

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Planning and Development Committee held in the Council Chamber. at the Town Hall, Southwold on Tuesday 15th March 2022 at 6 pm.**

PRESENT: Councillor  
“ S Flunder  
“ P Goldsmith  
“ J Jeans (Chairman)  
“ R Temple  
“ W Windell

Also present – Town Clerk.

### BUSINESS

1. **Apologies:** To receive apologies for absence. Apologies received from Cllr Sutton.
2. **Declarations of interest:**
  - a) *To receive any declarations of Personal Interest regarding the agenda.*  
Nil
  - b) *To receive any declarations of Pecuniary Interest regarding the agenda.*  
Nil.
  - c) *To receive any request for dispensations regarding the agenda.* Nil.
  - d) *To receive details of any lobbying to members.* N/A.
3. **To receive and approve Minutes of meeting held on Tuesday 1<sup>st</sup> March 2022.**  
**On the proposal of Cllr Flunder, seconded by Cllr Windell it was RESOLVED to approve the minutes of 1<sup>st</sup> March 2022. All agreed.**
4. **To receive comments from the public on matters on the agenda** (each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).  
There were no members of the public present.
5. **Planning Matters:**
  - (a) **To determine the Town Council response to the following applications:**
    - 1) *DC/22/0390/FUL – Carry out general repairs and improvements as follows: Replace rotting front wooden sash windows with new matching wooden double-glazed sashes, to be painted in white satinwood as present. Repair and make good brickwork and rendering between the two sash windows being replaced. Repaint in Light Cotswold as present. Repair and paint existing picket fence with white external wood paint and re-instate gate entry to the property. Repair cracks in the existing concrete path and seal with clear polyurethane sealant. Install seagull spikes on roof ridges and chimney, and net valley shared with 70 Victoria Street. Extend existing internal soil stack through ceiling/roof void to an external vent terminal at the side of the property, 68 Victoria Street.*  
**Members considered that the application and supporting documents were very comprehensive. The only comment to note is that the window sashes should be in keeping with the period of the property. With this comment, there were no objections to the application. Unanimous.**
    - 2) *DC/22/0559/FUL – Installation of new automatic barrier to replace rising bollards, Swan Hotel Car Park.*

Members considered the application and the effect on the conservation area. The lighting that is in place is problematic for neighbours and affects their amenity.

From the documents provided it was not clear how pedestrians would get through the side of the barrier. It was noted that there is a need to ensure that pedestrian and disabled access is retained.

Discussion took place as to why a barrier is required at this location. Use of the car park can be monitored by other means – i.e., by signs stating that it is a private car park, parking permits, wardens, clamping, etc, as in the Blakeney Hotels.

The design of the barrier is industrial and is not in keeping with the streetscape in this residential area. N Plan Design policy also refers.

**Based on the above, it was unanimously agreed that ESC is asked to REFUSE this application and that the applicant be requested to consider other means to monitor parking in this car park.**

3) *DC/22/0669/FUL – Garage & workshop, 46 Hotson Road.*

Members considered the application alongside the policies of the N Plan. Specific policies are those relating to parking and design.

It was not possible to discern from the plans whether cars would be able to fit through the gap being suggested along the side of the property and if they did, there would be no means to turn, and hence vehicles would need to reverse out of the parking space to the road. The materials being suggested for the garage and workshop do not match those of the main property.

Discussion as to why the build of a garage and workshop would require foundations?

The application states that there will be no effect on neighbours but advises that hedging is being cut back.

**Based on the comments above, it was unanimously agreed to recommend that ESC REFUSE this application**

4) *DC/22/0713/ADN- Non-Illuminated advertisement – Proposal to install 2 x fascia sign, 2 x vinyl, Tesco Express, 2 Queen Street.*

**There were no objections to this application. Unanimous.**

Matters not consulted on:

*DC/22/0830/TCA – 1 x Oak – Crown reduce & shape by up to 20% (approx. 1.5 meters to remove) to reshape and balance the crown. 1 x Eucalyptus – crown reduce & shape by up to 20% (approx. 2/3 meters of growth) the tree is located on the boundary fence line and causing the neighbours shading issues. 1 x Ash & 1 x Sycamore – crown reduce & shape by up to 30% (approx. 2/3 meters of growth) the trees are causing the neighbours shading issues and are in close proximity to the property, Woodley's, The Common.*

**Noted**

(b) *ESC decisions and applications to ESC Committee.* Noted.

(c) *Any new Planning Inspectorate Appeals Lodged?* Nil.

(d) *Other planning matters:* Nil

6. **Date of next Planning and Development Committee Meeting:** Tuesday 5<sup>th</sup> April 2022

*There being no further business the meeting closed at 6.50 pm.*

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