



## **NOTICE**

**The Meeting of Southwold Town Council will be held on  
Tuesday 25<sup>th</sup> February 2020 at 7.00pm at the **Town Hall, Southwold.****

Signed *L. J. Beavan*

Dated 18<sup>th</sup> February 2020

*The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.*

*During each meeting the council will adjourn for a period for public questions for a maximum of 10minutes. During this time, electors can put questions to the Chairman regarding matters on the agenda. An elector must not speak for more than 3 minutes. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion. (see full Protocol for Public Participation in Council Meetings)*

## **AGENDA**

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
  - a) To receive any declarations of Personal Interest regarding the agenda.
  - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
  - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
  - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meeting of the Town Council held on Tuesday 18<sup>th</sup> February 2020 (see **Blue papers**). **Pages 1-6**
4. **Public Participation**
  - a) To receive a report from East Suffolk Ward Councillor D Beavan.  
ESC Cllr Beavan will then take questions from councillors and electors.
  - b) To receive report from Suffolk County Councillor M Ladd  
SCC Cllr Ladd will then take questions from councillors and electors.
  - c) To receive comments from Southwold electors on matters on the agenda (each elector will be allowed a maximum of 3 minutes).  
(10 minutes will be allocated overall for this section- subject to Town Mayor discretion).
5. **To receive reports from Committees:** **Pages 7-13**
  - a) To receive the written report of the meeting of the Planning and Development Committees meeting held on Tuesday 28<sup>th</sup> January 2020, Tuesday 4<sup>th</sup> February and Tuesday 18<sup>th</sup> February 2020. (**See yellow papers**). *No recommendations*
  - b) To receive a verbal update from Planning and Development Committee on any further planning/development matters to be brought to the attention of the Council including; Report of meeting with Walberswick Parish Council.

- c) To receive written reports from the Leisure and Environment Committee meeting. *No meeting held.*
  - d) To receive the written report of the Landlords Committee Rep LL 2.2020 meeting held on Wednesday 12<sup>th</sup> February 2020. (**see lilac papers**). *No recommendations.*
  - e) To receive the written report of the Highways and Footpaths cttee – *no meeting held.*
  - f) To receive verbal report of harbour jt cttee meeting held on Monday 3<sup>rd</sup> February 2020 at 2pm at Stella Peskett Hall.
6. **To receive reports from Working Groups/Task and Finish Groups.**
- a) Neighbourhood Plan Task and Finish Group – to receive verbal update from Chair of the Task and Finish Group.
  - b) Parking Management Task and Finish working group – *no meeting held*
  - c) Climate Emergency Task and Finish Group – *no meeting held*
7. **To consider the Town Council priority projects for 2020 and the action required to take them forward.** (*deferred from January meeting*). **Page 14**
8. **Camping Field Ferry Road**
9. **Asset of Community Value** – to consider nomination of Scout Hut.
10. **Financial Matters** (see cream papers). **Pages 15-19**
- a) *Accounts for Payment* - To receive and confirm the Accounts for Payment for February 2020 (*circulated to members*).
  - b) *To receive written report of Finance and Governance Meeting held Wednesday 12<sup>th</sup> February 2020 Fin REP 02.20. Recommendations relating to; PCSO, Pre paid Cards, Complaints Policy, Sickness Policy.*
11. **To receive reports from the Town Council representatives on Other bodies/organisations, of meetings attended:**  
*Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.*
- a) BEP – Cllr Rowan Robinson
  - b) Christmas Lights – Cllr Goldsmith
  - c) Harbour Users – Cllr Jordan
12. **To receive update from Town Mayor of events attended/ matters to report including;**  
*Events attended.*  
 Southwold Arts Festival Launch – 17<sup>th</sup> February 2020  
 East Suffolk Community Partnerships – 19<sup>th</sup> February 2020  
  
*Future Events*  
 Commonwealth Day flag raising – 9<sup>th</sup> March 2020

13. **Town Mayor organisations - 2019/20.**  
To receive details of the events specifically being held to support the Town Mayor's Organisations 2019/2020  
Spring Ball – 28th March 2020
14. **Urgent Business:** to act upon any matter of a non-financial urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Town Council with the consent of the Town Mayor previously obtained.
15. **Date of next Town Council Meeting:** TBC
16. **Exclusion of Public and Press:** *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following;*  
*Property matters - See confidential Landlords Legal sub cttee report and recommendations* **Rep Legal/L2/2020. Recommendations relating to leases/ rents/ tenders for works on various Town Council properties.** **Page 20**

**PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.**