

Minutes of the Southwold Town Council Landlords Committee meeting held on 27th July 2023 at 9.30am at Town Hall Southwold

Present

Cllrs Flunder, Reddington, Sutton (Chair of cttee), Wells

And the Town Clerk

1. Apologies – were received from Cllrs Goldsmith and Gladwell
2. a) Declarations of non-registerable interest – *Nil*
b) Declaration of Disclosable Pecuniary Interest – *Nil*
c) Requests for dispensation – *Nil*
3. To receive comments from public – nil
4. Minutes/ notes of previous meeting – agreed by all.
5. Property matters – update of renovation and maintenance works

Spreadsheet of works in progress and those required had been circulated to all and discussion took place regarding the requirements. No recommendations.

Spreadsheet of works relating to landlords' responsibilities shown to all members – noting those properties where landlord's inspections are required.

EPC gradings of all properties reviewed – noting that works will be required on some properties to bring them up to the grade required by the necessary date. It was agreed to recommend to full council that the cttee concentrate on all the landlords' responsibilities including EPC and fire, at the properties at Station Rd/ Hurren Terrace in the first phase.

Cttee to review the EPC recommendation for the upgrades required at these properties.

Cttee to note the need for EPC exemption to be applied for on the listed properties – where it would not be possible to bring the properties to the standards required.

6. Date of next Landlords cttee meeting – 31st August 2023 at 9.30am

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