

SOUTHWOLD TOWN COUNCIL

Notes from the Planning and Development Committee meeting held at the Town Hall, Southwold on Tuesday 7th February 2023 at 6pm.

PRESENT: Councillor
“ I Bradbury
“ P Goldsmith
“ R Temple
“ W Windell

Also present: the Town Clerk.

BUSINESS

1. **Apologies:** *To receive and approve apologies for absence.*
Apologies for absence were received from Cllr Jeans and Cllr Flunder which were approved as per Council policy.
2. **Declarations of interest:**
 - a) *To receive any declarations of Personal Interest regarding the agenda.* Nil.
 - b) *To receive any declarations of Pecuniary Interest regarding the agenda.* Nil.
 - c) *To receive any request for dispensations regarding the agenda.* Nil.
 - d) *To receive details of any lobbying to members.* Nil
3. **To receive and approve Minutes of meetings held on Tuesday 24th January 2023.**
The Minutes of the meeting of Tuesday 24th January 2023 were agreed by all.
4. **To receive comments from the public on matters on the agenda** *(each will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).*
There were no members of the public present.
5. **Planning Matters:**
 - a. **To determine the Town Council response to the following applications:**
See attached for details of applications.
 - (i) *DC/23/0191/FUL – New front porch and bay window, side and rear two storey extensions and internal alterations, Churchill, 20 Hotson Road.* It was noted that the application is outside of the Conservation Area. First impressions are that this application seems to be for a very large extension – although lacking in detail. In the absence of a Design and Access Statement the committee feels this is overdevelopment. With UPVC materials being used it also does not enhance the street scene. It was agreed by all to object to the application on the basis that in the absence of a Design and Access Statement the application is overdevelopment.
 - b. ESC decisions and applications to ESC Committee. See attached. Noted.
 - c. Any new Planning Inspectorate Appeals Lodged? Nil.
 - d. Other planning matters as required.
Southwold Conservation Area Appraisal Draft Document and Amalgamation – consultation to 15th March 2023 *Proposed Changes to Conservation Areas in Southwold - East Suffolk Council, Strategic Planning Consultations (inconsult.uk)*

It was suggested that Paul Bradley be invited to come to the next Planning Committee meeting to explain the document in detail.

Cllr Windell explained that on first reading there needs to be some clarifications on the following; (1) Article 4 = vital to be retained (i.e. to prevent some permitted development rights), (2) no mention of the Neighbourhood Plan in the document, (3) Geographical area – how chosen? And (4) what happens about parish boundary going over to Walberswick – where does our Neighbourhood Plan fit in? Where does Walberswick Neighbourhood Plan fit in? See especially first pages 10-12.

The Draft Coastal Adaptation Supplementary Planning Document - covers the coast from Holkham in Norfolk to Felixstowe in Suffolk – consultation to 8th March 2023
<https://eastssuffolk.inconsult.uk/draftcoastaladaptationspd2023>

6. **Date of next Planning and Development Committee Meeting:**
Tuesday 21st February 2023 at 6pm.

Signed

Dated