



## **NOTICE**

**You are Summoned to the Meeting of Southwold Town Council which will be held on Tuesday 30<sup>th</sup> July 2024 at 7.30pm at the Town Hall**

**Signed**

*H. J. Beavan*

**Dated 24<sup>th</sup> July 2024**

## **AGENDA**

1. **Apologies:** To receive and approve apologies for absence.
2. **Declarations of interest:**
  - a) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
  - b) To receive Declarations of Other Registerable Interests / Non registrable interest regarding the agenda.
  - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
  - d) To note that the Register of Interests of all Members is to be completed within 28 days of the election and updated thereafter with changes as they occur.
3. **Minutes:** To approve and sign the Minutes of the Town Council meeting held on Tuesday 25<sup>th</sup> June 2024.
4. **Public Forum** (*15 minutes will be allocated overall for this section- subject to Town Mayor discretion*).
  - a) To receive a report from East Suffolk Ward Councillor D Beavan including update on Second Home Council Tax.  
ESC Cllr Beavan will then take questions from Councillors and public.
  - b) To receive a report from SCC Ward Councillor M Ladd.  
SCC Cllr Ladd will then take questions from councillors and public.
  - c) To receive comments from the public on matters on the agenda.
5. **To receive reports from Committees and Working Groups:**

To receive the report of the meeting of;

  - a) the Planning and Development Committee to receive minutes of meeting held 23<sup>rd</sup> July 2024. *No recommendations*
  - b) Landlords Cttee – To receive verbal update from meeting of 26<sup>th</sup> July 2024\*
  - c) Leisure and Environment Cttee –meeting to be held 31<sup>st</sup> July 2024. Formal opening of skatepark 15th August 2024 at midday.
  - d) Roads Cttee – to receive minutes of meeting held 24<sup>th</sup> July 2024. To consider recommendations with regards to; funding for projects. *Cllr Beavan*
  - e) Comms Working Group –Next meeting to be arranged for September.
  - f) NSIPS working group – to receive update on; Lionlink/Sizewell/Anglia One/Eurolink/Sealink, and North Falls Offshore Wind Farm, Five Estuaries Offshore Wind Farm Project / Nautilus - *Cllr Davy*
  - g) Harbour/ Harbour Revision Order working group – see agenda item 8 below.
  - h) Entrance to Town working Group – see agenda item 9 below.

6. **Enterprise Hub** – Formal opening event to be arranged for Autumn 2024.  
Flat – to receive update. Shop – to consider amendment to the covenanted ‘use class’ for the shop area. \*
7. **Business website** – to receive update on launch.
8. **HMO consultation Update** – to receive update from HRO working Group \*
9. **Entrance to Town** – to receive update from working group. \*
10. **Councillor vacancy** – update.
11. **Tourist Information Venue** – to receive update.
12. **Article 4 Consultation** - to consider town council response. Consultation to 26<sup>th</sup> August 2024.
13. **Financial Matters - Audit and Governance**
  - a) Accounts for Payment - To receive and confirm the Accounts for Payment for July 2024 (*circulated to members*).
  - b) To receive report and recommendations of Finance and Governance Cttee - Meeting 22<sup>nd</sup> July 2024. *Recommendations as per report in relation to items including donation request for Feed all Children.*
14. **To receive reports from the Town Council representatives on other bodies/organisations, of meetings attended:**  
*Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.*
  - a) SAG
  - b) Summer Theatre
15. **Town Mayor updates including.**  
NSPCC Annual Reception & Meeting – 8<sup>th</sup> July 2024  
Felixstowe Civic Service – 11<sup>th</sup> July 2024  
Sam May Prize Giving – 16<sup>th</sup> July 2024  
  
Town Mayor Charity
16. **Date of next Town Council Meeting:**  
Tuesday 27<sup>th</sup> August 2024 at 7.30pm.

\* *Some items from this agenda might need to be considered within a confidential session as below.*

17. **Exclusion of Public and Press if required during discussions:** *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it might need to be resolved, due to the confidential nature of the business to be transacted, for the public and press leave the meeting during consideration of the following.*  
Any matters, including those above as required.

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.