

You are Summoned to The **FINANCE GOVERNANCE and RISK COMMITTEE** meeting which will be held **Monday 14th September at 2.30pm** at the Town Hall.



Signed **L J Beevor**

8th September 2026

L. J. Beevor

Agenda

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
 - To receive any declarations of ORI/ Non-Registerable interest regarding the agenda.
 - To receive any declarations of Disclosable Pecuniary Interest regarding the agenda.
 - To receive any request for dispensations regarding the agenda.
3. **Matters from the public on matters relating to matters on the agenda.**
4. **Minutes of the previous meetings** – to approve.
5. **To Review management accounts to 31st August 2026**
6. **To review the balance sheet** and to approve reconciliations to 31st August 2026.
7. **To review Reserves**
8. **Investment – CCLA** – to consider whether withdrawals / investment required.
9. **Internal Audit Report to 31st March 2026** – Review of pages in detail – any matters to take forward.
10. **Pre payment card/ business debit card.**
11. **Tenders/ Quotes**
12. **Insurance Claims / updates**
13. **Grants / Donations** update of those received and any new opportunities/ requests including;
 - **Monies Received** – Nil
 - **Grant Opportunities** – ESC VESS – North Parade Garden / Thriving Places Investment Fund – Business Support
 - **Other Grants / donations information and requests received** – Southwold Arts Centre / Citizens Advice/
14. **Pay settlement 2026 – 2027**
15. **Policies** – parameters for use of substitutes at meetings
16. **Items for next meeting** – 2 donation requests
17. **Risk management** – any additional factors to consider.
18. **LGR update** – Norfolk Suffolk cancelled
19. **Date of next meeting** - TBC
20. **If Required Exclusion of Public and Press:** Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following.

Property / tenant updates

