

SOUTHWOLD TOWN COUNCIL

Minutes of the Planning and Development Committee held in the Council Chamber. at the Town Hall, Southwold on Tuesday 22nd November 2022 at 6.30pm.

PRESENT: Councillor
“ J Jeans (Chairman)
“ I Bradbury
“ S Flunder
“ R Temple
“ W Windell

Also present: The Town Clerk.

BUSINESS

1. **Apologies:** *To receive and approve apologies for absence.*
Apologies for absence were received from Cllr Goldsmith and these were noted.
2. **Declarations of interest:**
To receive any declarations of Personal Interest regarding the agenda. Nil.
To receive any declarations of Pecuniary Interest regarding the agenda. Nil.
To receive any request for dispensations regarding the agenda. Nil.
To receive details of any lobbying to members. Not applicable.
3. **To receive and approve Minutes of meetings held on Tuesday 1st November 2022.**
The minutes of the meeting of Tuesday 1st November 2022 were agreed by all.
4. **To receive comments from the public on matters on the agenda** *(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).*
There were no members of the public present.
5. **Planning Matters:**
 - a. **To determine the Town Council response to the following applications:**
See attached for details of applications.
 - (i) *DC/22/4392/FUL – Conversion of an existing attached garage/storage building into a living space to extend the property and provide an external, partly covered courtyard, Garages adjacent 4 Dunwich Road. This application is a new application. The application contains no information on how the interior space will be used. However it will mean the loss of parking spaces. In the Southwold Plan new parking should be provided if any parking is to be lost. No mention of streetscape.*

It was agreed by all that this application should be refused on the basis of loss of parking in an area where parking is in short supply. Concerns about the design, and alteration of streetscape are also to be mentioned.

LPA to be advised that from experience this has the potential to be a separate holiday accommodation. If the LPA feels it wishes to approve the application, there should be a condition placed on the application to prevent the living space area being used as separate accommodation – use to remain integral to that of the main residential dwelling.

- (ii) *DC/22/4235/FUL & DC/22/4236/LBC – Listed Building Consent – Two storey extension to rear of property with a Hipped slate roof. Width 5.5m projecting 2.1m, South House, 12 South Green.* The cttee were advised that the Heritage Statement from Paul Bradley has been used for this application without his approval. No objection to the application.
- (iii) *DC/22/4215/FUL – Change of wooden/aluminium windows to uPVC windows to improve thermal efficiency and to match all the other flats in the block, 3 Marlborough Road.* The alterations will now match other windows visually but note that this is a change to UPVC.
It was agreed to respond that the council has no objection because all other windows are UPVC, and this will bring uniformity to the building. However, it is to be noted that this is to be regarded as a special case.
- (iv) *DC/22/4154/FUL – Retrospective Application – Infilling and roof/roof lantern to form extension of formal restaurant dining (existing), 22E Blackshore.*
The cttee notes that this is the latest in a long line of retrospectives on this site and they would not want this to continue. There was no objection to the application, but the cttee advised that it was disappointing to receive another retrospective application.
- (v) *DC/22/4426/TCA – Rear Garden. T1 Maple – reduce & shape up to 2m to control size. T2 Bay – reduce to 2.5m to allow light in. T3 Pussy Willow – fell due to poor condition, 11 High Street.* Noted
- (vi) *DC/22/4474/TPO – WDC TOP 270/1999. Front garden – T3 – 1 x Beech (Fagus sylvatica) Prune branches away from house and reduce crown by approx. 1-2m to appropriate growth points. Reason: To prevent the branches growing too close to building and to keep the tree at an appropriate size for its location, Roshven House, 21 York Road.* Noted.
- b. ESC decisions and applications to ESC Committee. Noted.
- c. Any new Planning Inspectorate Appeals Lodged? Nil.
- d. Other planning matters:
- *Gun Hill Cottage – pre app DC/22/2224/Preapp* – awaiting meeting with the applicant.
 - *Fishing Hut W30 Blackshore* – see WLP2 Southwold Harbour. ESC Licence is for fishing use only at the moment. Suggest it goes to Harbour Management Committee for consideration. Planning cttee will not comment at the moment.
 - *21 Market Place- STC planning application* – Need to get planning application together. Ruth Summers has recommended a company who can provide specialist listed building advice and provide structural engineer comments to go with the application.
 - *Preapp site meeting Barnaby Green/ 21 High Street* – Cllr Windell attended. A number of design suggestions were made which are now being considered by the architect.
 - *Correspondence from ESC re DC/22/1841/FUL* – Statutory consultee comments from EPO are awaited
 - *Preapp Site meeting Southwold Golf Club* – taken place prior to planning application being submitted.

- *Liquor Licence for “Loaded”* – After discussion it was agreed that in view of the proximity of residential premises, the liquor licence needs to apply to the inside of the premises only with no jurisdiction for the liquor licence to apply to any outside area.

There being no further business the meeting closed at 7pm.

Signed

Dated

DRAFT