



You are Summoned to the meeting of Southwold Town Council Planning Committee to be held at the **Town Hall on Tuesday 13th January 2026 at 6pm for the purpose of transacting the following business.**

Signed *L. J. Beard*

Dated 7th January 2026

AGENDA

1. **Apologies:** To receive and approve apologies for absence.
2. **Declarations of interest:**
 - a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda.
 - b. To receive any declarations of Other Registerable Interests regarding the agenda.
 - c. To receive any declarations of Non Registerable Interest
 - d. To receive any request for dispensations regarding the agenda.
 - e. To receive details of any lobbying to members.
3. **To receive comments from the public on matters on the agenda** *(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).*
4. **To approve the Minutes of the meeting held on Tuesday 16th December 2025**
5. **Planning Matters:**
 - a. **To determine the Town Council response to the following applications:**
details of applications;

DC/25/4341/FUL – Pier Pavilion, North Parade

Proposal: Extension of existing Pier Pavilion to first floor and create a new second floor; Creation of 11 new lettable holiday rooms with en-suites and balconies on first and second floors; improvement of thermal performance by installing external insulation; Installation of new steel windows throughout; Provision of lift and internal alterations; Remodelling of the existing forecourt to improve approach and appearance

DC/25/3717/FUL – 5 Pinkneys Lane

Proposal: Replace 9 windows, 1 front and 1 back door

DC/25/4792/FUL – 34 Victoria Street

Proposal: To rebuild existing single storey back addition, adjacent to existing approved permission and change of roof finish on DC/24/4211/FUL to match.

DC/24/4132/VOC – 15 North Parade – amended design for previously approved garage outbuilding.

- b. ESC decisions – *see attached*

c. Applications to ESC Committee. Next meeting 20th January 2026 – no agenda available at present.

d. Any Planning Inspectorate Appeals Lodged. Nil.

e. Any licence applications/decisions to consider. Nil.

f. Any consultations to consider. Nil.

g. ESC Enforcement action updates;

6. **Date of next Planning and Development Committee Meeting:**
Tuesday 27th January 2026 at 6pm.