

Full Council agenda - 24th February 2026 _____	2
Tuesday 27th January 2026 - draft minutes _____	5
17th February 2026 draft Planning Committee Meeting - Minutes _	11
L and E minutes 12th Feb 2026 _____	13
Finance-and-Governance-Committee- notes for February meeting _____	15



NOTICE

You are Summoned to the Meeting of Southwold Town Council which will be held on Tuesday 24th February 2026 at 6.30pm at the Town Hall

Signed *h. J. Beavan*

Dated 17th February 2026

AGENDA

1. **Apologies:** To receive and approve apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - b) To receive Declarations of Other Registerable Interests and Declarations of Non-Registerable Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to review their Register of Interest
3. **Minutes:** To approve and sign the Minutes of the Town Council meeting held on Tuesday 27th January 2026.
4. **Public Forum** *(15 minutes will be allocated overall for this section- subject to Town Mayor discretion).*
 - a) To receive a report from East Suffolk Ward Councillor D Beavan
To include update on Fire Station Site. ESC Cllr Beavan will then take questions from Councillors and electors.
 - b) To receive a report from Suffolk CC Ward Councillor M Ladd.
To include update on Fire Station Site. Cllr Ladd will then take questions from Councillors and electors.
 - c) To receive comments from Southwold electors on matters on the agenda.
5. **To receive reports from Committees and Working Groups:**
 - a) To receive the reports of the meetings of the Planning and Development Committee meeting – to receive report from meeting held 17th February 2026, *Cllr Temple*
 - b) Landlords Cttee – Next meeting – March 2026
 - c) Leisure and Environment Cttee – To receive the report and recommendations of the Leisure and Environment Cttee meeting held on 12th February 2026. *Cllr Goldsmith*
 - d) Roads Cttee –No meeting held.

e) NSIP Working Group

To receive an update from ESC meeting held on 12th February 2026 re Lionlink –
Cllrs Wells and Flunder

To receive an update from ESCEP steering group meeting held Feb 2026 – *Cllr
Wells*

To note ESCEP meeting at Yoxford Village Hall on 26th Feb 2026.

To receive any other update on National Energy Projects –

Lionlink/Sizewell/Anglia One/Eurolink/ and North Falls Offshore Wind Farm, Five
Estuaries Offshore Wind Farm Project - Sealink DCO

To consider STC response to *Lionlink Statutory Consultation to 10th March 2026*.

f) LGR working group – see Finance cttee minutes for update.

g) Emergency Plan working group – to receive update. Cllr Wells/ Hurr.

6. **Meeting with MP – 29th Jan 2026** – to receive update from MP meeting.

7. **Councillor Vacancy** – to receive update.

To consider committee vacancies - see attached.

8. **Town Council representatives on other bodies/organisations** – *see list as
attached*

To consider and if agreed approve the revised representatives protocol – Jan 2026

To consider an invitation for the Town Council to have a Town Council Rep on the
SRS.

9. **Town Hall Project**

To receive update from meeting with Professionals.

To consider and if agreed approve Terms of Reference and individuals for the
Project Group.

10. **Financial Matters - Audit and Governance**

a) *Accounts for Payment* - To receive and confirm the Accounts for Payment for
February 2026. (*circulated to members*).

b) *To receive and consider* management accounts/ budget/ and balance sheet for
month end January 2026.

c) *To receive report and recommendations of Finance and Governance Cttee*
meeting held on 18th February 2026 – including quotes for works - *Cllr Jarvis*

11. **To receive reports from the Town Council representatives on other
bodies/organisations, of meetings attended:**

a) SAG / HMC – *Cllr Flunder/ Cllr Beavan*

12. **Town Mayor and Deputy Mayor updates including;**

RAF Honington Voluntary Band – 28th February 2026

Hadleigh Civic Service – 8th March 2026

13. **To note date of Annual Town Meeting** – 15th April 2026 at 6.30pm at Town Hall.

14. **Forthcoming Events for councillors**

Commonwealth Day – Monday 9th March 2026 at 10am

15. **Consultations to consider**
Statement of Community Involvement
Major Energy Projects Workers' Accommodation Planning Position Statement
NPPF consultation to 10th March 2026
16. **Date of next Town Council Meeting:** Tuesday 31st March 2026

***Some items from this agenda might need to be considered within a confidential session as below.*

17. **Exclusion of Public and Press if required during discussions:** Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it might need to be resolved, due to the confidential nature of the business to be transacted, for the public and press leave the meeting during consideration of the following.
Any matters, including those above as required**
Town Council Long service awards - to consider nominations.

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.

SOUTHWOLD TOWN COUNCIL

Minutes of the Meeting of the Town Council of Southwold, held in the Council Chamber at 6.30pm on Tuesday 27th January 2026.

PRESENT:	Councillor
	“ D Beavan
	“ S Flunder
	“ V Gladwell
	“ P Goldsmith (Mayor)
	“ C Hurr
	“ R Jarvis
	“ J Miller
	“ V Redington
	“ R Temple
	“ M Wells

Also present: The Town Clerk, SCC Cllr M Ladd and the High Steward.

Letter of resignation had been received from Cllr Palmer – letter to be sent to thank him for all his work whilst a councillor.

1. **Apologies:**
To receive and approve apologies for absence. Apologies for absence were received from Cllr Davy. Noted.
2. **Declarations of interest:**
 - a) *To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.* Nil.
 - b) *To receive Declarations of Other Registerable Interests / Non registrable interest regarding the agenda.* Arts Centre donation - Cllr Hurr.
 - c) *To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.* Nil.
3. **Minutes:** To approve and sign the Minutes of the Town Council meeting held on Tuesday 13th January 2026.
Proposed by Cllr Hurr, seconded by Cllr Jarvis it was agreed by all to approve the minutes of Tuesday 13th January 2026.
4. **Public Forum** (15 minutes will be allocated overall for this section- subject to Town Mayor discretion).
 - a) *To receive a report from East Suffolk Ward Councillor D Beavan*
ESC Cllr Beavan will then take questions from Councillors and electors.
ESC Cllr Beavan advised that ESC is a marmite place – and advised members that as a marmite place this looks at inequalities in communities. This is going out to consultation.
Easton Bavents planning application has been refused by ESC.

ESC Budget has been set with a 5% increase. LionLink – exhibitions are scheduled to take place.

Sole Bay Community Bus is ceasing operations. ESC Cllr Beavan advised that he is looking at setting up a bus service and would like STC to take this through to operation. There is a need to work quickly on this to ensure that a pilot project can run through the summer. It is considered that the new service could get people; round shops in Reydon/Southwold/ from beach to town/ get children to college. Need to explore these ideas further. The scheme would require a paid driver. ESC Ward Cllr Beavan advised that this is a germ of an idea to try for 2 months.

Questions to ESC Ward Cllr Beavan

Members asked about the size of the bus being proposed – A= there is an option to buy Mr Bus or hire a bus for 2 months.

Members advised that they felt that it would need a new bus as Mr Bus is very old.

A - could have for 2 months to trial.

ESC Cllr Beavan advised that if STC approves the project, a Locality Grant application needs to be submitted to get grant monies.

Members asked about data evidencing the demand for a service. Is Darsham Station to be a pickup/ drop off point. Previous bus was not very successful - What is the demand?

Has there been a survey? Do we know why the previous service was not a success. What were the challenges? Have the community been asked if it would want to use it? Where would people want it to go? How many people would want it for the surgery/dentist?

ESC Cllr Beavan suggested that the best survey is to trial a service. Mr Bus did not work as a service. But a Section 22 licence with an on-demand service operated on an app might work.

After further discussions it was suggested and agreed that both the Finance Committee and Roads Committee consider the project further and report back to council.

b) To receive a report from Suffolk CC Ward Councillor M Ladd.

To include update on Fire Station Site. Cllr Ladd will then take questions from Councillors and electors.

SCC Cllr Ladd – SCC elections have been cancelled.

Suffolk Fire & Rescue Service recruitment drive has been successful.

SCC Highways management of roads/ potholes has recently been highlighted within a press article. SCC has written to advise that the data mentioned in the article was incorrect.

SCC Budget will be 4.99% increase (2% Adult Social Care, 2.99% Ordinary = 4.99%).

A new 20mph speed limit policy has been agreed by SCC.

SCC annual carbon report received. Since 2019 SCC has spent 60% less on energy.

LED street lighting is providing savings of £6m per year.

Fire Station Site – SCC Cllr Ladd has a meeting tomorrow about this.

Questions to SCC Cllr Ladd

When will the LGR unitary decision be made A= likely to be early February.

What are the levels of SCC Reserves? A= quite good and are above the level required. £5.9m taken this year but reserves remain fine.

SCC Cllr Ladd left the meeting at 7pm.

c) *To receive comments from Southwold electors on matters on the agenda. Nil.*

5. **To receive reports from Committees and Working Groups:**

a) To receive the reports of the meetings of the Planning and Development Committee meeting – to receive report from meeting held 27th January 2026, *Cllr Temple*

Cllr temple advised that 2 applications have been reviewed this evening. Neither are contentious but STC to write for more information on both applications.

b) Landlords Cttee – To receive the report and recommendations of the meeting of the Landlords Committee held 22nd January 2026. *Cllr Gladwell. ***

Recommendation – Valuation of Fire Station Site to be carried out for information purposes as per Police site. Proposed by Cllr Gladwell, seconded by Cllr Wells. All agreed.

c) Leisure and Environment Cttee – next meeting Feb 2026.

d) Roads Cttee – Meeting with SCC re 20mph designs – To receive report. *Cllr Beavan*

Details of the agreed 20mph design, and the signs that are needed have been agreed by SCC. New limit to start at the Kings Head (designs circulated). The 2 crossing points will be a different shaded area but not raised. Pedestrians will not have a priority right of way. Cllr Beavan advised that the cttee were hoping originally for these to be designated crossing points, but they will not be.

Concern was raised about the crossing points not being formal crossing points.

Members were advised that this is why STC have asked for the start of the 20mph area to start at York Road corner, so that traffic knows to slow down earlier.

STC has asked about having 20mph for town – but it would not be enforceable. So, the agreed scheme is better than nothing.

Discussion re the 20mph area and the proposed build outs. It was agreed that STC will need to have a proper look at the scheme and the designs again when fully provided.

Cllr Beavan advised that STC is not committed to going ahead with anything yet and that there is a need for a precise briefing from SCC so that all can understand what can be delivered.

It was also suggested to ask other local towns about shared space and what success/ challenges they have had.

e) NSIP working Group – To receive update on National Energy Projects – Lionlink/Sizewell/Anglia One/Eurolink/ and North Falls Offshore Wind Farm, Five Estuaries Offshore Wind Farm Project - Sealink DCO – *See papers attached including Lionlink Statutory Consultation to 10th March 2026.*

LionLink Statutory Consultation is open until 10th March.

Cllr Flunder is substituting for Cllr Davy at some of the meetings. Cllr Flunder will attend the Walberswick workshop is this week.

f) LGR working group – see Finance cttee minutes for update. Unitary decision is likely to be March.

Devolution – Mayoral elections are now scheduled for 2028 but there is a possibility of local funding coming forward earlier. The Mayor will create a strong Mayoral community.

6. **Wi Fi Provision – letter to ESC** – To receive update.
Members considered that the ESC free wi fi is a service that does not work well in Southwold. And that the service provider should be able to create a good enough service.
7. **Fire Station Site** – to receive update – *ESC Ward Cllr Beavan/ SCC Ward Cllr Ladd - see above***
8. **Proposed Southwold Harbour Revision Order** – to consider letter attached *Cllr Flunder*.

Cllr Flunder advised that both STC and the stakeholders group missed replying to a letter from Ashfords. The letter asked whether both organisations were satisfied with the responses to their queries about the HRO.

Cllr Flunder advised members that the reserves have not been clarified. Still a gap in this process and still uncertainty about where the money goes. The stakeholder group have asked for further clarity about reserves.

Cllr Jarvis who is also a member of the HMC is in the process of investigating the ringfencing of funds. There has been a judgement recently from another harbour about how monies should be allocated.

The accounts for 2024-25 state cash held as £0 for the past 3 years as the balances are transferred as per note 10 to ESC reserves. But cannot trace anything prior to 3 years – so there is a concern about the lack of reserves prior to 3 years ago. ESC account state reserves equivalent to approximately £500k cash.

Cllr Jarvis will meet with ESC finance to discuss further.

Members commented that the reserves need to be watertight for the future especially in view of the need money for the harbour to keep the harbour open.

It was agreed by all that Cllr Flunder and the Town Clerk send off a response to Ashfords detailing the concerns which have not been suitably responded to.

9. **Financial Matters - Audit and Governance**
 - a) *Accounts for Payment* - To receive and confirm the Accounts for Payment for January 2026. (*circulated to members*).

On the proposal of Cllr Jarvis, seconded by Cllr Temple, it was agreed by all to approve the payments. All agreed.

 - b) *To receive and consider* management accounts/ budget/ and balance sheet for month end December 2025.
Noted by all with no queries raised.
 - c) *To receive report and recommendations of Finance and Governance Cttee* meeting held on 21st January 2026 – including donation for Arts Centre - *Cllr Jarvis*
Cllr Hurr did not take part in this discussion nor vote.

Donation request from the Arts Centre for £5000. £1000 left from donations budget for 2025/26 therefore recommend give £1000 now and then they could reapply if they want to. Proposed by Cllr Jarvis, seconded by Cllr Miller. Approved by all.

d) To consider and if agreed approve revised Capital Budget for 2026 – 2027. Including Town Hall – options for works. Cllr Jarvis

Capital budget had been circulated, and the town hall works represented without loan.

Proposed by Cllr Jarvis, seconded by Cllr Miller and agreed by all to approve the Capital Budget for 2026 – 2027 as circulated. Income budgeted at £307,100 with expenditure of £311,900. Deficit to be covered by reserves. Longer term budget from 2027 onwards details surplus balances.

To consider and if agreed approve draft timescale for the Town Hall project.

Draft timescales had been circulated indicating a start on site date of January 2027.

Proposed by Cllr Jarvis, seconded by Cllr Temple. All agreed. Other funds to be applied for.

To consider and if agreed appoint council members for a Town Hall Project steering Group with Terms of Reference to be arranged. - see attached.

Town Hall Project Steering Group to be set up to oversee the project. Town Council will still make all the major decisions on the project.

During construction, management of the financial aspects will be carried out by members of the Finance Committee as per arrangements on previous capital build projects.

It was suggested that an advisory group be set up with two/ three non-council representatives who are knowledgeable about historic elements of the work and could provide advice and guidance but would have no voting rights. Firm Terms of Reference would be required to detail how this would operate in practice. It was suggested that a member of Southwold Museum, and the High Steward, be asked to be on the Advisory Group. Cllr Jarvis – re Committee structure and Terms of Reference of advisory. **It was suggested that the Project Board Terms of Reference be drawn up for council to consider and approve. Proposed by Cllr Jarvis, seconded by Cllr Temple. All agreed.**

10. To receive reports from the Town Council representatives on other bodies/organisations, of meetings attended:

a) SAG / HMC – Cllr Flunder/ Cllr Beavan – as above.

11. Town Mayor and Deputy Mayor updates including:

River Blyth Community Workshop – 29th January 2026

RAF Honington Voluntary Band – 28th February 2026

12. To consider format for Annual Town Meeting 2026. It was agreed by all to ask organisations to talk about their work for up to 5 minutes each. Date to be set.

13. Forthcoming Events for councillors

Commonwealth Day – Monday 9th March 2026 at 10am

14. **Date of next Town Council Meeting:** Tuesday 24th February 2026

***Some items from this agenda might need to be considered within a confidential session as below.*

15. **Exclusion of Public and Press if required during discussions:** Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it might need to be resolved, due to the confidential nature of the business to be transacted, for the public and press leave the meeting during consideration of the following.

Any matters, including those above as required**

Valuation advice – see attached.

Town Council Long service awards - to consider nominations.

Signed.....

Dated



SOUTHWOLD TOWN COUNCIL

Minutes of Planning Committee Meeting held on **Tuesday 17th February 2026 at 6pm.**

Present; Cllrs; Flunder, Gladwell, Goldsmith (6.10pm), Hurr, Redington and Temple (Chair). Also present the Town Clerk.

1. Apologies:

To receive and approve apologies for absence. There were no apologies for absence.

2. Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda. Cllr Flunder, re 13 Station Road.
- b. To receive any declarations of Other Registerable Interests regarding the agenda. Nil
- c. To receive any declarations of Non-Registerable Interest. Nil.
- d. To receive any request for dispensations regarding the agenda. Nil.
- e. To receive details of any lobbying to members. Nil.

3. To approve the Minutes of the meetings held on Tuesday 13th January 2026 and Tuesday 27th January 2026. Approved by all.

4. To receive comments from the public on matters on the agenda.

Nil.

5. Planning Matters:

a. To determine the Town Council response to the following applications: *See below for details of applications.*

17 Market Place – An appeal has been lodged against the original application. A new application has been submitted as below.

DC/26/0244/FUL & DC/26/0037/LBC – 17 Market Place

Members acknowledged the amendments made to the proposed design. However, the continued absence of any on-site parking provision remained a concern.

Response to state that this omission is contrary to the Suffolk Guidance for Parking (2019), which sets out minimum parking standards for new residential development. Under this guidance, residential properties are expected to provide allocated parking spaces appropriate to the size and type of dwelling, unless clear and justified exceptions are demonstrated. Furthermore, the proposal conflicts with the Southwold Neighbourhood Plan (2019–2036), specifically:

- Policy SWD10 – Parking, which requires new development to provide adequate off-street parking in accordance with the Suffolk Parking Guidance, and

- Policy SWD1 – Design, which emphasises that development must not exacerbate existing parking pressures within the town.

The proposal therefore does not meet the standards expected for new residential development in Southwold. It needs to also be noted that the Southwold N Plan requires a principal residence cause for any new residential build.

Retrospective

DC/25/4114/ADN – Car Park, Station Road

Members had no objection to this application.

DC/25/4987/FUL – 13 Victoria Street

Members had no objection to this application.

DC/25/4795/ADN & DC/26/0427/LBC – 94 High Street

Members had no objection to these applications.

b. ESC Decisions

DC/25/3717/FUL – 5 Pinkneys Lane - See list.

c. Applications to ESC Committee. Await next ESC Committee details.

d. Any Planning Inspectorate Appeals Lodged. Appeal – 17 Market Place as mentioned above.

e. Any licence applications/decisions to consider. Nil.

f. Any consultations to consider. Nil.

g. ESC Enforcement action updates: 21 Church Street is now as per approved Variation of Condition.
ENF/26/0038/LIST - 23 Park Lane – Officer going to look at the works taking place.

6. Date of next Planning and Development Committee Meeting

Tuesday 3rd March 2026 at 6pm.

Signed

Dated

Minutes of the meeting of the Leisure and Environment Committee held on Thursday 12th February 2026 at 10am at the Town Hall

Notes

Item	Subject	Details
1	Present	PG, JM, MW, SF
2	Apologies and Declarations of Interest	NIL
3	Minutes of the previous meeting	To note the minutes of the previous meeting - notes from December 2025. Noted.
4	Standing Orders-public section.	Nil
5	Environmental matters –	<i>Follow up to meeting with ESC re prom/ cliffs – response and update received. But there does not appear to be anything new being advised. It was suggested that council writes back and asks for the milestones for the stabilisation of the cliff and for the project timeline, and for details of when town council will be advised of the success of the interventions including the pest control (details of their measure of success of the pest control and how effective it has been). Ask for a statement which can be made public before Easter so that the public feel reassured that progress is being made.</i>
6	Ongoing Leisure and Other matters	<ul style="list-style-type: none"> • <i>Town Sign repairs – new sign is still on target to be ready Spring 2026.</i> • <i>Seeding at Klondyke – to be carried out again Spring 2026. Cllr Hurr to be asked to lead a volunteer group – Cllrs Miller and Goldsmith offered to help.</i> • <i>Play area updates. Tibbys and Klondyke remedial works are being carried out. The adult gym equipment is being removed as previously agreed.</i> • <i>Community Self Help scheme – the items requested have been signed off by SCC and will be ordered. To be stored at Town Hall. Invoice will be paid by STC and SCC will then refund.</i> • <i>CCTV - police have advised where they would like extra cameras to be placed. The council CCTV provider has visited the sites and provided a summary for the cttee. Cttee agreed with the suggestions being made and a quote is to be requested to assess costs.</i> • <i>Box Up – grant available from ESC which will virtually cover the costs. It has been confirmed that no power is required for the unit. ESC Grant application to be accepted.</i> • <i>TIC/ Digital Screen update – The CCF revenue grant will cover the costs of a window digital screen for the TIC to display a map of Southwold (as a map has been the most requested item at the TIC over the past 12 months). Full costs to be obtained for the screen and software.</i>

7	Finance – budget – quotes	<ul style="list-style-type: none"> • <i>Budget 2026 – 2027</i> – the L and E cttee budget has been incorporated within council budget and has been approved. • <i>Events Growth Grant scheme</i> – Sizewell – noted. • <i>ESC Visitor Economy Support Scheme</i> – project in relation to creating art/ sculpture trail along North Parade to join up with the existing sculpture trail. ESC will assist in working up the project and establishing potential footfall growth as a result of any scheme - ESC has engaged a consultant to assist with the project plan – meeting with ESC to be held March 2026.
8	Events To consider	<p><i>Heritage Open Day events</i> September 2026. Southwold has not been involved in the event before. Initial contact made with national organisers. Workshop for cttee members arranged for later in the month so that the regional organisers can advise what is required to take part in 2026, and what the role of STC could be in facilitating venues across the town to take part. Consider whether the Events Growth Grant would be available.</p> <p><i>Charter Fayre</i> – it was agreed by all that in view of the numerous health and safety aspects required to hold any events, an application should be lodged with ESC for the Fair to take place on South Green as usual. STC to lodge the application on behalf of the Fair.</p>
	Date of next meeting	26 th March at 10am

PLEASE NOTE THAT ALL L AND E MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.

Notes From Meeting of Finance Cttee Held 17th February 2026

1. **Management accounts, reserves and balance sheet to 31st Jan 2026**– in councillor pack.
No matters of concern.
2. **CCLA** – no withdrawals required.
3. **Budget 2026.2027**
Revenue Budget- approved 13.01.26.
Precept approved – sent to ESC by deadline.
Capital Budget - approved 27th January 2026

4. **Town Hall works** – Heritage Lottery grant to be applied for.
Meeting has taken place with the present town council property project managers, to discuss the professional team required for this project.

Pre contract works - The design team will need to be appointed, Riba stage 4 achieved, conditions discharged and pre contract works carried out i.e. tenders invited for the construction etc. It is recommended that the council project managers be appointed carry out this service to get the council to the construction phase of the project - at a cost £8913 (plus preparation of the construction contracts).

Post contract – construction - As this is a smaller project to the Hub project, it is suggested that rather than having separate professionals carrying out Project Management/ QS/ Contract Administration in the Construction phase – one professional be appointed for this phase. Council has received a quote from the existing project managers, and a further quote will be sought for these services.

5. **Year End arrangements 2025 -2026** – software year end close confirmed.
6. **Quotes to approve;**
Work at Kilcock Toilets – 2 quotes received. Details differ so the quotes are being checked for accuracy. Budget £8k max to be agreed – finance cttee to be able to select contractor.
Workshop brickwork repairs £595 – approve.
Repair of potholes in Gardner Road car park £1850 plus Vat – approve.
Checking of acoustics of partitions at Hub - £1880 plus Vat – approve.
7. **Grants / Donations** - No new applications received. It was noted that extra funding may be requested from the Christmas Lights group.

Enabling Community Budget application for Community Bus. Members met with Katch to understand the services available locally for community transport. Katch advise that they have capacity to operate around Southwold, and it is suggested that if community transport is required locally then this would be an option to be considered by STC. No funding is therefore required from Enabling Community Budget for STC to be involved in operating a Community Shuttle Bus.

CCF Revenue balance – the balance from the revenue funding is being monitored in accordance with budget. A cost proposal has been provided by Menta to provide business networking sessions/ surgeries, and this is within budget and will be paid monthly in arrears once the sessions have taken place.

The provision of a window digital map screen for the TIC is also within budget, and an order will be placed.

8. Insurance Policy premium – 2026.2027.	Premium is as follows;	
	2025.26	2026.27
Full council policy	£40,002.26	£41,739.86 with a 3 year agreement
Sickness/GPA	£ 483.99	£ 483.99
Cyber	£ 997.44	£ 1,109.04

It is recommended to approve the renewal of the Insurance Policy with Aviva as above, and with a new 3-year rating stability agreement

9. **Banking requirements.** Lloyds Bank is requesting confirmation of the makeup of the council from a solicitor or accountant in line with their fraud/ money laundering regs. Assistance has been sought from SALC and ESC to provide the response which the Bank requires.

10. **LGR** – Government has just announced that the local elections are not being cancelled in 2026 and therefore the SCC elections will be held in May 2026.

At present both LGR and Devolution are taking place – but delayed from original timescales.

Asset transfers are therefore back on the agenda for discussion with the District Council.

Other – Cllr Jarvis has met with the ESC finance officers with regard to the Harbour accounts.

ESC advise that no reserves were generated from the Harbour prior to the past 3 years. They advise that they will now detail the reserves within the ESC/ Harbour accounts and will also show the long term liabilities.

Town Hall Pre contract works - The design team will need to be appointed, Riba stage 4 achieved, conditions discharged and pre contract works carried out i.e. tenders invited for the construction etc. It is recommended that the council project managers be appointed carry out this service to get the council to the construction phase of the project - at a cost £8913 (plus preparation of the construction contracts).

Quotes to approve;

- **Work at Kilcock Toilets – 2 quotes received. Details differ so the quotes are being checked for accuracy. Budget £8k max to be agreed – finance cttee to be able to select contractor.**
- **Workshop brickwork repairs £595 – approve.**
- **Repair of potholes in Gardner Road car park £1850 plus Vat – approve.**
- **Checking of acoustics of partitions at Hub - £1880 plus Vat – approve.**

Insurance - It is recommended to approve the renewal of the Insurance Policy with Aviva as above, and with a new 3-year rating stability agreement