



SOUTHWOLD TOWN COUNCIL

Minutes of Planning Committee Meeting held on **Tuesday 24th March 2026 at 6pm.**

Present; Cllrs; Flunder, Gladwell, Goldsmith, Hurr, Redington and Temple (Chair). Also present the Town Clerk.

1. Apologies:

To receive and approve apologies for absence. Nil

2. Declarations of interest:

- a. To receive any declarations of Disclosable Pecuniary Interest regarding the agenda. Nil.
- b. To receive any declarations of Other Registerable Interests regarding the agenda. Cllr Goldsmith advised that Corner Cottage Cumberland Road is a Durrants holiday cottage.
- c. To receive any declarations of Non-Registerable Interest. Nil.
- d. To receive any request for dispensations regarding the agenda. Nil.
- e. To receive details of any lobbying to members. Nil.

3. To receive comments from the public on matters on the agenda.

A member of the public spoke about 13 Station Road – raising concerns about overdevelopment, increased light, and overlooking as extra windows are being added which will look onto their property. Concerns were also expressed about the noise that could emanate from the home gym and bar.

4. To approve the Minutes of the meeting held on Tuesday 3rd March 2026. Approved by all.

5. Planning Matters:

a. To determine the Town Council response to the following applications:

details of applications;

DC/26/0674/FUL – 31 Station Road- Two storey rear extension and a further single storey extension – new outbuilding for gym and bar. Replace front door elevation.

Members considered that this does seem a very large extension and is overdevelopment.

Members agreed on the comments from the member of the public about overlooking.

An additional bedroom is being created which will secure the need for an additional parking space – but this is not being provided.

Comment was made about the materials – these are modern and ought to be more traditional and in keeping for the area.

Gym and bar – there are a lack of details about this extension – more details are required.

Sound proofing will be vital for this outbuilding.

ESC to be asked to REFUSE the application for the reasons above – Southwold Neighbourhood plan policies to be included.

DC/26/0550/ful – Corner Cottage Cumberland Road

Parking is a concern as this is insufficient room for the 2 cars shown in the application. The addition of a bedroom would create a need for an additional parking space as well. It would be beneficial for the application to be redesigned and resubmitted to accommodate the 3 parking spaces required.

It was noted that the annexe could become self-contained – this to be integral to the main build and not used for a separate purpose.

ESC to note the concerns and the amendments required.

DC/26/0398/LBC and DC/26/0680/AND – 71 High Street

Concerns that this is a retrospective application.

Members concurred with the remarks of the Heritage officer.

ESC to note the above.

DC/26/0788/FUL – Ferry Cottage, Gardner Road.

Noted that this is a retrospective application.

No objection to the planning application.

ESC TO note.

Dc/26/9727/FUL – 3 Wymering Road

Half dormer window and roof light to facilitate loft conversion.

There are no existing dormers in this area, and this one would therefore be out of keeping with the street scene. Would not want to set a precedent.

An additional bedroom is being created and there is insufficient on-site parking space available to accommodate this.

ESC to refuse on this basis.

Dc/26/0792/DRC – Construction management plan viewed.

The hours of work seem excessive in view of the surrounding residential properties, and members to ask ESC if these are acceptable.

It is noted that the suggested parking is at the Gardner Road car park. This is the main town shopper's car park. The car park is owned by the Town Council who have not been approached about its use for this purpose. Contractors need to request permission from the Town Council before this management plan can be approved. ESC to advise the applicant to contact the Town Council in this regard.

ESC To Note the Above

Dc/26/0938/TPO – 34 High Street – Noted.

b. ESC decisions – *see attached.*

c. Applications to ESC Committee. Next meeting 14th April 2026 – no agenda available at present.

d. Any Planning Inspectorate Appeals Lodged. 17 Market Place.

e. Any licence applications/decisions to consider.

f. Any consultations to consider. Nil

g. ESC Enforcement action updates; Nil

6. **Date of next Planning and Development Committee Meeting:**

Tuesday 7th April 2026 at 6pm. Cllr Flunder provided apologies for this meeting.

Signed

Dated