

**Draft minutes of the meeting of the Leisure and Environment Committee held on Thursday 23<sup>rd</sup> October 2025 at 10.00am at the Town Hall**  
***L and E rep.***

| Item | Subject                                       | Details  |
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| 1    | <b>Present</b>                                | Cllrs; Goldsmith, Miller, Palmer, and Wells  |
| 2    | <b>Apologies and Declarations of Interest</b> | Apologies from Cllr Flunder  |
| 3    | <b>Minutes of the previous meeting</b>        | To note the minutes of the previous meeting - received by council.   |
| 4    | <b>Standing Orders-public section.</b>        | <i>Nil</i>   |
| 5    | <b>Environmental matters –</b>                | <ul style="list-style-type: none"> <li>• Garden areas - Ferry Rd Garden / garden area on Station Rd /Links Garden - these are now all being looked after by Glen Moore. Electricity Green – grass is cut by Vertas with volunteers tending to the borders etc.</li> <li>• Ferry Road garden – volunteers have added some steps to the garden and are in process of adding another gate. STC had not been made aware of this work and will need to check for safety of these items before further works are undertaken.</li> <li>• North Parade Flower Beds – grass area – meeting with ESC re maintenance of both the flower beds and the cliff area. Explanations from ESC received on both. ESC is concerned about the structural integrity of the cliff area and is undertaking surveys. Following meeting an update has been received on the action being taken by ESC. STC to request regular updates. It was suggested that STC might be able to encourage crowd funding to ensure that the outcome is an appropriate long term solution. JM will be the nominated member to liaise with the town clerk on this project.<br/>           Flower bed areas – it was agreed by all that one flower bed on North Parade will be filled in as it is not maintained with shrubs/ flowers and does not look cared for. Discussion about having art / sculptures along the North Parade area to add to the present trails – agreed in principle by ESC, subject to licence. This was followed up with a discussion with ESC about potential grant opportunities for such a trail. ESC will come back to STC with more details on the VESS which is available for a project to increase footfall by enhancing the visitor experience throughout the town. Cllr Wells to be the nominated member to liaise with the town clerk on this project.</li> <li>• Esc – Bulbs offer – STC has been successful for the bulbs which can be collected in November. These to be planted at Ferry Rd garden, Station Rd courtyard etc.</li> <li>• Footpath 8 – along Sandlings Walk is maintained by SCC as a Public Right of Way. SCC has been made aware of the uneven surface and has acknowledged that it is seeking costs to improve it.</li> <li>• Hospital Green maintenance – some concern was raised about the look of Hospital Green as the wildflower area has not flowered as anticipated and would need more</li> </ul> |

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|   |  | <p>work to improve / maintain. <b>It is recommended that ESC reverts to a normal cutting schedule for all of Hospital Green.</b></p> <ul style="list-style-type: none"> <li>• Sustainable Development Fund and the Community and Conservation Fund – Suffolk Coast and Heaths grants Jan 2026 – Timescales noted.</li> </ul>   |
| 6 | <b>Ongoing Leisure and Other matters</b> | <ul style="list-style-type: none"> <li>• Town Sign repairs – approved at last meeting. Completion due April 2026.</li> <li>• ‘Box Up’ for Klondyke – this is still with legal at ESC. There appears to be a difficulty because it will be on STC land rather than ESC Land. ESC is now progressing with the suggestion that STC purchases the box themselves and that the funding be provided direct from ESC.</li> <li>• Grass Seeding at Klondyke – This has been carried out by volunteers.</li> <li>• Keeping Southwold looking tidy - next volunteers date Spring 2026.</li> <li>• Play area updates. Various works being carried out on the play areas. Tibbys Green – the work required from the previous inspection is under way but not completed. Klondyke adult gym equipment needs repair but some of the components are no longer available and therefore some of the equipment might need removing.</li> <li>• Community Self Help Scheme – SCC has provided a list of some of the equipment which it is possible to purchase under the scheme. Cllr Wells will review and advise the town clerk on what items would be useful to have.</li> <li>• CCTV – meeting is being arranged with the police to gather their thoughts on further cameras.</li> <li>• Designs for the shelter – see the boards which have been produced by the Geography academy with the drawings from the school children.</li> <li>• Memorial seats – Gingers seat is going to be repaired by the Men’s Shed volunteers.</li> </ul> |
| 7 | <b>Finance – budget – quotes</b>         | <p>Budget 2025 – 2026 – to be considered and provided to the finance cttee before the end of November.</p> <p>Events Growth Grant scheme – Sizewell Tourism Fund – will support organisers of new events outside of the main season to get the event off the ground, so long as they align with ESC economic and tourism strategies as well as being sustainable and have long term viability. They could also support events to grow, or be new spin off events, but the events must have a min expected footfall of 500 people.</p>  |
| 8 | <b>Events To consider</b>                | <p>Adnams 10k – 2<sup>nd</sup> Nov<br/>       Remembrance service – 9<sup>th</sup> Nov<br/>       Armistice Day – 11<sup>th</sup> Nov<br/>       Lights Switch on – 29<sup>th</sup> Nov.<br/>       Late night shopping – 5<sup>th</sup> Dec</p>   |
| 9 | <b>Date of next meeting</b>              | 4 <sup>th</sup> December 2025 at 10am  |

**Recommendation - It is recommended that ESC reverts to a normal cutting schedule for all of Hospital Green**

DRAFT