

NOTICE

You are Summoned to the Meeting of Southwold Town Council which will be held on Tuesday 27th September 2022 at 7.30pm at the Town Hall, Southwold.



Signed *L. J. Beavan* **Dated** 21st September 2022

AGENDA

1. **Apologies:**
To note/approve apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the Minutes of the Meeting of the Town Council held on Tuesday 26th July 2022. No August meeting held.
4. **Public Participation**
 - a) To receive a report from East Suffolk Ward Councillor D Beavan.
ESC Cllr Beavan will then take questions from Councillors and electors.
 - b) To receive report from Suffolk County Councillor M Ladd.
SCC Cllr Ladd will then take questions from Councillors and electors.
 - c) To receive comments from Southwold electors on matters on the agenda (*each elector will be allowed a maximum of 3 minutes*).
(*10 minutes will be allocated overall for this section- subject to Town Mayor discretion*).
5. **To receive reports from Committees.**
 - a) To receive the written report of the meetings of the Planning and Development Committee held on Tuesday 9th August 2022, Tuesday 23rd August 2022, Tuesday 6th September 2022. *No recommendations.*
 - b) To receive a verbal update from Planning and Development Committee on any further planning/development matters including;
 - ESC planning cttee application – 13th Sept 2022
 - DCMS – Call for evidence. To consider and if approved send copy of response to MP and media.
 - Meeting with Philip Ridley and Cllr David Ritchie.
 - c) To receive the written report of the meeting of the Leisure and Environment Committee held on 7th September 2022. Rep L and E 4.2022
 - d) Landlords cttee meeting – postponed to Oct.
6. **To receive reports from working groups;**
 - a) PROW – see report attached.

7. **To receive reports from the Town Council representatives on other bodies/organisations, of meetings attended:**
Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.
 - a) Community Emergency Group – Cllr Ladd
 - b) Sizewell/Anglia One - Cllr Flunder.
 - c) Southwold and Walberswick Flood Board – Cllr Beavan
 - d) HMC Meeting/SAG meeting including Harbour Revision Order – Cllr Flunder/
Cllr Bradbury
 - e) Health Centre meeting – Cllr Bradbury
 - f) Allotment Association – Cllr Bradbury
 - g) Xmas Lights 2022 – see report attached.

8. **Cost of Living Crisis including ESC Ease the Squeeze Campaign** – To consider best practice to promote/signpost local concerns – see the various reports attached.

9. **ESC Resilient Coasts Project Board** – see attached for information.

10. **Civility and Respect Pledge** – to consider and if agreed approve to adopt the Civility and Respect Pledge and the Dignity at Work Policy.

11. **Financial Matters**
 - a) *Accounts for Payment* - To receive and confirm the Accounts for Payment for August 2022 (*circulated to members*).

 - b) *To receive report and recommendations of Finance and Governance Meeting held on 30th August 2022. Fin Rep 8.2022 with Recommendation to adopt ‘Bring Your Own Device’ Policy.*

 - c) *NALC briefing analysis on Council tax levels* – see report attached.

 - d) *To receive return of audit report AGAR 2021- 2022 and to note actions required.*

12. **Town Mayor updates/correspondence including.**
 Model Yacht Regatta – Tuesday 16th August 2022
 Southwold Wi-Fi Launch – and see first report attached.
 Theatre on the Coast – Wednesday 10th August 2022
 Open Air Theatre – Wednesday 31st August 2022
 Proclamation of King Charles III – Ipswich and Southwold 11th September 2022
 Church services – Bury St Edmunds, Southwold and Beccles.
 Station Rd redevelopment project – feedback from drop-in day and updates.

13. **Dates for Diary**
 URC Harvest Festival – Sunday 9th October 2022
 Armistice Day - Friday 11th November 2022
 St Edmunds Day – Friday 18th November 2022
 Remembrance Sunday – 13th November 2022

14. **Date of next Town Council Meeting:** Tuesday 25th October 2022 at 7.30pm

15. **Exclusion of Public and Press if required during discussions:** *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it might need to be resolved, due to the confidential nature of the business to be transacted, for the public and press leave the meeting during consideration of the following.*
If required for legal, staff or tender discussions.

To receive update on property lease negotiations

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.