

Minutes of the Meeting of Southwold Town Council Landlords Committee held on Monday 21st June 2021 at 2pm at the Town Hall.

Present; Cllrs Windell, Betts, Jordan, Cllr Flunder, Cllr Sutton.
Also, present Town clerk and 2 members of public.

To elect Chair of cttee for 2021/2022

On the proposal of Cllr Windell seconded by Cllr Flunder it was agreed by all to appoint Cllr Jordan as Chair of the Landlords cttee for 2021/ 2022.

1. **Apologies:** To receive apologies for absence. Nil
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda. Nil
 - b) To receive any declarations of Pecuniary Interest regarding the agenda. Nil
 - c) To receive any request for dispensations regarding the agenda. Nil
 - d) To receive details of any lobbying to members. Nil
3. **To receive comments from public**
Nil
4. **To receive update on ongoing property maintenance works since the last meeting and to consider the property repair priorities for 2021.22.**
Repair's spreadsheet circulated.

2 Strickland Place – works are presently taking place.

21 Market Place – fence and gate has been repaired. New electricity meter is still to be installed.

23 Market Place – water softener has been installed.

13 Station Rd. – is moving along slowly. Plumbing has caused a delay. Project Manager is undertaking a visit later in the week and cttee will be updated.

11 Station Road – new/ renovated bath plus tiles. Estimates for each option are both in region of £1800. It was agreed to contact the tenant and let them choose whether they preferred new or re-enamelled bath.

Recommendation – to proceed with bath/ tiles for 11 Station Road – cost £1840 plus Vat .

5. **Other property matters including.**
Land registrations – of marshes taking place.

Scope of works 7 Hurren Terrace – North and Hawkins will undertake visit this week to finalise scope of works having considered the fire escape implications with the fire adviser.

Survey 25 Market Place – works to be prioritised in discussion with tenants; Roof, kitchen, out rear of shop. Look at leaving some of the other works to later date. Ask North and Hawkins to consider with the cttee and then prioritise the works in discussion with tenants.

Strickland Place Number 1 – to consider way forward, full report to go to STC once it has been considered further by the cttee.

Town Hall - including requirements to comply with disability audit – need to consider vision for what Town Hall can be used for. Important to have a hall that is disability friendly – need to be inventive to ensure that other uses for the community could be included. Suggestions from Councillors included weddings. Cttee to see whether there is a couple of architects who would just come and have a look and provide some high-level suggestions for consideration.

Boating Lake improvements – re the grant applications. The maintenance and sustainability are a concern and will need to be considered. The need to preserve the lagoon from commercialisation will be vital. Comms updates about the grant requests will be sent out to so that public are aware of the situation with regards to potential investment into this site, and the work that is being taken to try and enable the lagoon to be useable.

Water Tower – the previous tenants have not responded to the matter of dilapidations. Site visit to take place to assess and cost the work required to ensure that the 2 offices can be relet as soon as possible.

4 Strickland Place – to request cost of a repair survey.

Letter from Fox Trust – to respond to.

6. **Date of next meeting – to be agreed.**

Note: Discussions above may need to be considered as confidential as appropriate and dealt with in the agenda item below.

Exclusion of Public and Press: Pursuant to section 1 (2) of the Public Bodied (Admission to Meetings) Act 1960 it is proposed that, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following: Property, Legal considerations, and to receive correspondence on property rental matters.

Chair.....

Dated