

LEISURE AND ENVIRONMENT Cttee minutes – from meeting held on Thursday 19th October 2023 at 9.30am

REP L and E 3/2023

Item	Subject	Details	Action
1	Present	Cllrs Goldsmith (PG), Redington (VR), and Wells (MW). MEETING NOT QUORATE Also present 6 members of the public and the Town Clerk.	
2	Apologies and Declarations of Interest	There were apologies for absence from Cllr Sutton and Cllr Palmer. There were no declarations of interest.	
3	Minutes of the previous meeting	<i>To note the minutes of the previous meeting – July 2023. All agreed.</i>	
4	Skatepark group	<i>Skatepark Community Group – update on new skatepark project. Town Clerk advised that the trial holes had been carried out on the existing surface and the conclusions were awaited. The Group have updated their Facebook page and advised followers that the planning application has been submitted – comments are required by 3rd Nov 2023.</i>	
5	Standing Orders-public section.	<p>A member of the public spoke re the Community Emergency Plan; The Community Emergency Group would like to register for snow clearance but have to be nominated by the parish/ town council. SCC might also provide signage.</p> <p>Comms – re activities of Community group and recommendations from them. It was suggested that a separate area of the website be created.</p> <p>Out of hours access to town hall in case of emergency</p> <p>A member of the public spoke about Xmas Lights – and asked if the emergency group had any cover re potential terrorist activities -</p> <p>A member of the public spoke about Lionlink and asked what STC was doing. They asked whether the business orgs were doing anything - it was confirmed that Lionlink would be mentioned at the business meeting this evening.</p> <p>A member of the public asked whether there was a nominated person for STC associated to anti Lionlink messaging – public were advised that no one Cllr has taken such a role on behalf of STC.</p>	<p>Clerk to action with SCC.</p> <p>Comms working grp to consider.</p> <p>Town Clerk to liase with the group</p> <p>Emergency grp to liase with Lights grp.</p>

6	Environmental matters – timelines and completion dates	<ul style="list-style-type: none"> <i>Ferry Road Garden – including ongoing request for volunteers, water bowser, accessibility, and request for information board.</i> PG – has been on Facebook advertising that need help watering and weeding and are looking for volunteers / Water Butts etc – no responses received. MW is locating guttering and a bath to help with water system. C and D will advise if they have any suitable materials. Water Bowser – PG to collect from hospital. Signboard – to detail the history of the site. Information Board –J MN Environmental will produce a board detailing the history of the area and it will also highlight that volunteers are required. Will detail all the sponsors of the garden. Draft produced. Total costs for Design, manufacture and installation = £2352. This to be recommended to STC for approval. <i>Trees/ Plants –see previous minutes July 2023. How to make the garden sustainable in cost? PG reminded that this is to be a sensory English garden open to all. Discussion as to how to take the cost sustainable going forward.</i> Accessibility – re concrete to level front. Works being carried out early November. Formal opening of garden – once accessibility maintenance carried out. Location of carved Salt Pot – consideration to be given to putting this in the garden. <i>Grant for connection of Jubilee Bridge to Ferry Rd Garden</i> The ideal would be for an accessible path from the Jubilee Bridge to Ferry Road Garden. J M Environmental will apply to AONB – budgeted costs £4K - £5K. <i>Land next Ferry Road Garden – blackberry area – ownership to be established to then consider a future project.</i> <i>Marshes: including ditch, sluice and culvert works.</i> Ex Cllr Rowan-Robinson to be asked to do a walk about with PG to check that sluices are still working and that culverts are clear. 	<p>PG</p> <p>STC</p> <p>Action from previous meeting – to get a list of flowers needed and to then go out for donations.</p> <p>PG</p> <p>Future meeting.</p> <p>AONB Grant - JM</p> <p>Future agenda</p> <p>PG</p>
7	Leisure and Other matters	<ul style="list-style-type: none"> <i>Tibbys Green/ Klondyke play areas – Rospa reports now received. Maintenance works to be carried out as required.</i> It was noted that some works are required to existing skate ramps – discussion about what to do with this once new park built. Agreed that the Rospa report would be given to any interested party so that they were await of latest report and that if anyone wanted the equipment it would be at their own risk. 	<p>Town Clerk</p>

		<ul style="list-style-type: none"> • <i>Shelter on North Parade project</i> - £5k grant for solar panels/notices held from ESC. Shelter needs to be painted prior to any new boards going on – volunteers to do – or community payback if timescales fit. Cost for solar lighting still being obtained. • <i>Blue Plaque Scheme</i> – see previous minutes. • <i>Market licences</i> – PG /Town Clerk and Secretary are reviewing the present licences later today and considering the sort of licences required moving forward i.e., permanent and seasonal. • <i>Beach wheelchair/ accessible boardwalk</i> – ESC has some funding for Southwold and Kessingland. The project will be collaborative working with ESC and Kessing land P C. Usage monitored by ESC – data to be obtained. • <i>Council pictures</i> – Andrew Matthews picture. How to archive other pictures/ preserve? PG to ask Graham Denny. • <i>Pier Rd/ Mights Rd garden area</i> – Various works now required in this area – photos taken – to be sent to contractors. • <i>Community Payback projects</i> – doing Mights Bridge and using the Millennium Hall for facilities. Suggest seafront railings as a future project. • <i>Events 2023/ 2024</i> 2023 – Adnams 10k run/ Xmas Lights/ 2024 – D Day 6th June 2024. It was suggested that Council again organise a Firework display. Piper to also be asked to attend. Beacon to be lit. No Cannons. Multi faith vicars to be invited – flags to be flown. Charter Lunch to be considered for 2024. • It was mentioned that <i>Rugby club</i> would like to spray some weeds in their car park area – this is Common Trust land – PG to make contact on behalf of Trustees. • It was mentioned that <i>Woodley’s Yard needs weeding</i>. Clerk advised that much of this is in private ownership. Area not in private ownership to be established and cost obtained to weed. • It was mentioned that <i>hoardings at Fire Station</i> site were loose and could cause a danger. These are in private/ SCC ownership. To be reported to landowner. 	<p>PG / volunteers/ community payback.</p> <p>PG</p> <p>PG Town Clerk</p> <p>Admin support</p> <p>PG/Town Clerk</p> <p>PG/ admin support</p> <p>Town Clerk/ Admin support</p> <p>PG</p> <p>Town Clerk</p> <p>Town Clerk</p>
8	Date of next meeting	TBC.	

RECOMMENDATION

Ferry Road Garden - Signboard – to detail the history of the site. Information Board –J MN Environmental has designed a board detailing the history of the area and it will also highlight that volunteers are required. The Board will detail all the sponsors of the garden. Draft produced. Total costs for Design, manufacture and installation = £2352. This to be recommended to STC for approval. (meeting not quorate so no delegated decision making).