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**You are Summoned to the meeting of Southwold Town Council
Planning Committee to be held at the **Town Hall on Tuesday 7th
April 2026 at 6pm** for the purpose of transacting the following
business.**

Signed *H. J. Beard*

Dated 30th March 2026

AGENDA

1. **Apologies:** To receive and approve apologies for absence.
2. **Declarations of interest:**
 - a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda.
 - b. To receive any declarations of Other Registerable Interests regarding the agenda.
 - c. To receive any declarations of Non Registerable Interest
 - d. To receive any request for dispensations regarding the agenda.
 - e. To receive details of any lobbying to members.
3. **To receive comments from the public on matters on the agenda** (*each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).
4. **To approve the Minutes of the meetings held on Tuesday 24th March 2026**
5. **Planning Matters:**
 - a. To determine the Town Council response to the following applications:
details of applications;

[DC/26/0529/FUL](#) & [DC/26/0530/LBC](#) – 8 South Green

Proposal: Listed Building Consent – To provide small first floor extension and addition of first floor windows to side elevation

[DC/26/0812/FUL](#) – 4 Chester Road

Proposal: Removal of existing rear single storey rear extension, replacement windows and doors, works to the existing frontage bay window together with remodelling the internal layout.

Trees

[DC/26/1110/TCA](#) – 98 High Street

Proposal: 1 Pear (marked T1 on submitted plan) – Fell. The tree has grown too large for its location creating excessive shade and its roots are growing into drains causing issues. Remove tree and replant and train espalier pear tree on west wall, away from drains.

- b. ESC decisions – *see attached*
- c. Applications to ESC Committee. Next meeting 14th April 2026 – no agenda available at present.
- d. Any Planning Inspectorate Appeals Lodged. 17 Market Place.

- e. Any licence applications/decisions to consider. Nil.
 - f. Any consultations to consider.
 - East Suffolk Call for Sites – *consultation date to be announced*
 - East Suffolk Place shaping project – *to 24th April 2026*
 - <https://www.eastsuffolkplaceshaping.com/index.php>
 - g. ESC Enforcement action updates;
6. **Date of next Planning and Development Committee Meeting:**
Tuesday 21st April 2026 at 6pm.



SOUTHWOLD TOWN COUNCIL

Minutes of Planning Committee Meeting held on **Tuesday 24th March 2026 at 6pm.**

Present; Cllrs; Flunder, Gladwell, Goldsmith, Hurr, Redington and Temple (Chair). Also present the Town Clerk.

1. Apologies:

To receive and approve apologies for absence. Nil

2. Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda. Nil.
- b. To receive any declarations of Other Registerable Interests regarding the agenda. Cllr Goldsmith advised that Corner Cottage Cumberland Road is a Durrants holiday cottage.
- c. To receive any declarations of Non-Registerable Interest. Nil.
- d. To receive any request for dispensations regarding the agenda. Nil.
- e. To receive details of any lobbying to members. Nil.

3. To receive comments from the public on matters on the agenda.

A member of the public spoke about 13 Station Road – raising concerns about overdevelopment, increased light, and overlooking as extra windows are being added which will look onto their property. Concerns were also expressed about the noise that could emanate from the home gym and bar.

4. To approve the Minutes of the meeting held on Tuesday 3rd March 2026. Approved by all.

5. Planning Matters:

a. To determine the Town Council response to the following applications:

details of applications;

DC/26/0674/FUL – 31 Station Road- Two storey rear extension and a further single storey extension – new outbuilding for gym and bar. Replace front door elevation.

Members considered that this does seem a very large extension and is overdevelopment.

Members agreed on the comments from the member of the public about overlooking.

An additional bedroom is being created which will secure the need for an additional parking space – but this is not being provided.

Comment was made about the materials – these are modern and ought to be more traditional and in keeping for the area.

Gym and bar – there are a lack of details about this extension – more details are required.

Sound proofing will be vital for this outbuilding.

ESC to be asked to REFUSE the application for the reasons above – Southwold Neighbourhood plan policies to be included.

DC/26/0550/ful – Corner Cottage Cumberland Road

Parking is a concern as this is insufficient room for the 2 cars shown in the application. The addition of a bedroom would create a need for an additional parking space as well. It would be beneficial for the application to be redesigned and resubmitted to accommodate the 3 parking spaces required.

It was noted that the annexe could become self-contained – this to be integral to the main build and not used for a separate purpose.

ESC to note the concerns and the amendments required.

DC/26/0398/LBC and DC/26/0680/AND – 71 High Street

Concerns that this is a retrospective application.

Members concurred with the remarks of the Heritage officer.

ESC to note the above.

DC/26/0788/FUL – Ferry Cottage, Gardner Road.

Noted that this is a retrospective application.

No objection to the planning application.

ESC TO note.

Dc/26/9727/FUL – 3 Wymering Road

Half dormer window and roof light to facilitate loft conversion.

There are no existing dormers in this area, and this one would therefore be out of keeping with the street scene. Would not want to set a precedent.

An additional bedroom is being created and there is insufficient on-site parking space available to accommodate this.

ESC to refuse on this basis.

Dc/26/0792/DRC – Construction management plan viewed.

The hours of work seem excessive in view of the surrounding residential properties, and members to ask ESC if these are acceptable.

It is noted that the suggested parking is at the Gardner Road car park. This is the main town shopper's car park. The car park is owned by the Town Council who have not been approached about its use for this purpose. Contractors need to request permission from the Town Council before this management plan can be approved. ESC to advise the applicant to contact the Town Council in this regard.

ESC To Note the Above

Dc/26/0938/TPO – 34 High Street – Noted.

b. ESC decisions – *see attached.*

c. Applications to ESC Committee. Next meeting 14th April 2026 – no agenda available at present.

d. Any Planning Inspectorate Appeals Lodged. 17 Market Place.

e. Any licence applications/decisions to consider.

f. Any consultations to consider. Nil

g. ESC Enforcement action updates; Nil

6. **Date of next Planning and Development Committee Meeting:**

Tuesday 7th April 2026 at 6pm. Cllr Flunder provided apologies for this meeting.

Signed

Dated

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Results for Application Search

Discharge of Condition No. 4 of DC/25/4195/FUL - Demolish existing single storey extension and replace it with a new single storey extension on an enlarged footprint. Alterations to the external joinery and removal of chimney stack. - Construction Management Plan

Nu Cottage 2 Childs Yard Market Place Southwold Suffolk IP18 6DZ

Ref. No: DC/26/0792/DRC | Received: Thu 26 Feb 2026 | Validated: Thu 26 Feb 2026 | Status: Application Permitted

Consultation on Marine Licence Application

Southwold Sailing Club Blackshore Southwold Suffolk IP18 6TA

Ref. No: DC/26/0716/CON | Received: Mon 23 Feb 2026 | Validated: Mon 23 Feb 2026 | Status: No Objections

Conversion and extension of existing outbuilding to form 1 no. dwelling

17 Market Place Southwold Suffolk

Ref. No: DC/26/0244/FUL | Received: Wed 21 Jan 2026 | Validated: Wed 21 Jan 2026 | Status: Application Permitted

Two storey extension

62 Hotson Road Southwold Suffolk IP18 6BP

Ref. No: DC/26/0033/FUL | Received: Tue 06 Jan 2026 | Validated: Tue 06 Jan 2026 | Status: Application Permitted

Listed Building Consent - Conversion and extension of existing outbuilding to 1 no. dwelling.

17 Market Place Southwold Suffolk

Ref. No: DC/26/0037/LBC | Received: Tue 06 Jan 2026 | Validated: Wed 21 Jan 2026 | Status: Application Permitted

Replacement front windows and door and small air conditioning unit to the rear elevation

13 Victoria Street Southwold Suffolk IP18 6HZ

Ref. No: DC/25/4987/FUL | Received: Wed 24 Dec 2025 | Validated: Thu 29 Jan 2026 | Status: Application Permitted

Non-Illuminated Advertisement Consent - (Retrospective) Information sign to indicate the location of Car Park

Car Park Station Road Southwold Suffolk

Ref. No: DC/25/4114/ADN | Received: Fri 24 Oct 2025 | Validated: Thu 15 Jan 2026 | Status:
Application Permitted