

**The Meeting of Southwold Town Council will be held on
Tuesday 30th November 2021 at 7.30pm at the Town Hall
Southwold**



Signed *L. S. Beavan* Dated 22nd November 2021.

This meeting is being held in person in order to comply with the Local Government Act 1972.

AGENDA

1. **Apologies:**
To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** To approve and sign the Minutes of the Town Council meeting held on Tuesday 26th October 2021.
4. **Public Forum**
 - a) To receive a report from East Suffolk Ward Councillor D Beavan.
ESC Cllr Beavan will then take questions from Councillors and electors.
 - b) To receive report from Suffolk County Councillor M Ladd.
SCC Cllr Ladd will then take questions from Councillors and electors.
 - c) To receive comments on matters on the agenda (*each will be allowed a maximum of 3 minutes*).
(*10 minutes will be allocated overall for this section- subject to Town Mayor discretion*).
5. **To receive reports from Committees:**
 - a) To receive the report of the meeting of the Planning and Development Committee meetings held on 2nd and 16th November 2021. *No recommendations*
 - b) To receive a verbal update from Planning and Development Committee on any further planning/development matters to be brought to the attention of the Council.
 - c) To receive a written report from the Landlords Cttee meeting held on 9th November 2021. *No Recommendations.*
 - d) Leisure and Environment cttee – no meeting held. To receive verbal report regarding skatepark community group.

6. **To receive reports from working groups.**
 - a) *N Plan Task and Finish Group.* (N Plan = as per Town Council priorities 2019 – 2022 c) encourage full time residency within the Town d) Preserve and enhance the natural and built environment). To receive update regarding N Plan Inspectors Report and Referendum.
 - b) *Sustainable Travel* – to receive written update – see attached.

7. **Town Mayor updates**

Armistice Day – 11th November 2021
Remembrance Sunday – 14th November 2021
St Edmunds Day – 19th November 2021
Arbor Day – 1st December 2021
Mayors Sleep out – 3rd December 2021
Christmas Carol Service – 19th December 2021

8. **Climate initiatives**

Climate/sustainability forum – feedback from event held 13th November 2021.
To create a climate/sustainability working group – Town Council to set terms of reference.
To receive update on other initiatives including; membership on SALC climate group, dedicated page on Town Council website, tree planting, further forum dates.

9. **To receive reports from the Town Council representatives on other bodies/organisations, of meetings attended:**

Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.

 - a) East Anglia One and Two/Sizewell – Cllr Flunder
 - b) Christmas Lights – Cllr Goldsmith

10. **To receive update from Station Road Project Board meeting Nov 2021**

(Project = as per Town Council priorities 2019 – 2022 b) Diversify and enhance the local economy).

11. **Financial Matters**
 - a) *Accounts for Payment* - To receive and confirm the Accounts for Payment for November 2021 (*circulated to members*).

 - b) *To receive report and recommendations of Finance and Governance Meeting Rep 11.21 held on 19th November 2021.*
Recommendation in relation to; Office IT and donations.

12. **Date of next Town Council Meeting:** Tuesday 14th December 2021 at 7.30pm.

13. **Exclusion of Public and Press if required:** *Pursuant to section 1 (2) of the Public Bodies*

(Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following.

Police Station Site – to consider and approve draft response regarding sale of site.
Employment meeting – see Conf Employment Report attached including recommendations re staffing structure 2022.

Finance Conf report 11/2021 including recommendations re Tenders 7 Hurren Terrace, H of T for Station Rd
Leisure and Environment – see conf report re marshes lease.
Landlords confid report 7/2021 including recommendations re rent reviews, and Red Cross site.

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.