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NOTICE

You are Summoned to the Meeting of Southwold Town Council which will be held on Tuesday 22nd April 2025 at 6.30pm at the Town Hall

Signed *L. J. Beavan*

Dated 14th April 2025

AGENDA

1. **Apologies:** To receive and approve apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - b) To receive Declarations of Other Registerable Interests / Non registrable interest regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) To note that the Register of Interests of all Members is to be updated with changes as they occur.
3. **Minutes:** To approve and sign the Minutes of the Town Council meeting held on Tuesday 25th March 2025.
4. **Public Forum** (*15 minutes will be allocated overall for this section- subject to Town Mayor discretion*).
 - a) To receive a report from East Suffolk Ward Councillor D Beavan including update on Coastal Management work on prom north of Pier and moving of Beach Huts. Report on Southwold Harbour and ESC update regarding Devolution. ESC Cllr Beavan will then take questions from Councillors and public.
 - b) To receive report from SCC Ward Cllr M Ladd; including SCC update on Devolution, and Potters Bridge.
 - c) To receive comments from the public on matters on the agenda.
5. **To receive reports from Committees and Working Groups:**

To receive the report of the meeting of;

 - a) Planning and Development Committee
 - *To receive the minutes of the meeting held on 15th April 2025*
 - b) Landlords Cttee – *Next meeting 24th April 2025. To receive update on gable end tender works.*
 - c) Leisure and Environment Cttee *To receive update re V E Day anniversary events and promotion of events.*
 - d) Roads Cttee – *To receive minutes and update from meeting of 16th April 2025. To consider recommendations.*
 - e) NSIPS working group – to receive update on;
 - Sealink – DCO process and timescales.
 - Sizewell C – Feedback from Community Forum 27th March at High Lodge.
 - Anglia One/Eurolink and North Falls Offshore Wind Farm, Five Estuaries Offshore Wind Farm Project.

- Lionlink – update.
 - Feedback from meeting on Thursday 10th April at Snape Maltings.
- f) Harbour Revision Order working group.
To receive update re STC member application for HMC vacancy.
- g) Town Awards working group – *To receive feedback from award nominations***
- h) Devolution working group – *Response sent to Norfolk Suffolk Mayor Consultation.*
- i) Comms working group – *next meeting 28th April.*
- j) Spruce up Southwold – *Next event Sunday 18th May 2025 10am – midday starting from Town Hall.*
- k) Public Rights of Way working group – *to receive update from Reydon P C. To consider draft Footpath/ walks information from SRS.*

8. **Financial Matters**

Audit and Governance

- a) Accounts for Payment - To receive the management accounts, balance sheet and bank reconciliation to March 2025 and confirm the Accounts for Payment for April 2025 (*circulated to members*)
- b) To receive verbal report of Finance and Governance Cttee Meeting held on 22nd April 2025. *To consider and if agreed approve recommendations.*
- c) To note year end close arrangements as in previous minutes.

9. **To receive reports from the Town Council representatives on other bodies/organisations, of meetings attended:**

Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.

- a) HMC/ SAG – Caravan Site forward strategy.

10. **Town Mayor updates including.**

Future Mayor events

Rotary event – 26th May 2025

Scouts Badge event

Southwold Lions Charter Lunch – 27th April 2025

Southwold Town Mayors Charity Concert. 2nd May 2025

Sole Bay Bowls Club official opening of outdoor green – 4th May 2025

Councillor events

V E Day events:

11. **Consultations - see above re Devolution.**

UKPN – Proposed overhead line works Reydon – Walberswick – *see papers attached. To consider and agree Town Council response to consultation.*

ESC Community Governance Review – *To increase or decrease councillor numbers – responses by 30th April 2025.*

12. **Date of next Town Council Meeting:**

Tuesday 6th May 2025 at 6.30pm - Annual Meeting of Town Council

Tuesday 27th May 2025 at 6.30pm

*** Some items from this agenda might need to be considered within a confidential session as below.*

13. **Exclusion of Public and Press if required during discussions:** *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it might need to be resolved, due to the confidential nature of the business to be transacted, for the public and press leave the meeting during consideration of the following.*

Legal / Professional updates – 1 Strickland Place

SOUTHWOLD TOWN COUNCIL

Minutes of the Meeting of the Town Council of Southwold, held in the Council Chamber at 6.30pm on Tuesday 25th March 2025.

PRESENT:	Councillor	S Flunder – Town Mayor
	“	D Beavan (arrived 7.10pm)
	“	P Davy
	“	V Gladwell
	“	P Goldsmith
	“	C Hurr
	“	Mrs J Miller
	“	Mrs V Redington
	“	R Temple
	“	M Wells

Also present: The Town Clerk.

1. a) **Apologies:**
To note/approve apologies for absence. Apologies for absence were received from Cllrs Jarvis and Palmer which were noted. Apologies were also received from the High Steward and SCC Cllr Ladd.
2. **Declarations of interest:**
 - a) *To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.* Cllrs Gladwell and Redington declared an interest re 1 Strickland Place.
 - b) *To receive Declarations of Other Registerable Interests / Non registrable interest regarding the agenda.* Cllr Beavan re Community Connector.
 - c) *To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.* Nil.
 - d) *To note that the Register of Interests of all Members is to be completed within 28 days of the election and updated thereafter with changes as they occur.* Noted.
3. **Minutes:** To approve and sign the Minutes of the Town Council meeting held on Tuesday 28th January 2025.
Proposed by Cllr Goldsmith, seconded by Cllr Temple. All agreed.
4. **Public Forum** (15 minutes will be allocated overall for this section- subject to Town Mayor discretion).
 - a) *To receive a report from East Suffolk Ward Councillor D Beavan including update on Coastal Management work on prom north of Pier and moving of Beach Huts.*
ESC Cllr Beavan will then take questions from Councillors and public.
Cllr Flunder advised that ESC Cllr Beavan had sent an email update. Cllr Flunder advised about the prom north of the pier. First stage of works is virtually complete. Next stage should be completed before Easter. Then on 22nd April stage 2 will start. Beach huts 1 – 33 will go to the Fire Station. The rest will go back on the prom. The prom will be then closed for 12 weeks to finish the work. Work will provide 25-year

safety plan. Environment Agency work needs doing north of the pier, but funding will be required.

Devolution – SCC and ESC have put in their requests for their preferred unitary status.

b) *To receive a report from SCC Ward Councillor M Ladd including update on proposals for a Norfolk/Suffolk Unitary Authority and Suffolk Energy projects. SCC Cllr Ladd will then take questions from Councillors and public. SCC Report already circulated.*

c) *To receive comments from the public on matters on the agenda. Nil*

5. **To receive reports from Committees and Working Groups:**

To receive the report of the meeting of;

a) *Planning and Development Committee*

- *To receive the minutes of the meeting held on 18th March 2025*
Cllr Temple advised that 17 Market Place was back for discussion.

b) *Landlords Cttee – to receive minutes of meeting held on 6th March 2025 including recommendations regarding properties **

Cllr Gladwell – recommendation in relation to approving fire underpass costs of £3k. Proposed by Cllr Gladwell, seconded by Cllr Goldsmith. All agreed.

c) *Leisure and Environment Cttee – to receive minutes of meeting held on 6th March 2025.*

Cllr Goldsmith provided an update re Stocks Fair. Instead of admin fee of £750 they would like to pay £500/£600 this year, with a view to increasing next year. **It is recommended that STC to charge an admin fee of £600 – proposed by Cllr Goldsmith, seconded by Cllr Temple. All agreed.**

To receive update re V E Day anniversary events

VE Day – Order of events programme is being produced – draft circulated to all. Cllr Flunder asked if anyone knows of people who have recollections of VE Day celebrations in Southwold.

d) *Roads Cttee – no meeting held.*

- *To receive feedback regarding resurfacing of Mill Lane.*

SCC Highways attended this week. Complaint has been sent to SCC Highways about the works. The SCC Highways officer has a list of TROs to take forward for consideration.

- *To re- establish a Public Rights of Way working group - to work alongside members from Reydon and Walberswick parish councils/ SCC Rights of Way team/Southwold Common Trust/ Walberswick Common Lands Charity – See previous Terms of Reference*

Terms of reference – see attached. **It was agreed by all to advise Reydon PC that STC would like to support the initiative but need to understand what is involved. Proposed by Cllr Flunder, seconded by Cllr Goldsmith. All agreed.**

e) *NSIPS working group – to receive update on;*

- *Sealink – DCO process and timescales.* Cllr Davy advised that the Sealink DCO has yet to start. All members were encouraged to register a personal interest as well as STC registering an interest. It was suggested that SEAS take the lead.
- *Sizewell C – Community Forum 27th March at High Lodge.* Cllr Flunder is attending 27th March 2025 at High Lodge.
- *Anglia One/Eurolink and North Falls Offshore Wind Farm, Five Estuaries Offshore Wind Farm Project.* Nil.
- *Lionlink – feedback from Walberswick drop in 15th March/ and see correspondence re proposed seismic survey.* Walberswick has been chosen as the preferred site. WALL meeting was held on 15th March 2025 in Walberswick which was very well supported.
- *AEPA - E. Suffolk Town & Parish Councils meeting on Thursday 10th April from 6.30 - 8.30 pm at Snape Maltings.* 10th April 2025 Snape Maltings taking place with town and parish councils. Terms of Reference have been watered down so that there are no large upfront staff costs. **It was Recommended that STC signs off on the Terms of Reference so that STC can be seen as supporting. Proposed by Cllr Davy, seconded by Cllr Gladwell. All agreed.** Cllr Davy will attend – other councillors are also attending.
- *Potential annual parish meeting with SEAS as guest speaker.* It was agreed that the meeting would not go ahead as over 70 people attended the Reydon meeting, and since that the Lionlink decision has been received. Fiona Gilmore has advised that she will be willing to come along and talk to councillors when DCO starts. Members were reminded that Lionlink have not confirmed that they will definitely not be coming to Southwold in the future.

f) *Southwold Harbour*

Harbour Revision Order working group – *No meeting held.* Response to consultation received.

Cllr Gladwell advised that from SAG point of view, it was a good meeting. Caravan site proposal has been put forward – caravans being taken off in October to redevelop the site. Present owners do not know yet when they can return. Only 2 of 18 businesses in the harbour have leases.

Cllr Beavan advised that there are lots of changes in the ESC Assets team. Caravan rents need to increase, and the owners are aware, but they do want more information.

Cllr Davy asked re the Harbour Revisions Order – what is happening?

Members were advised that SAG and STC have had a response. SAG has accepted their response as their main concern was about ring fencing of balances.

Regarding having an STC rep on HMC – this will need to be an independent person who applies in the normal way through the advert process.

Members were reminded that the STC MOU Working Group is meeting tomorrow. But it is understood that completion of the MOU is not a condition of the HMO.

It was suggested that the process re the harbour needs ongoing comms as there is a period of uncertainty.

- g) *Town Awards working group – To promote award nomination.*
members were advised that applications are now open, and the awards need to be promoted. Application form is included within every newsletter.
- h) *Devolution working group – no meeting held.*
Devolution - To consider providing delegated authority for the working group to issue a response on behalf of STC to; Unitary/Local Government Reform – Consultation to 13th April 2025.
The Devolution Working Group is meeting tomorrow to draft a response to the consultation. Delegated authority received for the working group to send in the response on behalf of STC.
- i) *Comms working group – no meeting held. To note that newsletter/ strategic plan is ready for delivery.* Noted.

8. **Financial Matters**

Audit and Governance

- a) *Accounts for Payment - To receive the management accounts, balance sheet and bank reconciliation to February 2025 and confirm the Accounts for Payment for March 2025 (circulated to members)*

On the proposal of Cllr Davy, seconded by Cllr Goldsmith it was agreed by all to approve the Accounts for Payment for March 2025. All agreed.

- b) *To receive verbal report of Finance and Governance Cttee Meeting held on 25th March 2025. To consider and if agreed approve recommendations.*

SCC Finance for Roads project - £54k is with SCC and STC has been advised that SCC will retain the monies to spend on the roads project as/ when STC instructs it to go ahead. **It was Recommended that before any project goes ahead, STC obtain a written agreement from SCC for these funds to be used to carry out the High Street works. Proposed by Cllr Davy, seconded by Cllr Goldsmith. All agreed.**

Balance sheet/profit & loss etc – noted and agreed.

Transfer requested of £43k from CCLA to Current Account. £1.2m remains in CCLA. Proposed by Cllr Davy, seconded by Cllr Temple. All agreed.

Donations

SEAS - £500 to hep for their legal fund for the DCO for Sealink. Proposed by Cllr Davy, seconded by Cllr Gladwell. All agreed.

Risk Management

Includes anti-social behaviour. Police are concerned that incidents are not being reported. The police work to “dots on a map” – so need all reported. The police will spend a day in Southwold in April. Police advised re key safes being taken off walls. Police are using the Police Station. Items have been stolen from the harbour. Police will forward a piece for the next newsletter.

9. **To receive reports from the Town Council representatives on other bodies/organisations, of meetings attended:**

Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.

a) HMC/ SAG – Caravan Site forward strategy. See above.

10. **Town Mayor updates including.**

Future Mayor events

Southwold Lions Charter Lunch – 27th April 2025

Southwold Town Mayors Charity Concert. 2nd May 2025

Sole Bay Bowls Club official opening of outdoor green – 4th May 2025

Mayor's Concert – It is hoped that the funding raised will help keep music in local schools.

Councillor events

ESC Town conference 27th Feb 2025 was very well attended, and breakout groups were held to gather views.

Commonwealth Day was good event. Thanks to all who came.

Regarding VE Day – STC will arrange 3 flags to fly Thursday – Sunday.

11. **Consultations - see above re Devolution.**

Help shape the Air Quality Strategy for East Suffolk -To complete the survey, please visit <https://eastssuffolk.co/air> The survey will close on Wednesday 2 April.

Cllr Beavan advised that the one at Melton is below UK standards. Concerns re the Sizewell effect.

12. **ESC – Report Cllr Beavan 7.50pm.**

Ward Cllr Beavan advised that ESC received £6m from the Government for decarbonisation towards council house EPC by 2030 plus £6m match funded by ESC. Therefore, have a fund of £12m in total for this project. Also ESC is facilitating people insulate their own properties and keep people warmer. NHS and ESC are sharing data which is good news. Cllr Beavan has used Locality Fund to see if the same process can be brought in for Southwold and Reydon.

Devolution – ESC would like more than one unitary. Ipswich want to be a unitary therefore ESC will request an East/West split.

13. **Date of next Town Council Meeting:**

Tuesday 22nd April 2025 at 6.30pm preceded by Annual Parish Meeting at 6pm.

** Some items from this agenda might need to be considered within a confidential session as below.*

14. **Exclusion of Public and Press if required during discussions:** *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved, due to the confidential nature of the business to be transacted, for the public and press leave the meeting during consideration of the following.*

Staffing – Resources –STC has been approached to support the ESC Community Connector activity by providing admin resources. STC will receive finance from ESC to pay for the admin time. **After full discussion it was Proposed by Cllr Flunder, seconded by Cllr Gladwell. All agreed (Cllr Beavan didn't vote).**

Landlords Update - Tenders - Gable End H Terrace - 5 tenders have been received, and the project manager has highlighted the recommended tenderer. All members provided with copy of the tender analysis report. There are a few queries just to be resolved but it is not anticipated that this will alter the recommendation.

Meeting with project manager has been arranged for next week.

It was suggested that Delegated authority be provided jointly to the Mayor and Chair of Landlords Committee to approve the preferred tenderer following the meeting with the Project Manager. Proposed by Cllr Gladwell, seconded by Cllr Temple. All agreed.

Request has been received from Menta for additional privacy partition within Block 1 of the Hub – subject to them receiving funding. There were no objections in principle to the request – with further details to be requested around the sound proofing and visibility aspects of the design.

Cllrs Gladwell and Redington left the meeting at 8.15pm.

1 Strickland Place. Offer details received.

It was suggested that STC has an independent assessment of costs of essential repairs carried out. All agreed.

There being no further business the meeting closed at 8.30pm.

Signed

Dated

North Wall Toe Piling Phase 2

Southwold, Suffolk

What are we updating you about?

East Suffolk Council's Coastal Management service have appointed Balfour Beatty to complete repair works at Southwold.

Where is this work happening?

A map of where the work is taking place is on page 2 of this factsheet. The work will take place along a section of the seawall north of Southwold Pier. There will be a temporary site compound in the Southwold Pier car park from Tuesday 22nd April 2025 so there will be a reduced number of spaces for the duration of the work. Both Southwold Pier and Southwold Beach car parks will remain open. There will be no access to the promenade or beach where the works are taking place.

When are we doing the work?

Repair work will take place from Monday 28th April 2025 and is intended to be completed before the start of the school summer holidays, allowing our contractor to maximise work around daily tides. All work is subject to safe working conditions i.e. tide and weather condition dependant.

What will we be doing?

Our contractor will be installing new sheet piles in front of the existing piles to help prevent them being eroded by the sea when beach levels are low. Silent piling will be used to minimise noise disturbance from the works. This work follows on from similar works completed to the north end of the seawall in 2023.

We will work hard to keep any inconvenience to a minimum and ask the public to please take note of the contractor's signage when work is happening. We will share regular updates as the work progresses.

Why are we doing this work?

This work will provide important maintenance to the seawall north of Southwold Pier and is an important part of ESC's commitment to ensure that the coastal assets in Southwold are working effectively and are safe for the public.

Undertaking regular targeted maintenance means that we can maximise the lifespan of coastal protection assets, ensuring that we make the most of every pound spent and achieve a better return on public investment.

The area of the seawall was identified for essential maintenance by ESC's Coastal Management service. Relevant permissions and funding have been allocated allowing this work to take place.

Contact Us

Coastal Management service, Riverside, 4 Canning Road, Lowestoft, NR33 0EQ

If you would like this factsheet in another format, please let us know by emailing:

coastalmanagement@eastsoffolk.gov.uk

April 2025

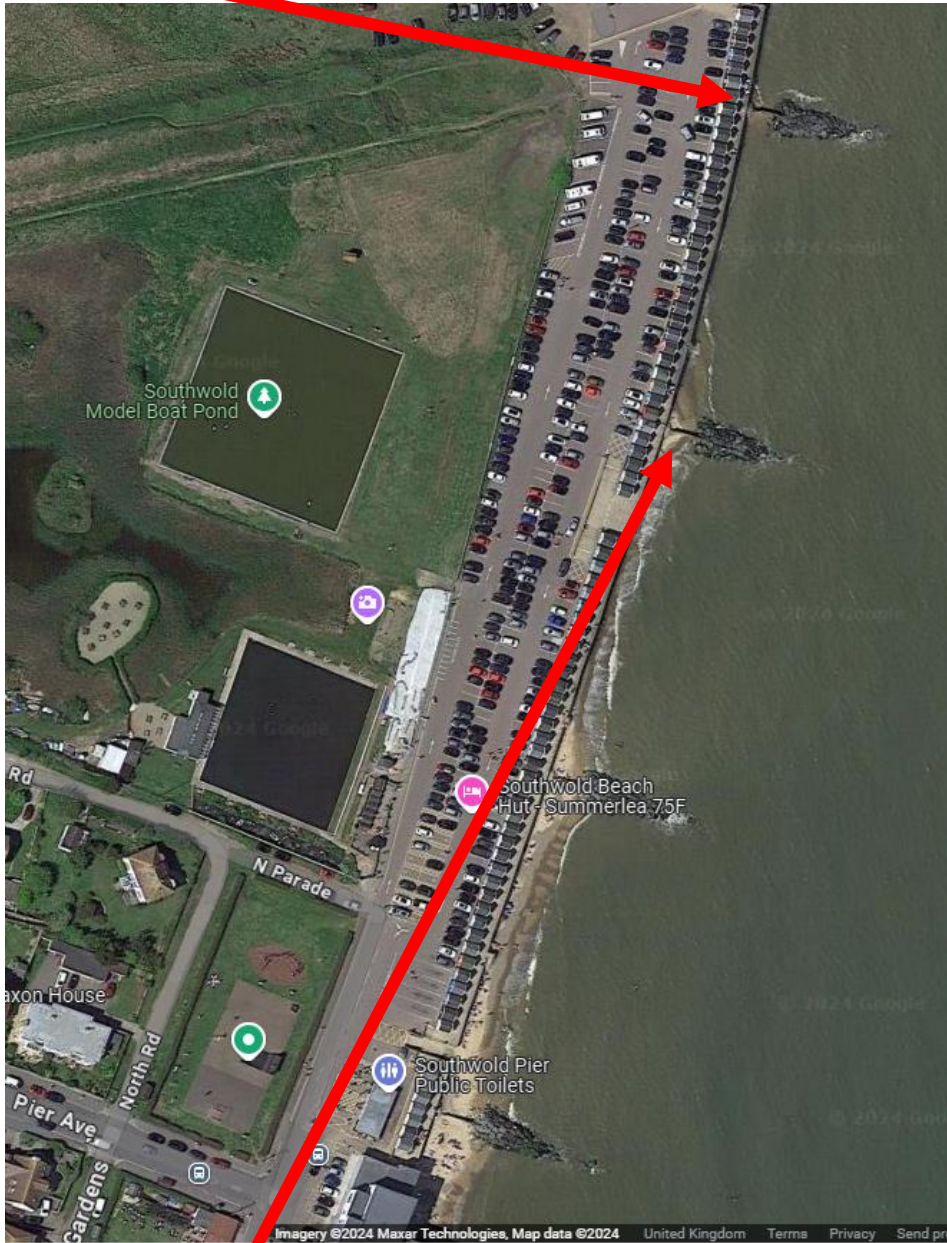


North Wall Toe Piling Phase 2

Southwold, Suffolk

Location Map

Northern extent of works



Southern extent of works

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Facebook: @EastSuffolkCouncil | @WaterManagementAlliance

Instagram: @eastsuffolkcouncil

www.eastsuffolk.gov.uk | www.wlma.org.uk



SOUTHWOLD TOWN COUNCIL

Minutes of Planning Committee Meeting held on **Tuesday 15th April 2025 at 6pm.**

Present; Cllrs; Temple, Flunder, Gladwell, Goldsmith, Hurr, Palmer, Wells. Also, the Town Clerk.

1 - Apologies:

To receive and approve apologies for absence – No Apologies were received.

2 - Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda. Nil
- b. To receive any declarations of Other Registerable Interests regarding the agenda. Cllrs Flunder and Wells declared an interest as members of the Sailing Club.
- c. To receive any declarations of Non-Registerable Interest. Nil.
- d. To receive any request for dispensations regarding the agenda. Nil.
- e. To receive details of any lobbying to members. Nil

3. To approve minutes of meeting of 18th March 2025. Approved by all – chair to sign.

4 - To receive comments from the public on matters on the agenda

(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).

Nil.

5- Planning Matters:

a. To determine the Town Council response to the following applications:

Dc/25/1130/FUL – Southwold Sailing Club, Blackshore

There were no objections to this application as it is replacing what has been there previously.

DC/25/1301/FUL – Hill View, 67 North Road

SWD 6 N plan policy is relevant to this application. However, as there is no impact on street scene, there were no objections to the application.

Dc/25/1260/FUL – 53 Ferry Road

Members considered that the proposals were an improvement to what has been on site previously. There were no objections to the application.

Dc/25/1150/FUL – 4 Foster Close

There is no relevant paperwork accompanying this application to enable members to consider the design and materials being requested and to ensure that it therefore sits within planning and N Plan policies. Members would request that ESC obtains this information in order for the application to be considered further.

Based on lack of information the application would be recommended to be refused at present

b. ESC decisions – Noted.

c. Applications to ESC Committee. Nil

d. Any Planning Inspectorate Appeals Lodged.
Nil

e. Any licence applications/decisions to consider;
Licence application for Southwold Sailing Club.
There were no objections to this application.

f. Any consultations to consider. Nil

g. Other Planning matters – Nil

6 - Date of next Planning and Development Committee Meeting:
Tuesday 6th May 2025 at 6pm.

Signed Dated



VE Day 80th Anniversary

Civic Parade



lead by

Piper MacAusland (Flt. Lt. RAF Ret'd.)

Thursday 8th May 2025

leaving the Market Place at 1.50pm

parading from

Southwold Town Hall to Gun Hill

where a short community service will take place

lead by Rev. Russ Gant





A PARTY to reMEMBER!

*Come along to a
VE Day 80 celebration*



 You're invited to:

Music & Memories

1940s style event with singing by Rheanne Kelly
and afternoon tea

 When & Where:

Stella Peskett Millennium Hall

Thursday 8th May 2025

3pm - 5pm

Free event

Free event

Please call 01502 722576 to book a place



Notes of the Roads Committee meeting held Wednesday 16th April 2025 at 10.30am at the Town Hall. Roads Rep 2.2025

Present Cllr Palmer (MP). Cllr Beavan attended via Teams.
Also present, Town Mayor Cllr Flunder (SF) (ex officio) and Town Clerk (LB).
Also, SCC Officer Jo Kerridge (JK), and SCC Ward Cllr Ladd (ML)

As the meeting was not quorate, an informal discussion took place.

Notes

1. **To receive apologies for absence** – Apologies for absence were received from Cllr Jarvis, and Cllr Davy. Noted.
2. **Declarations of interest:**
 - a. To receive any declarations of Non-Registrable Interest regarding the agenda. Nil
 - b. To receive any declarations of Disclosable Pecuniary Interest/ Other Registrable Interest regarding the agenda. Nil.
3. **Public section** - *for members to speak on matters relating to the agenda items under consideration. Max of 30 minutes will be given to this section. Discussions at the discretion of the Chair of the Cttee.* Nil.
4. **Update from SCC Ward Cllr Ladd** re local Highways matters, including;
 - *TRO list and matters from walk round with Highways Officer March 2025*
JK advised that the requests for double yellow lines on Mill Lane, and East Cliff, and Salisbury Rd junction with Cumberland Rd, and Disabled Bay outside URC were being supported by Speed and Safety at SCC as well as Asset Team. These will therefore now go forward for TRO legal order, design and costing.
ML advised that his total budget for 2025 – 2026 is £6k and he would therefore only be able to contribute a small amount to the costs.
Discussion about what costs would be payable. JK to advise.
ML suggested that depending on overall costs he would pay for the design from his SCC allocation and that STC would then need to cover the balance.

ACTION

JK to advise approx. costs for this project and when monies will be required.

- *High Street 20mph Application*
This has been submitted, supported by Cllr Ladd. A highways report is now being compiled by SCC to enable SCC to formally consider the request. The outcome report is expected late May.
The report is then considered by the Cabinet member at SCC WHO HAS DELEGATED AUTHORITY to decide on the request.
Discussion about the process if the speed limit is approved.
Will there be a cost to STC?

Will there need to be a formal consultation – if so, who will be consulted?
Discussion about signage – if the speed limit I approved, how will the High Street speed limit be notified from Victoria Street/ Mill Lane/ Church Street Etc? SCC were advised that STC would like some input to such discussions.

Action

JK to provide a description of the process with approx. timescales.

JK to advise whether there will be any cost to STC.

ML and JK to keep this moving at SCC.

○ *£54K for parking scheme*

SCC has confirmed via ML that the £54k will be retained by them to be used towards the High Street scheme. This would include the courtesy crossings and/ or 20mph scheme.

● *2 Courtesy Crossings – Victoria Street and Queen Street*

The previous quote for the cost was £52k, so the SCC monies above would cover this. Updated costs being obtained by JK.

Action

JK to provide a description of the process with approx. timescales.

JK to advise STC of the updated costs

ML and JK to keep this moving at SCC.

● *Dropped Kerb request for outside lighthouse*

Adnams have applied for a dropped kerb outside the lighthouse as they are going to provide some accessible tours of the lighthouse and are requiring these as part of the project.

Discussion about the request – agreed that Adnams would need to pay as the request is for their project. Costs unknown but felt to be in region of £500.

Action

JK to provide estimate of cost to Adnams/ STC

Adnams to be advised how to progress the request and pay the necessary fee.

● *Mill Lane resurfacing and lining.*

The SCC officials and Milestone have signed off the works as acceptable standard. The edging will be brushed over.

Cadent are carrying out some works w/c 19th May – so the outstanding parts of the resurfacing and the reinstatement of the lines will take place after that.

Action

JK to find out whether the lines will be repainted by hand or machine

5. **Update from ESC Ward Cllr Beavan including;**

- *Weight limit on North Parade parking spaces.* This would now seem to be a possibility if required. However there have not been any issues so far this year so no action will be taken yet.
- *ESC Trade parking permits.* This matter has been raised as there have been concerns about a permit provided by ESC to builders working on the corner of Barnaby Green. They should be parked for a max of 3 hours, and be considerate with their parking, but neither seem to be the case. ESC parking enforcement look when they are in town, but they are not in town for 3 hours at a time so this matter is difficult to enforce. However the parking is causing issues around in the area.

DB has spoken to ESC parking but there has been no change. It was suggested that perhaps an approach should be made direct to the builders when necessary.

Action

An approach to be made direct to the builders when necessary.

DB will liase with ESC parking to see if there is any opportunity for STC to have some kind of discretion on the provision of parking permits.

6. **Budget** – see attached.

7. **Other matters including;**

- ML asked whether there would be any thoughts for Mill Lane becoming one way. It is the same width as Pinkney's Lane which is one way.
SF advised that the residents of Mill Lane were v much against one way when it was discussed some 2 years ago, and nothing has changed since.
- Gardner Road car park – signage improvements, donation boxes, Electric vehicle charges.
First stage of the signage improvements has been completed.
Donation boxes should arrive this week
Electric vehicle chargers – options have been sent to STC from Anglia Car Chargers, and meeting with 'Plug in Suffolk' is to take place next week.
- Lining works - Bus area outside old Kings Head to be reconfigured. This has been signed off by SCC. Works to be ordered by SCC who will also liase with the bus companies.
- Lining works outside Town Hall - the removal of the pedestrian people markings within the Market Place is to be organised by STC.
- Table and Chairs on pavements = ESC Licensing
- A Boards on pavements = ESC Planning.
- Suffolk Bus Enhancement and franchising update – *Cllr Jarvis* no update

8. **Date of next meeting** - Wednesday 21st May 2025 at 10.30am.

'Spruce Up Southwold'

Join us on

Sunday 18th May 2025

to meet at Southwold Town Hall

at 10am

Volunteers Needed!

10am - midday

Please bring tools and gardening gloves

We would be delighted if you could join us!

Any queries please call 01502 722576

Southwold Town Council

Proposed Blyth Estuary Landscape Enhancement Project

I am writing to contact the Southwold Town Council as part of our consultation for a proposed Low Voltage Undergrounding Landscape Enhancement Scheme in the Blyth Estuary Area. As part of this I would like, if possible, to arrange a meeting in person with some representatives from the Town Council to discuss the scheme.

The National Landscape team in partnership with UK Power Networks are proposing a landscape enhancement project to remove overhead wires and wooden poles and replace with underground cable in the Blyth Estuary area.

This is one of a number of similar projects, some already completed, in the Suffolk & Essex Coast & Heaths National Landscape (formally known as Area of Outstanding Natural Beauty) and is funded by a special allowance operated by the electricity regulator Ofgem. Completed schemes include those at Blythburgh, Sutton Hoo and Shingle Street. The National Landscape team work with local communities to identify viable schemes and these are reported to a regional steering group established by UK Power Networks. The steering group determine where the funds should be allocated, with successful schemes having a positive impact on landscape and amenity.

A total fund of £6.9M is available in the eastern region from Ofgem to improve visual amenity through the replacement of overhead wires with underground cable on the electricity distribution network in National Parks and National Landscapes (legally defined as Areas of Outstanding Natural Beauty) for the period 2027-2032.

This proposal covers approximately 7,000 m (split over three project phases) of high voltage electricity network, all of which currently uses overhead cables carried on wooden poles. The attached plans show the existing overhead network and the lengths of overhead wire being considered for inclusion in the scheme.

The plans of the proposed scheme are preliminary and are subject to agreement with each landowner. The current, high voltage, overhead cabling is indicated by a light red dashed line, and we wish to remove this and replace it with underground cabling shown on the plans by a darker dashed red line. The physical works involve an open trench, c. 1m deep and ½ m wide and are carried out by specialist groundwork contractors.

I have also attached presentation documents which include plenty of photographs of the area in question. To secure the scheme, UK Power Networks require wayleave agreements from each landowner along with any other consents, such as may be required by Natural England, the Environment Agency or other relevant authority. I am in the process of contacting all the landowners affected by the scheme but have found a number of locations where there appears to be no clear ownership, and I would be further grateful if the Town Council might be able to help me check whether my understanding of land ownership in the area is correct and up to date.

Project planning takes into account various constraints, including ecological, archaeological, technical electrical supply considerations, minimal disruption to farming operations etc. Any

pole mounted equipment (transformers and switch gear) would need to be replaced with ground level equipment. The estimated cost of the Blyth Estuary scheme, which is proposed to involve three separate phases, is c. £2.020,000, which would be recovered by UK Power Networks from Ofgem on successful completion. If approved, the timescales for taking a project such as this forward can range from 18 months to several years depending on the complexity of the scheme.

At this stage I am seeking clarification of any constraints or requirements as identified by Southwold Town Council in relation to this work being carried out. Please advise whether the work is considered to require particular assessments etc along with any other comments for consideration in the planning of this project.

I would be grateful if you could respond to this consultation by 25th April 2025.

Good morning,

Following the District-wide Community Governance Review (CGR) that was carried out in 2022, we have been contacted by a few Parish Councils with requests to carry out a further review relating specifically to **increasing or decreasing the number of councillors** on their parish council.

If you would like us to consider carrying out a CGR on the **number of councillors on your parish council**, we are inviting you to contact us now.

We need to have responses by **30 April 2025**.

Please let us know the following information:

- Parish Council name
- Number of seats on the council
- Current vacancies
- Whether the request is to increase/decrease and by how many
- Any supporting information in relation to the request

We will consider all requests relating to the **number of councillors** but there is no guarantee that a request will result in a review being undertaken.

Any changes will take effect from May 2027, the next ordinary parish elections.

More information on CGRs can be found here: [Community governance reviews: guidance - GOV.UK](#)