



## **NOTICE**

**You are Summoned to the Meeting of Southwold Town Council which will be held on Tuesday 24<sup>th</sup> November 2020 at 6.30pm via Zoom.**

**Signed** *H. J. Beavan*

**Dated 18<sup>th</sup> November 2020**

*The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.*

*During each meeting the council will adjourn for a period for public questions for a maximum of 10 minutes. During this time, electors can put questions to the Chairman regarding matters on the agenda. An elector must not speak for more than 3 minutes. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion. (see full Protocol for Public Participation in Council Meetings)*

## **AGENDA**

1. **Apologies:**  
To receive apologies for absence.
2. **Declarations of interest:**
  - a) To receive any declarations of Personal Interest regarding the agenda.
  - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
  - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
  - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meeting of the Town Council held on Monday 9<sup>th</sup> November 2020.
4. **Public Participation**
  - a) To receive a report from East Suffolk Ward Councillor D Beavan.  
ESC Cllr Beavan will then take questions from Councillors and electors.
  - b) To receive report from Suffolk County Councillor M Ladd.  
SCC Cllr Ladd will then take questions from Councillors and electors.
  - c) To receive comments from Southwold electors on matters on the agenda (*each elector will be allowed a maximum of 3 minutes*).  
(10 minutes will be allocated overall for this section- subject to Town Mayor discretion).
5. **To receive reports from Committees.**
  - a) To receive the written report of the meetings of the Planning and Development Committee held on Tuesday 3<sup>rd</sup> November and Tuesday 17<sup>th</sup> November 2020.
  - b) To receive a verbal update from Planning and Development Committee on any further planning/development matters including the following consultations.

- i) ESC consultation 19<sup>th</sup> October – 30<sup>th</sup> November 2020 – How do you want to engage with local planning?
  - ii) Affordable Housing Supplementary Planning Doc 9<sup>th</sup> Nov – 21<sup>st</sup> Dec 2020.
- c) Leisure and Environment Cttee – to approve appointment of Cllr Windell to cttee.  
To receive the written report and recommendations of the meeting of the L and E Committee held on Thursday 12<sup>th</sup> November 2020 – see recommendation re Ferry Road Garden.
- d) Landlords Cttee – To receive the written report of the meeting held on Tuesday 10<sup>th</sup> November 2020. See report and recommendation re property works.
- e) Sustainable Travel cttee – no meeting held – next meeting date 30<sup>th</sup> November 2020.
6. **To receive report from N Plan Task and Finish Group.** (*N Plan = as per Town Council priorities 2019 – 2022 c) encourage full time residency within the Town d) Preserve and enhance the natural and built environment*).  
To receive update on the new and revised Reg14 policies for the emerging Southwold N Plan. Note Zoom stakeholder dates of 26<sup>th</sup> and 27<sup>th</sup> November 2020.
7. **Asset of Community Value Police Station Site - update on works being undertaken to assess residual land value** (*ACV = as per Town Council priorities 2019- 2022 c) work with organisations to enhance community assets*)
- 8 **To receive progress report from Station Yard Regeneration Project Board** (*Project = as per Town Council priorities 2019 – 2022 b) Diversify and enhance the local economy*).
9. **Town Hall Disability Audit** – To consider way forward.
10. **Potters Bridge** – to receive update from Environment Agency.
11. **Financial Matters**
- a) *Accounts for Payment* - To receive and confirm the Accounts for Payment for November 2020 (*circulated to members*).
  - b) *To receive verbal report and recommendations of Finance and Governance Meeting* held Thursday 19<sup>th</sup> November 2020.  
PCSO Service Level Agreement 2021/22.
  - c) *Audit completion 2019-2020* – to receive audit report for year end 2019 -2020.
  - d) *Precept timescales* – precept to be notified to ESC by 31<sup>st</sup> Jan 2021.
12. **Communication strategy** (*Project = as per Town Council priorities 2019 – 2022 g) Create and implement an improved STC communications strategy within and outside the Town*).  
Establish working group to create Town Council communication strategy.

13. **To receive reports from the Town Council representatives on Other bodies/organisations, of meetings attended:**  
*Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.*
- a) Christmas Lights – Cllr Goldsmith
  - b) East Anglia One and Two – Cllr Flunder
  - c) Southwold Arts Centre – Cllr Goldsmith
  - d) COVID Community group – Cllr Beavan
14. **Consultations – to consider Town Council response**  
*Local Government Boundary Commission for England (LGBCE) electoral review of Suffolk County Council boundaries – consultation to 23<sup>rd</sup> November 2020.*
- ESC consultation 19<sup>th</sup> October – 30 November 2020 – How can we improve cycling and walking? Draft to be compiled for council by Sustainable Travel Cttee.*
15. **Date of next Town Council Meeting:** Tuesday 8<sup>th</sup> December 2020 at 6.30pm.
16. **Exclusion of Public and Press:** *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following.*
- Property matters*
  - Station Road tenancy*
  - 3 Strickland Place*

**PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.**