



You are Summoned to the meeting of Southwold Town Council Planning Committee to be held at the **Town Hall on Tuesday 7th July 2026 at 6pm for the purpose of transacting the following business.**

Signed *L. J. Beaver*

Dated 30th June 2026

AGENDA

1. **Apologies:** To receive and approve apologies for absence.
2. **Declarations of interest:**
 - a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda.
 - b. To receive any declarations of Other Registerable Interests regarding the agenda.
 - c. To receive any declarations of Non Registerable Interest
 - d. To receive any request for dispensations regarding the agenda.
 - e. To receive details of any lobbying to members.
3. **To receive comments from the public on matters on the agenda** *(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).*
4. **To approve the Minutes of the meetings held on Tuesday 2nd June 2026**
5. **Planning Matters:**
 - a. To determine the Town Council response to the following applications:
details of applications;

DC/26/2046/FUL – 12A Marlborough Road

Proposal: Remove existing flat roof from the garages and replace with a pitched roof.

DC/26/1951/FUL - 67 Marlborough Road

Proposal: Replacement picket fence, like for like of the existing.

DC/26/1947/FUL - 72 Pier Avenue

Proposal: Replacement windows and doors with UPVC, retain the brick plinths of these two side extensions, removing the current white UPVC windows and doors, and replace the upper sections with a timber structure incorporating the same black coloured UPVC windows and doors then clad these sections to mirror the partial wood cladding on other elevations the height of these two side extensions to be raised to the level of current balcony and kitchen extension, convert the garage to a bedroom with ensuite shower room, brick up the current garage door and replace with a window and create an external doorway to this room on the east elevation.

Discharge of Condition Nos. 4 and 6 of **DC/25/4126/LBC** – 100 High Street – Minor alterations to create a retained ground floor retail unit, a first and second floor two bedroom maisonette; a single bedroom cottage and an extension at the rear of the site to create a single bedroom coach house – 4 re-pointing, - 6 extension details.

Trees

DC/26/2246/TCA - 57A Marlborough Road

Proposal: 1 Hawthorn (T1 on submitted plan) – Fell.

[DC/26/2277/TCA](#) - The Old House, 49 High Street

Proposal: 1 Holly (T1 on submitted plan) - Fell

- b. ESC decisions – *see attached*.
 - c. Applications to ESC Committee. Next meeting 14th July 2026 – no Agenda available at present.
 - d. Any Planning Inspectorate Appeals Lodged. 17 Market Place.
 - e. Any licence applications/decisions to consider.
Salt Shore – Alcohol Licence
Harriets – Pavement Licence
 - f. Any consultations to consider.
Local Plan Consultation – Planning Committee to respond.
 - g. ESC Enforcement action updates;
ENF/26/0038/LIST - 23 Park Lane - Roof
ENF/26/0211/SIGN - 17 Market Place - Flag
6. **Date of next Planning and Development Committee Meeting:**
Tuesday 21st July 2026 at 6pm.



SOUTHWOLD TOWN COUNCIL

Minutes of Planning Committee Meeting held on **Tuesday 2nd June 2026 at 6pm.**

Present; Cllrs; Flunder, Gladwell, Hurr and Temple (Chair). Also present the Town Clerk.

1. Apologies:

To receive and approve apologies for absence. Cllr Redington provided apologies. Noted.

2. Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda. Nil.
- b. To receive any declarations of Other Registerable Interests regarding the agenda. Nil
- c. To receive any declarations of Non-Registerable Interest. Nil.
- d. To receive any request for dispensations regarding the agenda. Nil.
- e. To receive details of any lobbying to members. Nil.

3. To receive comments from the public on matters on the agenda. Nil.

4. To approve the Minutes of the meeting held on Tuesday 19th May 2026. Approved by all.

5. Planning Matters:

- a. To determine the Town Council response to the following applications:
details of applications;

[DC/26/1380/FUL](#) – 15 North Road

Proposal: Replacement windows and front door.

Refuse – needs to be timber. In Conservation Area so needs to be wood and needs to comply with Southwold N Plan Design.

Non-Material Amendment of **[DC/25/3239/FUL](#)** – Blyth Hotel, Station Road – Alterations to complete conversion to Aparthotel – Revised ground floor internal layout to form Studio accommodation.

Note to planners – It is not possible to tell what the non-material amendment is. Please explain to STC.

Discharge of Condition Nos. 3 & 4 of **[DC/24/3210/LBC](#)** – 6 South Green - Listed Building Consent – Internal alterations and adaptations to rear elevation – Extractor details & window and door details.

No objection.

Discharge of Condition No. 3 of **[DC/26/0037/LBC](#)** – 17 Market Place. Conversion and extension of existing outbuilding to 1 dwelling. **Agree with comments of Heritage Officer.**

B. ESC decisions – Nil.

c. Applications to ESC Committee. Nil.

d. Any Planning Inspectorate Appeals Lodged. 17 Market Place. No update.

e. Any licence applications/decisions to consider.

Bloom Pavement Licence request for tables and chairs.

This application is in close proximity to road. By a major bus stop. Area needs to be kept clear of street furniture to allow public access in this busy bus turning area. A large 'A Board' is already sited outside the shop.

The 'A Board' needs to be moved to where the 1 table is being requested. Members would prefer no tables in this area but as a compromise would agree to have 2 tables plus 1 'A Board'. But not 3 tables as being requested.

f. Any consultations to consider.

East Suffolk Call for Sites – *consultation date to be announced*. No Update.

g. ESC Enforcement action updates; Nil

6. **Date of next Planning and Development Committee Meeting:**

Tuesday 23rd June 2026 at 6pm.

Signed

Dated