Chamber and local businesses would be essential. It is therefore recommended that the Town Council promotes the phasing out of single use plastics throughout the town and work with stakeholders to increase awareness of the alternatives. 	

		<ul style="list-style-type: none"> • Beach Clean – Adnams are undertaking their litter pick on 24th March 2018 • Spring Clean - Litter Pick/ clear up along Ladies Walk / prom – to be organised for Sat 5th May 2018. Cllr Allen will contact Norse for assistance. Beach Hut Users Assoc to be contacted. • Brewery Green – Adnams to be asked to place a bin near the seat around tree and to be asked to renew the cones that they place on the roadside. 	
6	Leisure amenities - Town Projects – Timelines and completion dates to be established for each project	<ul style="list-style-type: none"> • Fingerposts - locations to arrange. Clerk mapped the present fingerposts and the 5 others that are required. These to be costed and permission sought from SCC Highways. • Cycle racks/ loops – design and costing for rear of Town Hall is being researched. • Sport (and leisure entertainment) leaflet – MRR to update and provide example. 	
7	Assets	<ul style="list-style-type: none"> • 2 new bins from Little F and C – arrived. Await installation by Norse. • 2 remaining cannons on Gun Hill - being repaired. 	
8	Events	<p><i>Women on Wheels</i> – 2018 Rotary organising the event for 22nd July 2018.</p> <p><i>Consider event to celebrate royal wedding 19th May 2018</i> Due to the date and timings of the event it was not consider feasible for the Town Council to arrange any specific event. SA will contact St Edmunds Hall to see if they would be screening the wedding.</p> <p>Norfolk China Ltd will be producing commemorative mugs and it was recommended that Council purchases one for each child at the Primary School as per previous Royal occasions. Cost £2.99 each. Max £250 to be allocated.</p> <p><i>Remembrance 2018</i> – Sunday 11th November 2018 - order of events on the day to consider including marching band, peeling of church bells. Separate meeting to be arranged with Rev S Pitcher to discuss. Local musicians will be asked if they could accompany the parade. Cllr Allen to contact.</p> <p>Aviva Women’s Tour – finish of Stage 1 – Wednesday 13th June 2018 – will be on North Parade. This will involve some rolling road closures from approx. 1.30pm – 4pm.</p>	

		<p>Post Women's Tour Ride Out – Sunday 1st July 2018 from South Green.</p> <p>Letter sent to Town Mayor asking whether Council could consider hosting a soap box derby. It was considered that the Town Council did not have the resources available to organise such an event and that the Loft or Arts Festival should be approached.</p>	
9	Play areas and Open space	<ul style="list-style-type: none"> new play equipment for Tibbys Green area - Installation date due to be 26th March 2018 	
10	Other matters to consider/ To progress	<ul style="list-style-type: none"> Letter from Mark Chipperfield re item for town. Mr Chipperfield has offered to gift a memorial such as tree, defib, seat preferably within the harbour area – harbourmaster to be contacted. Essential Information leaflet/ map - Cllr Bradbury to draft. Blue Plaque Scheme – response has been received from the Trustees of the museum and Representatives from the Trustees to be invited to the next L and E cttee meeting. Flower planters for town – Contact to be made with Halesworth regarding their suppliers. Highways permission to be sought for planters to be sited. 	
11	To receive L and E cttee Financial report	Financial report noted.	
12	Date of next meetings –	Monday 9 th April at 3pm. Monday 11 th June at 3pm.	

PLEASE NOTE THAT ALL L AND E MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.

Single Use plastic free town initiative - It is recommended that the Town Council promotes the phasing out of single use plastics throughout the town and work with stakeholders to increase awareness of the alternatives.

Royal Wedding commemorative mugs - Norfolk China Ltd will be producing commemorative mugs for the Royal Wedding on 19th May 2018 and it is recommended that Council purchases one for each child at the Primary School as per previous Royal occasions. Cost £2.99 each. Max £250 to be allocated.