

**Leisure and Environment Committee noted from meeting held on 6<sup>th</sup> March 2025 at midday at the Town Hall.**

**REP L and E 1/2025**

Item	Subject	Details
1	<b>Present</b>	Cllrs Goldsmith (PG), Miller (JM), Flunder (SF), Palmer (MP) Redington (VR) and Wells (MW).  Also present the Town Clerk.
2	<b>Apologies and Declarations of Interest</b>	There were no apologies for absence. There were no Declarations of Interest
3	<b>Minutes of the previous meeting</b>	To note the minutes of the previous meeting - notes from December 2024. All agreed.
4	<b>Standing Orders- public section.</b>	<i>NIL</i>
5	<b>Environmental matters – timelines and completion dates</b>	<i>Connection of Jubilee Bridge to Ferry Rd garden</i> - These works have now taken place, and it looks very good.  <i>Regular maintenance of Ferry Rd Garden and garden area on Station Rd</i> — to be recommended to council – see quotes received for one off maintenance as well as monthly works. Corner of Ferry Rd footpath to be reported on SCC Highways Reporting tool.  <i>Electricity Green</i> – Cordyline –Vertas have advised that the old leaves al need removing and this will help for future years maintenance.
6	<b>Leisure and Other matters</b>	<ul style="list-style-type: none"> <li><i>Play area repairs</i> – Ongoing. Quote from ESS approved by council.</li> <li><i>Town Sign repairs</i> – Hollesley Bay have expressed an interest in assisting but need the sign delivering to them. The Sign is now in a very bad state of repair. After discussion it was suggested that a new one be made, using the same design as at present. It was suggested that Hollesley Bay/ David Barber be approached to quote along with any other contractors. Quotes to be obtained.</li> <li><i>Seed for Klondyke area</i> – members suggested that it would be best to get 2 quotes for the seed to be sown professionally, and watered and maintained as it was felt that throwing seed on the area would not improve the surface.  <i>ESC Box Up application for Klondyke area</i> – has been approved for the Klondyke. ESC is now arranging the legal agreement. Clerk has chased this with the Communities team and legal team at ESC.</li> <li><i>Community self-help scheme - Keeping Southwold looking tidy – sustainable solutions?</i> Next volunteer work party – 18<sup>th</sup> May 2025 am. Check that Cllr Davy and the assets admin will be available to lead the volunteers along with Cllr Hurr.</li> </ul>

		<ul style="list-style-type: none"> <li>• <i>Payphone Ferry Road</i> – see planning application request from BT to remove phone box on Ferry Road. Previously approved for STC to take the box on for a defib.</li> <li>• <i>Footpaths</i> – Ferry Road to Harbour. Members were advised that the footpath is accessible from the town but that there is no wheelchair accessibility at the harbour end of the path. Cllr Redington will provide Cllr Flunder with more details so that this can be considered by the various harbour groups.</li> <li>• <i>Second Mine for North Parade</i> – Cllr Wells advised that there is another mine at Graham Murrays which might be available at a price for North Parade. Discussion about the mine. It was agreed by all that in view of the work which would be needed to it, and the permissions required from ESC, this will not be taken further at present.</li> <li>• <i>Existing mine on North Parade</i> – ESC to be reminded to paint and repair.</li> </ul>
7	<b>Finance – budget – quotes</b>	<ul style="list-style-type: none"> <li>• <i>Budget requests for 2025 – 2026</i> – see budget as approved by STC for 2025 – 2026.</li> </ul>
8	<b>Events To consider</b>	<ul style="list-style-type: none"> <li>• <i>VE Day 80<sup>th</sup> Anniversary</i> – 8<sup>th</sup> May 2025 – arrangements are coming together but another meeting of the stakeholders will be required to keep the project on track. Meeting to be arranged.</li> <li>• <i>Circus 2025/ 2026</i> – Russells circus will be attending in May 2025.</li> <li>• <i>Charter Fair 2025</i> – Discussion about the regulations required for events and the time required to monitor the fair event. Presently the Fair only pay historic site fees, and these have not been reviewed. Fees for events on ESC land were advised to members. After full discussion it was agreed by all that the Fair be notified that a fee of £1000 will need to be levied this year to cover road closure costs and management of the event as well as the site fee.</li> <li>• <i>Food and Drink Market 2025</i> – application has been submitted to ESC by the organisers.</li> </ul>
8	<b>Date of next meeting</b>	TBC – May 2025 – separate VE Day event meetings to take place.