



You are Summoned to the meeting of Southwold Town Council Planning Committee to be held at the **Town Hall on **Tuesday 6th October 2026 at 6pm** for the purpose of transacting the following business.**

Signed *L. J. Beaver*

Dated 29th September 2026

AGENDA

1. **Apologies:** To receive and approve apologies for absence.
2. **Declarations of interest:**
 - a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda.
 - b. To receive any declarations of Other Registerable Interests regarding the agenda.
 - c. To receive any declarations of Non Registerable Interest
 - d. To receive any request for dispensations regarding the agenda.
 - e. To receive details of any lobbying to members.
3. **To receive comments from the public on matters on the agenda** *(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).*
3. **To approve the Minutes of the meeting held on Tuesday 8th September 2026.**
5. **Planning Matters:**
 - a. To determine the Town Council response to the following applications:
details of applications;

DC/26/3030/ADN – Station Yard, Blyth Road

Proposal: Non-illuminated Advertisement Consent – Site signage for Station Yard including co-working space and business hub to front and rear elevation of block 1. Front elevation of Block 1 faces onto Blyth Road, rear elevation of Block 1 has no main road frontage or visibility.

DC/26/3253/FUL – 71A North Road

Proposal: Replacement windows, reinstatement of balcony at rear, new exterior staircase, new balcony to front, removal of ground floor conservatory, replace front fence.

DC/26/2412/FUL- Centre Cliff South Green Southwold Suffolk IP18 6EN

Heritage Officers report is now online.

Trees

DC/26/3303/TCA – Woodleys, The Common

Proposal: 2 Pine (T9 & T10 on submitted plan) – Raise crown to 3m from ground level, reduce crown by up to 3m where needed to shape crown.

DC/26/3310/TCA – Woodleys, The Common

Proposal: 1 Maple (marked T5 on submitted plan) – Fell. 1 Blue Cedar (marked T7 on submitted plan) – Fell. 1 Cedar (marked T8 on submitted plan) – Fell.

DC/26/3286/TCA – 9 North Road

Proposal: 1 Horse Chestnut (marked on submitted plan) – Reduce whole crown by 50%.

DC/26/3345/TCA – Hillside, Skilmans Hill

Proposal: 1 Purple Plum (marked T1 on submitted plan) – Reduce whole crown by 1-2m.

b. ESC decisions – *see attached*.

c. Applications to ESC Committee. Next meeting Tuesday 13th October 2026 – no Agenda available.

d. Any Planning Inspectorate Appeals Lodged. 17 Market Place.

e. Any licence applications/decisions to consider. Nil.

f. Any consultations to consider. Nil.

g. ESC Enforcement action updates; 23 Park Lane – replacement roof application approved.

h. Other planning matters;

SALC NPPF update 19th Oct 7.30pm online.

DC/26/1445/VOC - Site Of Former Sole Bay House – STC site visit.

6. **Date of next Planning and Development Committee Meeting:**

Tuesday 20th October 2026 at 6pm.



SOUTHWOLD TOWN COUNCIL

Minutes of Planning Committee Meeting held on **Tuesday 8th September 2026 at 6pm.**

Present; Cllrs; Flunder, Gladwell, Hurr, Redington and Temple. Also present the Town Clerk.

1. Apologies:

To receive and approve apologies for absence. Cllr Goldsmith provided apologies. Noted.

2. Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda. Nil.
- b. To receive any declarations of Other Registerable Interests regarding the agenda. Nil
- c. To receive any declarations of Non-Registerable Interest. Nil.
- d. To receive any request for dispensations regarding the agenda. Nil.
- e. To receive details of any lobbying to members. Nil.

3. **To receive comments from the public on matters on the agenda** *(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).* Nil.

4. **To approve the Minutes of the meeting held on Tuesday 18th August 2026.** Agreed by all.

5. Planning Matters:

- a. **To determine the Town Council response to the following applications:**
details of applications;

DC/26/2615/FUL – The Old Royal, 20 Victoria Street

Proposal: *Demolition and reconstruction of dwelling.*

More clarity on parking required as per SCC Highways. #Applicant to be asked to salvage any historic aspects from the original building. “Permanent residence clause” will apply as it is a completely new build (following complete demolition).

DC/26/2989/VOC – 100 High Street

Proposal: *Variation of Condition No. 2, 7 & 6 of DC/25/4125/FUL – Minor alterations to create a retained ground floor retail unit, a first and second floor two bedroom maisonette; a single bedroom cottage and an extension at the rear of the site to create a single bedroom coach house.*

Only condition 2 = mentioned on the application form. Please give more clarity on these conditions and please see the letter re rooflight etc. Need more information. Query the difference in variation numbers. Can’t respond positively until we get clarity.

DC/26/2994/VOC – 100 High Street

Proposal: *Variation of Condition No. 2, 3 & 6 of DC/25/4126/LBC – Listed Building Consent – Minor alterations to create a retained ground floor retail unit, a first and second floor two bedroom maisonette; a single bedroom cottage and an extension at the rear of the site to create a single bedroom coach house.*

The Town Council would comment that only Condition 2 is mentioned on the application form – yet the heading refers to conditions 2, 3 and 6 of DC/25/4126/LBC. Please clarify what the variation of condition therefore refers to. Please see letter re the rooflight. Town Council needs more information to consider this request.

Trees

DC/26/2923/TCA – Forest Cottage, Blackmill Road

Proposal: *2 no. Macrocarpa (T1 on plan) – Fell.* Noted.

- b. ESC decisions – *see attached.* Nil.
- c. Applications to ESC Committee. Next meeting Tuesday 8th September 2026. Nil.
- d. Any Planning Inspectorate Appeals Lodged. 17 Market Place.
- e. Any licence applications/decisions to consider. Nil.
- f. Any consultations to consider. Nil.
- g. ESC Enforcement action updates; Nil.
- h. Other planning matters;

Residents query re Solar panels in Conservation Area – Town Clerk to send around email re solar panels on Conservation Area properties.
Sole Bay House – no contact made by applicant.

6. **Date of next Planning and Development Committee Meeting:**

Tuesday 22nd September 2026 at 6pm. Subsequently cancelled.

There being no further business the meeting closed at 6.15pm.

Signed

Dated