

## **SOUTHWOLD TOWN COUNCIL**

### **Minutes of the Meeting of the Planning and Development Committee held in the Council Chamber at the Town Hall, Southwold, at 7.00pm on Tuesday 22<sup>nd</sup> May 2018**

PRESENT:                      Councillor      W Windell (Chairman)  
   “                      I Bradbury  
   “                      J Jeans  
   “                      D Palmer

Also present the Town Clerk and the High Steward.

### **BUSINESS**

1. **Apologies:** Apologies were received from Cllr Tucker.
2. **Declarations of interest:**
  - a) *To receive any declarations of Personal Interest regarding the agenda.*  
Cllr Windell declared a Personal Interest in the planning application Dc/18/1868/FUL and DC/18/1869/LBC re 7 Bartholomew Green.
  - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*  
There were no Declarations of Pecuniary Interest.
  - c) *To receive any request for dispensations regarding the agenda.*  
There were no requests for dispensation.
  - d) *To receive details of any lobbying to members.*  
Nil.
3. **To receive comments from Southwold electors on matters on the agenda (each elector will be allowed a maximum of 3 minutes).**  
There were no members of the public present.
4. **Minutes-** *To confirm the minutes of the meeting held on 8<sup>th</sup> May 2018. It was*  
**RESOLVED by all to approve the Minutes of 8<sup>th</sup> May 2018.**
5. **Planning Matters:**
  - (a) **To determine the Town Council response to the following applications:**
    - 1) *DC/18/1868/FUL & DC/18/1869/LBC – Listed Building Consent – Construction of a single storey rear extension aligning with No. 8, 7 Bartholomew Green, for Phillip Lamming.*  
The planning cttee considered that the application contained an acceptable increase in the overall footprint of the plot.  
  
The planning cttee considered that had pre-planning advice been sought the applicant would probably have been advised that a) the bi-fold doors are not in keeping and do not enhance the Grade II Listed building and b) that a reduction in the pitch of the roof of the single storey rear extension would be preferable in order that it meets the building below the sill of the upper window and hence negate a Juliet balcony.
    - 2) *DC/18/1899/FUL – Linking basement and Ground Floor apartments into a single dwelling with a new external staircase structure, 10 East Cliff, for Mr M Alden.*  
The planning cttee discussed the proposed design in the context of what was trying to be achieved with the property. The planning cttee would suggest various amendments to the proposals as per the attached plan and covering letter.

- 3) *DC/18/1950/TCA – Rear Garden – 1 x large Eucalyptus – fell to ground level, appears dead and perilously close to Crick Court and footpath, 21 Station Road, for Mrs M Orfeur.*

Noted.

(b) To receive decisions from WDC on previous planning applications:

Dc/18/1057/FUL – 22 Cumberland Road – Granted.

Dc/18/1649/AME – Swan Hotel – Granted.

(c) Any other planning matters

- To consider WDC Planning Cttee agenda items of relevance to Southwold. No matters.
- WDC Emerging New Local Plan – consultation response by 24<sup>th</sup> May 2018. Council agreed that it had no objection to the process followed. Following advice from WDC Planning Policy officer and Neighbourhood Plan consultant, comments will be made about a) Shared ownership staircasing availability to 100% and b) the St Edmunds Business Park not being included within the employment zone.
- Any other planning matters including outstanding change of use applications. Change of use to include A3 has still not been received from Harris And James. No planning application has been received for the new business operating on Church Street known as Southwold Flowers.
- Enforcement issues requiring attention – as above. SCC Highways have been contacted regarding the risk being caused by chairs on the highway on Pinkneys Lane.
- Letter received from resident regarding the previous WDC approval of the planning application for The Old Chapel, Mill Lane, enclosing copy of letter from Local Government and Social Care Ombudsman who summarises that ‘I will not investigate this complaint. This is because I have not seen any evidence of fault in the way the Council (WDC) came to its decision to approve the planning application.’  
The resident specifically refers to call in procedures on which the Ombudsman comments that ‘The Council (WDC) confirms that all its councillors..... have been trained and are aware of the procedure.’ The resident asks that it be minuted that town councillors are also aware of the correct procedure for call in. The planning cttee members confirmed that the procedure has been in place for several years and that since its introduction they have been aware of the correct procedures.

6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

7. **Date of next Planning and Development Committee Meeting:**  
To be confirmed.

There being no further business the meeting closed at 8.30pm.

Chair .....

Date .....