

**Notes of the Meeting of Southwold Town Council Landlords Committee
held on Tuesday 14th March 2023 at 9.30am at the Town Hall.**

REP LL / 1.23

Present; Cllrs; Betts, Flunder, Jordan (Chair), and the town clerk. As the meeting was not quorate, only updates were discussed.

1. **Apologies:** To receive apologies for absence. Cllrs Sutton and Windell. Noted.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda. Nil.
 - b) To receive any declarations of Pecuniary Interest regarding the agenda. Nil.
 - c) To receive any request for dispensations regarding the agenda. Nil.
3. **To receive comments from public.**
Nil.
4. **Minutes/notes of previous meeting (Nov 2022)** – Noted by council.
5. **Property matters – update of renovation works including:**
See LL repair spreadsheet for full updates;
21 Market Place – Tenant is considering any repairs/upgrades that might be required and will update cttee in due course.
Flat 21a Market Place – electricity metering fitted and a new smart meter installed in December. Gate repaired. Separation of water meter – date for works awaited.
25 Market Place – Works will commence after Easter.
1 and 2 Strickland Place – Tenders for works being procured. Both as a single and joint project in order that costs can be assessed.
Flat 1 Hurren Terrace – works to enable re letting have been completed.
Town Hall – Disability works – Council to consider in the summer.
Water Tower outside area – Consideration to be given to whether planning approval will be required to place more units outside.
Water Tower inside area – 2 offices being relet – see confid report for details.
Marshes – see confid report for details.
Kilcock toilets – see council minutes from Feb 2023.
6. **Legal sub cttee** – matters as in Confid report 1.23
7. **Date of next full landlords cttee meeting** –to be confirmed.

Note: Discussions above may need to be considered as confidential as appropriate and dealt with in the agenda item below.

Exclusion of Public and Press: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following.

Legal Advice Tender for works Rent/lease reviews