

**Leisure and Environment Committee noted from meeting held on
Wednesday 4th December 2024 at 9am at the Town Hall.**

REP L and E 6/2024

Item	Subject	Details
1	Present	<p>Cllrs Goldsmith (PG), Miller (JM), Flunder (SF) and Wells (MW).</p> <p>Also present the Town Clerk. Cllr Redington may attend later.</p>
2	Apologies and Declarations of Interest	<p>There were apologies for absence from Cllr Palmer - approved.</p>
3	Minutes of the previous meeting	<p>To note the minutes of the previous meeting - notes from September 2024. All agreed.</p>
4	Standing Orders- public section.	<p><i>NIL</i></p>
5	Environmental matters – timelines and completion dates	<p><i>Connection of Jubilee Bridge to Ferry Rd garden</i> - These works will now take place in Spring 2025. J M Environmental leading. There is a large pile of cuttings to collect – MW will collect.</p> <p><i>Bulbs</i> – PG/JM/RJ planted these at Ferry Rd Garden at the weekend. Helen Jarvis will get some bluebells to plant.</p> <p><i>Regular maintenance of Ferry Rd Garden and garden area on Station Rd</i> –Champaign Landscapes do not appear to be maintaining either of these areas now. Quotes to be obtained from other contractors.</p> <p><i>Bark chippings</i> – could be supplied by Vertas free of charge subject to paying delivery fees. Some to be arranged for the Waters Copse group.</p> <p><i>Electricity Green</i> – Cordyline – consider topping (not felling). There are 2 bags of waste to be collected – MW will collect. Climbing rose needs pruning. PG will ask the resident volunteer whether she would like help at the garden for those things that are hard to reach i.e. Cordyline and climbing rose.</p> <p><i>ESC – area along North Parade.</i> ESC assets have advised that they are looking at options for the grass area on North Parade where the brickwork needs mending – and that one option would be to level the whole area. Members advised that they would not want this to happen. ESC is also considering taking out the 2 circle shrub areas – again members advised that these should not be taken out but instead be filled with hardy plants i.e. rhododendrons.</p> <p><i>Mine on prom</i> – and additional mine held by Graham Murray. MW will assess costs to repair and repaint. Clerk to ask ESC whether a licence would be provided for a second mine in this area.</p> <p><i>ESC overhead shower by Suzies</i> – suggestion has been made to ESC that a drain be installed by the shower to prevent excess water running over the prom and causing slippery conditions.</p>

		<p>ESC – rats along prom. SF attended a walk round with ESC to assess the matter. A contractor has been asked to put bait boxes down – and a follow up meeting will be arranged.</p>
6	<p>Leisure and Other matters</p>	<ul style="list-style-type: none"> • <i>Community Payback railings project</i> - ongoing • <i>Play area repairs</i> – Ongoing. Quotes being obtained from both ESS and Vertas. • <i>Town Sign repairs</i> – Hollesley Bay have expressed an interest in assisting. Discussions ongoing. • <i>'Box Up' for Klondyke, plus seeding Seed for skatepark area</i> – seed to continue to be thrown in the area to help grow in the spring. Seed to be obtained and provided to Cllr Hurr. <i>ESC Box Up application</i> – has been approved for the Klondyke. ESC is now arranging the legal agreement. • <i>Community self-help scheme - Keeping Southwold looking tidy – sustainable solutions?</i> MW, Trudi McKenzie and John Huggins are now qualified members of the SCC Community Self Help Scheme and can now lead STC volunteer activities such as clean up events. Discussion about the frequency of clear up events. JM to ask Rotary if this is something that they will be continuing into 2025. JM will also find out the dates of Adnams clear up events for 2025. The interaction and assistance with businesses will be vital to any clear up projects in 2025 – how to do this? It was suggested that STC could organise the cleaning by volunteers of things such as signs etc which the other groups are unlikely to do – with 3 dates to be organised - in Feb/ March then June then November being suggested. <i>Other courses</i> – an additional course to be undertaken would be the brush cutting course. Use of a brush cutter by an approved person would assist the Waters Copse volunteer group. Dates/ venues to be obtained. MW / CH to be asked if they would be able to attend. • <i>ESC – Matters arising from Prom Walk.</i> See above and see notes from ESC about matters raised. • <i>South Green Shelter</i> – Extension to information Boards Project. Agreed by all to ask the Geography Field work academy to do more informational signs for the South Green Shelter as an extension to the ones on the North Parade Shelter. • <i>Payphone Ferry Road</i> – see planning application request from BT to remove phone box on Ferry Road. If approved, STC could adopt the phone box for a community use. All agreed that this would be appropriate. • <i>Footpaths</i> – SCC has cut the footpaths from Might's Bridge to Bailey Bridge wider. Dykes - The farmer to be asked to look at the dykes on the left side of York Road as they seem to be at a high-water level. Footpath across marshes from Harbour Inn – a letter has been received from a visitor asking if STC would consider putting a better surface on this footpath to make it accessible year-round. Discussion about water on the marshes – the footpath will probably not be accessible all year due to water retention. It was agreed that it would not be appropriate to put any surfacing on this footpath.

7	Finance – budget – quotes	<ul style="list-style-type: none"> • <i>Budget requests for 2025 – 2026.</i> The cttee considered the budget which they would request for 2025 – 2026 and the projects for which funding would be required. See full budget for details. • Quotes to consider – plinths for benches at St Edmunds Green. Quotes received from DCH, and ESS for plinths for benches already there. It was agreed by all to allocate £1500 to the creation of the plinths and installation of the benches onto them. Agreed by all.
8	Events To consider	<ul style="list-style-type: none"> • VE Day 80th Anniversary – 8th May 2025 – arrangements to sort. Arts Centre has a film show organised. Discussion about a service in church etc. Tea dance at Arts Centre? Meeting to be arranged with the rector, Arts Centre and STC in the New Year to discuss. • Arts Festival/ Civic Service – 22nd June 2025 - noted. • Potential for a Circus 2025/ 2026 – meetings arranged with potential providers. • Market opportunity for 2025. This is a new opportunity. Possible dates 5/6/7 Sept. Members would like to meet the organisers to discuss further details including timings, parking, road closures etc. • Christmas Lights 2024 – Thanks were extended to the volunteers who had arranged the event. • Councillor surgeries – to be reconsidered in 2025. • Dog Show on Paddock – to go to Common Trust.
8	Date of next meeting	TBC – February 2025.