

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Meeting of the Planning and Development Committee held in the Committee Room at the Town Hall, Southwold, at 5.30pm on Tuesday 10<sup>th</sup> December 2019**

PRESENT:	Councillor	D Beavan
	“	I Bradbury
	“	S Flunder
	“	J Jeans – Chairman
	“	M Ladd
	“	W Windell

Also, present: The High Steward, the Town Clerk and 1 member of the public.

#### **BUSINESS**

1. **Apologies:** There were no apologies for absence.
2. **Declarations of interest:**
  - a) *To receive any declarations of Personal Interest regarding the agenda.*  
Nil.
  - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*  
Nil.
  - c) *To receive any request for dispensations regarding the agenda.*  
Nil.
  - d) *To receive details of any lobbying to members.*  
Nil
3. **To receive and approve Minutes of meeting held on Tuesday 22<sup>nd</sup> October 2019.**  
On the proposal of Cllr Windell, seconded by Cllr Bradbury **it was RESOLVED by all** to approve the minutes of Tuesday 5<sup>th</sup> November 2019.
4. **To receive comments from Southwold electors on matters on the agenda** (*each elector will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).  
No comments.
5. **Planning Matters:**
  - (a) **To determine the Town Council response to the following applications:**
    - 1) DC/19/3414/FUL – Demolish a non-original timber rear extension and replace with a masonry rear extension. Replace existing single glazed sliding sash windows with double glazed heritage style sliding sash windows. Removal of two non-original dormers to the rear and replace with a heritage style rooflight and recessed balcony. Relocate the garden gate towards the end of the garden. Replace the existing garden shed with a new one. Removal of 6 no glass pantile rooflights to the front and replace with 2 no small heritage style rooflights. New circular gable window. Removal of the existing chimney to improve the internal arrangement and replace with a fiberglass imitation chimney to match existing, in a new location, 11 Fieldstile Road – **deadline 13<sup>th</sup> December.**  
  
*See response as attached.*
    - 2) DC/19/4396/FUL – Internal alterations & improvements and return of property to single dwelling including like for like replacement of three rotten windows, 14 South Green – **deadline 20<sup>th</sup> December 2019.**  
*There were no adverse comments.*

- 3) DC/19/4516/FUL – Single storey rear extension, replacement windows, cabrio rooflight to rear, 3 St Edmunds Road – **deadline 20<sup>th</sup> December 2019.**

*See response as attached.*

- 4) DC/19/4585/FUL – New three storey extension to north, with new front entrance; replacement of existing rear addition with new single storey extension, 11 Cautley Road – **deadline 31<sup>st</sup> December 2019.**

*See response as attached.*

- 5) DC/19/4685/FUL – Creation of new ground floor shower room and window, roof conversion to create new attic room and internal alterations, 6 Lorne Road – **deadline 8<sup>th</sup> January 2020.**

*See response as attached.*

*Matters not consulted on:*

Variation of Condition 2 on application DC/19/2746/FUL (construction of a single storey rear extension and alterations to dwelling) – 59 Pier Avenue.

(b) Any ESC decisions and matters considered by referral panel? *Nil*

(c) Any Planning Inspectorate Appeals Lodged? *Nil*

(d) Other planning matters

- Monday 27<sup>th</sup> January 2020 – ESC Town & Parish Council Forum – 2.30pm – 5.30pm at Riverside. *Noted*
- Meeting with local parishes re planning matters – *to be arranged.*

6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

Police station site – outline planning application has been received for 9 new houses. Police to be encouraged to hold a drop in consultation as part of the process. Public to be advised of the application.

Full Town Council will need to consider the application – date to be set.

Michaëlle Coupe is the planning officer at ESC who has been allocated the application.

Cllr Flunder had previously reported the matter of the advertisement for the Hog Hotel Pakefield, which is displayed in a garden and asked whether the enforcement officer had been notified. The Chair advised that this matter was still outstanding but would be dealt with.

7. **Date of next Planning and Development Committee Meeting:**  
TBC