

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Planning and Development Committee meeting held. at the Town Hall, Southwold on Tuesday 3<sup>rd</sup> October 2023 at 6pm.**

PRESENT: Councillor  
“ R Temple (Chair)  
“ S Flunder  
“ P Goldsmith  
“ C Kerr

Also present Town Clerk

### **BUSINES**

1. **Apologies:** *To receive and approve apologies for absence.*  
There were apologies for absence from Cllrs M Wells, V Gladwell – Noted.
2. **Declarations of interest:**
  - a. To receive any declarations of Personal Interest regarding the agenda. Nil
  - b. To receive any declarations of Pecuniary Interest regarding the agenda. Nil
  - c. To receive any request for dispensations regarding the agenda. Nil.
  - d. To receive details of any lobbying to members. Nil.
3. **To receive and approve Minutes of meeting held on Tuesday 5<sup>th</sup> September 2023.**  
The Minutes of the meeting of Tuesday 5<sup>th</sup> September 2023 were agreed by all.
4. **To receive comments from the public on matters on the agenda** *(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).*  
Nil
5. **Planning Matters:**
  - a. **To determine the Town Council response to the following applications:**
    - i) *DC/23/3038/FUL – Temporary application – Reinstate part building following fire damage for continuation of business, Sole Bay Fish Company, 22E Blackshore.*  
Discussion about the responsibility for the application – this application is an HMC responsibility and is a temporary solution following the fire.  
  
The Town Council Cttee advised they support the suggestions from Suffolk Fire regarding access/ firefighting facilities/ water/ sprinkler systems/ etc.  
Other matters within the application were agreed.
    - ii) *DC/23/2589/FUL – To provide two storey rear side extension, together with internal alterations to the ground floor and first floor, 12 Pier Avenue.*  
The Town Council Cttee advised that it expects ESC to check the requirements of the Suffolk Parking Strategy to ensure sufficient on site parking space is provided as per the Strategy and as per the Southwold Neighbourhood Plan.

iii) DC/23/3563/TCA – T1, T2, T3 – *Quercus illex* Holm oak. Prune overhanging branches back to boundary line. Approx 1m tip prune on east side, 5 Pier Avenue. Noted.

b. ESC decisions and applications to ESC Committee. See attached.

c. Any new Planning Inspectorate Appeals Lodged. Nil

d. Any licence applications/ decisions to consider. Nil

e. Other planning matters as required;

- 17 Market Place – meeting being arranged.
- Coastal Adaptation Supplementary Planning Document – adopted Sept 2023
- Planning application guidance for custom and self-build housing – consultation to October 2023 – see link - [Draft Custom and Self-Build Housing Supplementary Planning Document - East Suffolk Council, Strategic Planning Consultations \(inconsult.uk\)](#)
- ESC Planning, Building Control and Coastal Management newsletter – see link - [Planning, Building Control & Coastal Management Newsletter \(arcgis.com\)](#)
- ESC – new Planning officers for Southwold – names and contacts provided. Invitation to be extended to Rachel Smith the new Principal Planning Officer for Southwold.

4. **Date of next Planning and Development Committee Meeting:**

Tuesday 24<sup>th</sup> October 2023 at 6pm.

Signed .....

Dated .....