

Minutes of the Meeting of Southwold Town Council Landlords Committee held on Wednesday 15th January 2020 in the Committee Room at the Town Hall, Southwold at 12.15pm. **L/Lords REP 1/ 2020**

Present; Cllrs Betts, Flunder, Jordan, Windell.

Minutes

1. **Apologies:** To receive apologies for absence.
Apologies were received from Cllr Tucker.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda. Nil
 - b) To receive any declarations of Pecuniary Interest regarding the agenda. Nil
 - c) To receive any request for dispensations regarding the agenda. Nil
 - d) To receive details of any lobbying to members. Nil
3. **To receive comments from Southwold electors on matters on the agenda**
There were no members of the public.
4. **STC priorities 2020/21 – Landlords cttee**
 - a) Boating Lake and surrounds including Buss Creek. Receive consultation feedback, draw up priority plans and achieve funding.
 - b) Town marshes. Receive consultation feedback, draw up priority plans and achieve funding.
 - c) Review income from STC property portfolio in light of overall property portfolio return required, market rates, and the consistency of criteria used in making rental decisions.
 - d) Ensure that leases are sound and appropriately updated as per legal advice.
Continue planned maintenance on existing properties to ensure that they adhere to legal requirements, and improve income generation.

Noted.
5. **To receive update on works already being actioned / matters in course of completion/ matters outstanding and to consider options.**
Works programme for first half of 2020 detailed on spreadsheet attached. Recommendation that the works as described be approved by Council. Works to be implemented Jan – June 2020.
6. **Date of next meeting**
Wednesday 12th February 2020 – time to be confirmed.
7. **Exclusion of Public and Press:** *This cttee will consider information about individuals disclosure of which would breach the obligations of a council under Data Protection Act 1998, information that is commercially sensitive including tenders/ quotes, communications from professional advisers solicitor/ surveyors, architects which is protected by legal professional privilege, legal documents such as leases which are subject to contract. All such information is subject to confidentiality. Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following; a) Any tenders for works on properties b) Any Rent Reviews and Lease renewals including outstanding rents, c) Any Professional/ Legal Advice re properties.*