

SOUTHWOLD TOWN COUNCIL

Minutes of the Planning and Development Committee held on Tuesday 2nd June 2020 at 3pm via Zoom.

PRESENT: Councillor
“ D Beavan
“ I Bradbury
“ S Flunder
“ J Jeans – Chairman
“ M Ladd
“ W Windell

Also, present: The Town Clerk.

BUSINESS

1. **Apologies:** There were no apologies for absence.
2. **Declarations of interest:**
 - a) *To receive any declarations of Personal Interest regarding the agenda.*
Nil.
 - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*
Nil.
 - c) *To receive any request for dispensations regarding the agenda.*
Nil.
 - d) *To receive details of any lobbying to members.*
3. **To receive and approve Minutes of meeting held on Friday 1st May 2020.**
On the proposal of Cllr Windell seconded by Cllr Ladd it was **RESOLVED** by all to approve the Minutes of the meeting held on Friday 1st May 2020.
4. **To receive comments from Southwold electors on matters on the agenda** (*each elector will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).
There were no members of the public present.
Session closed to public.
5. **Planning Matters:**
 - (a) **To determine the Town Council response to the following applications:**
 - (i) *DC/20/1728/FUL – Construction of a two storey side extension, rear single storey garden room, replacement garage, new third floor to house to accommodate an extra bedroom with en-suite and a garden summerhouse, 34 Hotson Road.*
Members noted that within the application the lean-to would be demolished and a conservatory built together with a larger garage and a new 6 x 4 summer house. Velux windows will be inserted into the roof space as the application is creating another bedroom and bathroom in roof. Application is not in the Conservation Area. Most of the application might be permitted development except for summer house.
During discussions members stated that they felt that it was out of character to have velux windows in front roof. The ethos of arts and crafts would not be retained. The small velux windows at the back should be enough for the top floor of the house plus those on the side.

House will become 4 bedroom house which under the SCC guidelines should need 3 car parking areas and there should be space for this.

Note: Suggest the need to use the environmentally sustainable materials for the garage – wood would be more in keeping. The same applies to the summer house. Agreed by all to write to applicants to see if they have considered wood for the garage/summer house.

(b) Any ESC decisions and matters considered by referral panel?

(c) Any Planning Inspectorate Appeals Lodged? Nil.

(d) Other planning matters

DC/20/1492/FUL Grey Tiles, Cumberland Road – because of issues raised the Planning Officer some queries were raised with the applicant. Brian Haward has come back with a new design for the panels. The height of the application is slightly reduced.

Discussion on revisions. It was suggested that if the applicant could get rid of the cantilever frontage the property would sit further back to road. The additional solar panels were welcomed. It was suggested that the applicant could use lime mortar and lime render instead of cement.

It was suggested that the cttee should request the changes as above. Agreed by all.

Re Workshop on Victoria Street – not sure what this might be.

ESC Validation consultation – Draft response provided and approved. It was suggested that the cttee also ask about the intended certification of the architects. Cllr Beavan has also given a separate response to the consultation and advised that he would be suggesting that CAD images should be used in applications.

6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.
7. **Date of next Planning and Development Committee Meeting:**
Tuesday 16th June 2020 if required.