



You are Summoned to the meeting of Southwold Town Council Planning Committee to be held at the **Town Hall on Tuesday 20th October 2026 at 6pm for the purpose of transacting the following business.**

Signed *L. S. Beaver*

Dated 13th October 2026

AGENDA

1. **Apologies:** To receive and approve apologies for absence.
2. **Declarations of interest:**
 - a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda.
 - b. To receive any declarations of Other Registerable Interests regarding the agenda.
 - c. To receive any declarations of Non Registerable Interest
 - d. To receive any request for dispensations regarding the agenda.
 - e. To receive details of any lobbying to members.
3. **To receive comments from the public on matters on the agenda** (*each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).
3. **To approve the Minutes of the meeting held on Tuesday 6th October 2026.**
5. **Planning Matters:**
 - a. To determine the Town Council response to the following applications:
details of applications;

DC/26/2688/VOC – 5 Youngs Yard, Victoria Street

Proposal: Variation of Condition No. 2 of DC/19/2021/FUL – (Allowed on Appeal) – Creation of first floor & internal alterations. Variations – 1. Changing render on the gable ends to timber boarding. 2. Adding 3 velux roof lights at high level size 550 x 780mm. 3. Adding a low level roof light to the ground floor. (Retrospective).

DC/26/3417/VOC – Woodleys, The Common

Proposal: Variation of Condition No. 2 of DC/25/1867/FUL – Demolition of an existing chalet bungalow and construction of a 1.5 storey replacement dwelling and associated garage, swimming pool and external works. Amendments to approved plans.

DC/26/3332/FUL – Stablings, Gun Hill

Conversion of existing garage to annexe. Alterations to dwelling to replace modern flint and weather boarding with vertical timber boarding, internal alterations.

Trees

DC/26/3459/TCA – Woodmill, 5 Gardner Road

Proposal: 1 Privet (marked on submitted plan) – Fell.

- b. ESC decisions – see link - <https://publicaccess.eastsuffolk.gov.uk/online-applications/monthlyListResults.do?action=firstPage>

- c. Applications to ESC Committee. Next meeting Tuesday 10th November 2026 – no Agenda available.
- d. Any Planning Inspectorate Appeals Lodged. 17 Market Place.
- e. Any licence applications/decisions to consider. Nil.
- f. Any consultations to consider. Nil.
- g. ESC Enforcement action updates; Nil.
- h. Other planning matters;

SALC NPPF update 19th Oct 7.30pm online.

DC/26/1445/VOC - Site Of Former Sole Bay House – STC site visit.

Call for Sites – Extended to 16th November 2026.

- 6. **Date of next Planning and Development Committee Meeting:**
To consider reducing Planning Committee meetings to once a month.



SOUTHWOLD TOWN COUNCIL

Minutes of Planning Committee Meeting held on **Tuesday 6th October 2026 at 6pm.**

Present; Cllrs; Flunder, Hurr, Goldsmith and Redington. Also present the Town Clerk.

1. Apologies:

To receive and approve apologies for absence. Cllrs Gladwell and Temple provided apologies. Noted. It was agreed by all for Cllr Flunder to chair the meeting.

2. Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda. Nil.
- b. To receive any declarations of Other Registerable Interests regarding the agenda. Nil
- c. To receive any declarations of Non-Registerable Interest. Nil.
- d. To receive any request for dispensations regarding the agenda. Nil.
- e. To receive details of any lobbying to members. Nil.

3. **To receive comments from the public on matters on the agenda** *(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).* Nil.

4. **To approve the Minutes of the meeting held on Tuesday 8th September 2026.** Agreed by all.

5. Planning Matters:

- a. **To determine the Town Council response to the following applications:**
details of applications;

DC/26/3030/ADN – Station Yard, Blyth Road

Proposal: Non-illuminated Advertisement Consent – Site signage for Station Yard including co-working space and business hub to front and rear elevation of block 1. Front elevation of Block 1 faces onto Blyth Road, rear elevation of Block 1 has no main road frontage or visibility.
No objection.

DC/26/3253/FUL – 71A North Road

Proposal: Replacement windows, reinstatement of balcony at rear, new exterior staircase, new balcony to front, removal of ground floor conservatory, replace front fence.

It was commented that the application is an improvement, but it is in a Conservation Area so should have wooden windows as per the Conservation Area requirements.

DC/26/2412/FUL - Centre Cliff South Green Southwold Suffolk IP18 6EN

Heritage Officers report is now online.

See Heritage Officers Report. STC to reiterate that it will change the street scene from the view of East Street. This is a new build – so as per the NPlan it should have a “principal residence clause for all parts”.

Trees

DC/26/3303/TCA – Woodleys, The Common

Proposal: 2 Pine (T9 & T10 on submitted plan) – Raise crown to 3m from ground level, reduce crown by up to 3m where needed to shape crown.

Members requested that the applicant ensure that trees are not reduced too much to keep the look from the Common.

DC/26/3310/TCA – Woodleys, The Common

Proposal: 1 Maple (marked T5 on submitted plan) – Fell. 1 Blue Cedar (marked T7 on submitted plan) – Fell. 1 Cedar (marked T8 on submitted plan) – Fell.

Replacement trees had been noted in the application.

DC/26/3286/TCA – 9 North Road

Proposal: 1 Horse Chestnut (marked on submitted plan) – Reduce whole crown by 50%.
Noted.

DC/26/3345/TCA – Hillside, Skilmans Hill

Proposal: 1 Purple Plum (marked T1 on submitted plan) – Reduce whole crown by 1-2m.
Noted.

b. ESC decisions – see attached. Nil.

c. Applications to ESC Committee. Next meeting Tuesday 8th September 2026. Nil.

d. Any Planning Inspectorate Appeals Lodged. 17 Market Place.

e. Any licence applications/decisions to consider. Nil.

f. Any consultations to consider. Nil.

g. ESC Enforcement action updates; Nil.

h. Other planning matters;

SALC NPPF update 19th Oct 7.30pm online. Noted

DC/26/1445/VOC - Site of Former Sole Bay House – STC site visit. Applicant to contact Cllr Redington.

6. **Date of next Planning and Development Committee Meeting:**

Tuesday 20th October 2026 at 6pm.

Signed

Dated