



SOUTHWOLD TOWN COUNCIL

NOTICE

You are Summoned to the Meeting of Southwold Town Council Planning Committee which is being held on **Tuesday 17 June 2025 at 18:00** at the Town Hall.

Signed

L. S. Beard

dated 11 June 2025

AGENDA

1 Apologies:

To receive and approve apologies for absence.

2 Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda.
- b. To receive any declarations of Other Registerable Interests regarding the agenda.
- c. To receive any declarations of Non Registerable Interest
- d. To receive any request for dispensations regarding the agenda.
- e. To receive details of any lobbying to members.

3 To approve the Minutes of the meeting held on Tuesday 3rd June 2025.

4 To receive comments from the public on matters on the agenda

(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).

5 Planning Matters:

- a. To determine the Town Council response to the following applications: *See below for details of applications*

[DC/25/0863/FUL - Anfield House, 2 Strickland Place](#)

[DC/25/1867/FUL - Woodleys, The Common](#)

[DC/25/2045/FUL - Westbury House, 5 South Green](#)

[DC/25/1974/FUL - 32 East Street](#)

[DC/25/1975/LBC - 32 East Street](#)

[DC/25/2183/LBC - 6 Pinkneys Lane](#)

[DC/25/1270/FUL - 38 Victoria Street](#)

[DC/25/2218/FUL - 37 Fieldstile Road](#)

- b. ESC decisions – see attached

- c. Applications to ESC Committee. Nil

- d. Any Planning Inspectorate Appeals Lodged.

[AP/25/0018/REFUSE - The Coach House, Park Lane](#)

- e. Any licence applications/decisions to consider;

[Jacks Burgers, Market Place](#)

f. Any consultations to consider. Nil

**6 Date of next Planning and Development Committee Meeting:
Tuesday 8th July 2025 at 6pm.**

7 Reports Appendix

[3rd June 2025 Planning Committee Meeting - Minutes.pdf](#)
[ESC Decisions - 17th June 2025.pdf](#)



SOUTHWOLD TOWN COUNCIL

Minutes of Planning Committee Meeting held on **Tuesday 3rd June 2025 at 6pm.**

Present; Cllrs; Temple, Flunder, Gladwell, Goldsmith, Hurr, Wells. Also, the Town Clerk and 2 members of the public.

1 - Apologies:

To receive and approve apologies for absence – Apologies were received from Cllr Palmer.

2 - Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda. Nil
- b. To receive any declarations of Other Registerable Interests regarding the agenda. Cllr Goldsmith re 21 Church Street.
- c. To receive any declarations of Non-Registerable Interest. Nil.
- d. To receive any request for dispensations regarding the agenda. Nil.
- e. To receive details of any lobbying to members. Nil

3. To approve minutes of meeting of 6th May 2025. Approved by all.

4 - To receive comments from the public on matters on the agenda

(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).

See 21 Church Street as below.

5- Planning Matters:

- a. To determine the Town Council response to the following applications:

DC/25/1864/FUL – 21 Church Street. Work has started on previous application. This is a conversion not a new dwelling. 1 parking space is being made available when guidelines require 2.

Query raised with applicant regarding the roof style windows. What are they? What will they look like? Applicant advised that these are Velux conservation windows and will not be seen from the road. Applicant advised that height of roof will not be changing. Applicant advised that the conservation roof lights are made for Conservation Areas.

The cttee had no objection to the application - All agreed.

DC/25/0849/FUL – Boating Lakes & Kiosk. STC will not be responding to this application.

DC/25/1977/LBC – 5 Church Street. There were no objections to the application. Agreed by all.

b. ESC decisions – Noted.

Museum application has presently been refused. The museum will be approaching the Planning Officer to see if there is any alternative to going to appeal.

c. Applications to ESC Committee. Nil

d. Any Planning Inspectorate Appeals Lodged.

Coach House, Park Lane. No further comment from STC. STC has made sure that the appropriate ESC Minutes have been sent to the Inspector, including details about the site visit. ESC has also been requested to amend the questionnaire from the inspector to reflect that a site visit should be undertaken.

e. Any licence applications/decisions to consider;

Nil

f. Any consultations to consider. Nil.

Pre-app – Woodleys, The Common. Cllr Flunder advised that Plaice Architects attended to present pre app plans. Full planning application is being submitted which will be for a total demolition and rebuild. STC will consider response on full application when available.

Enforcement 32 East Street – work started on the Listed Building without permission. ESC has taken this up with the owner.

DC/25/1150/FUL - 4 Foster Close. No more information has been submitted so there is no alteration to the STC response.

6 - Date of next Planning and Development Committee Meeting:

Tuesday 17th June 2025 at 6pm - Cllrs Flunder and Wells have provided apologies for this meeting.

There being no further business the meeting closed at 6.30pm

Signed Dated

Results for Application Search

Non Material Amendment to DC/23/2891/FUL - Proposed replacement front wall, alterations to existing house and proposed garage - Change personnel door of garage and change elevation D of garage from fully brickwork to brickwork and flint as the front wall.

16 Cumberland Road Southwold Suffolk IP18 6JP

Ref. No: DC/25/1872/AME | Received: Thu 08 May 2025 | Validated: Thu 29 May 2025 | Status: Application Permitted

Second storey side extension built over an existing single storey side and rear extension. To be set back to appear subordinate from the front, side and rear elevations. To be rendered on all three sides so as to be distinct from the original house.

4 Foster Close Southwold Suffolk IP18 6LE

Ref. No: DC/25/1150/FUL | Received: Mon 17 Mar 2025 | Validated: Wed 02 Apr 2025 | Status: Application Permitted