



SOUTHWOLD TOWN COUNCIL

Minutes of Planning Committee Meeting held on **Tuesday 21st October 2025 at 6pm.**

Present; Cllrs; Goldsmith, Hurr, Flunder, Redington. Also, the Town Clerk.

1 - Apologies:

To receive and approve apologies for absence. Apologies for absence were received from Cllrs Temple, Gladwell, and Palmer.

2- Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda. Nil.
- b. To receive any declarations of Other Registerable Interests regarding the agenda. Nil
- c. To receive any declarations of Non-Registerable Interest. Nil.
- d. To receive any request for dispensations regarding the agenda. Nil.
- e. To receive details of any lobbying to members. Nil.

3. To approve minutes of meeting of 23rd September 2025. Approved by all.

4 - To receive comments from the public on matters on the agenda Nil

5. Planning Matters: a. To determine the Town Council response to the following applications: *See below for details of applications.*

Dc/25/3614/Ful and Dc/25/3615/LBC – 9-11 Park Lane

Southwold T C advise that the alterations seem to be an improvement and that they have no objection to this application.

Dc/24/4177/LBC – and DC/25/4348/VOC – 2 East Street

Southwold Town Council notes the concerns of neighbouring properties regarding the present and proposed waste management. In view of the congested use of the shared access space STC agrees with the concerns mentioned.

The waste management at this property affects many of the surrounding properties who already have to manage significant numbers of visitors to these premises accessing the shared space right of access where there are already seats, bins, and several doors opening onto the shared access space. Any suggestion of managing bins within this area will further add to the congestion, disruption and issues being experienced by both residential and commercial neighbours around the site.

The existing waste management plan suggestions do not seem to have been implemented – and there is concern that the storage/ collections being suggested within this application are not feasible or appropriate for this area.

With regards to regular emptying of the smaller bins being suggested in this application – it is not clear how this collection will be carried out. East Street is an extremely busy highway at all times of the year, and it will not be appropriate for any collection to take place between 10am – 3pm daily as being suggested. (Some premises nearby ensure that their collections are carried out prior to 9am to avoid affecting traffic flow).

Any bins held outside these premises will be used by visitors to the establishment and will become full very quickly. All waste needs to therefore be retained within the premises itself until disposed of. This will also assist the shared access area from having a bin store erected which in itself will cause further congestion and disruption to those needing access across and within the right of way – especially those needing vehicular access and a turning space. Outside bins in this location would also be regarded as a potential fire hazard.

The Town Council would therefore ask that the LPA engages with its own Environmental Health officers and waste managers to ensure an appropriate strategy is forthcoming which benefits the surrounding premises too.

The Town Council does not consider this an appropriate waste management solution for this premises at the present time.

Dc/25/3521/Ful – Orwell Court

Southwold T C advise that as this is in a Conservation Area, Policy WLP 8.39 applies which states that applications should be of a high quality of design and materials in order to enhance or preserve the character and appearance of the area.

As the windows being requested are UPVC, Southwold T C would suggest that these do not preserve or enhance as per the above policy and would request that timber materials be used as at present.

Policy SWD6 of the N PLAN also applies in relation to the above.

If ESC is minded to approve the application for UPVC – Southwold T C would request that timber be used on the west and front elevations as a minimum, as these are the visible areas.

Dc/25/3314/ FUL and DC/25/3315/ LBC – 10 Queens Road

Southwold T C appreciates that the application makes good use of the site.

However, there are some concerns about the loss of areas of historic interest as highlighted in the report and is interested to learn of the Conservation Officers considerations on these matters.

Trees – DC/25/3682/ TCA – 66A North Road – Noted

- b. ESC decisions – *see attached*.
- c. Applications to ESC Committee. Nil
- d. Any Planning Inspectorate Appeals Lodged.

The Coach House Park Lane Southwold Suffolk IP18 6HL

Ref. No: AP/25/0018/REFUSE | Received: Wed 14 May 2025 | Status: Appeal in Progress.

- e. Any licence applications/decisions to consider;
Pickled Kipper – tables and chairs – complies with STC policy.

Lord Nelson - Chairs – no objection - as an exception to STC policy. Comment that highway is used as shared space not a highway as is not a through road and only has a few parking spaces for people to access.

- f. Any consultations to consider.
Call for Sites – public notification.

- g. ESC Enforcement action updates;
24 Pier Avenue Southwold- ENF/25/0328/DEV

- 6. **Date of next Planning and Development Committee Meeting:**
Tuesday 4th November 2025 at 6pm.