



NOTICE

The Meeting of Southwold Town Council will be held on Tuesday 25th June 2019 at 7.30pm in the Town Council Chamber Southwold.

Signed

H. J. Beavan

Dated 19th June 2019

The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.

During each meeting the council will adjourn for a period for public questions for a maximum of 10minutes. During this time, electors can put questions to the Chairman regarding matters on the agenda. An elector must not speak for more than 3 minutes. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion. (see full Protocol for Public Participation in Council Meetings)

AGENDA

Welcome to 'Theatre on the coast' – presentation and opportunity for questions.

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Annual Meeting of the Town Council held on Tuesday 28th May 2019 (**see Blue papers**). **Pages 1-9**
4. **Public Forum**
 - a) To receive a report from East Suffolk Councillor D Beavan.
Cllr Beavan will then take questions from councillors and electors (*maximum 5 minutes*).
 - b) To receive a report from Suffolk County Councillor Ladd. Cllr Ladd will then take questions from councillors and electors (*maximum 5 minutes*).
 - c) To receive comments from Southwold electors on matters on the agenda (*each elector will be allowed a maximum of 3 minutes. 10 minutes will be allocated overall for this section*).

Public participation closed.
5. **To receive reports from Committees: (See Yellow papers)** **Pages 10-23**
 - a) To receive the written report of the meeting of the Planning and Development Committee meetings held on 4th June and 18th June 2019 (see yellow papers attached). *No recommendations*

- b) To receive a verbal update from Planning and Development Committee on any further planning/development matters to be brought to the attention of the Council. *No recommendations*
- c) To receive the written report of the meeting of the Leisure and Environment Committee meeting dated 14th June 2019. *No recommendations* **Pages 24-27**
- d) To receive the written report of the Landlords Committee meeting held 10th June 2019. *No recommendations.* **Pages 28-30**
To receive a verbal report re the Landlords cttee meeting held on 24th June 2019 (*pending written report*).
- e) To receive the written report of the Highways and Footpaths cttee – *no meeting held.*
6. **Task and Finish Groups**
- a) To receive the written report of the parking management task and finish group - *no meeting held.*
- b) To receive the written report of the neighbourhood plan task and finish group – *no meeting held.*
7. **Southwold Harbour Lands Joint Cttee**
Joint cttee - Public meeting 5th July 2019 Stella Peskett Hall .
To appoint STC representative to jt cttee – 1 vacancy.
8. **Southwold Community Shuttle Bus** - see paper attached. **Page 31**
Recommendation re consideration of alternative governance structure to ensure sustainability of the service.
9. **Financial Matters (See Cream Papers)** **Pages 32-37**
- a) To receive the Accounts for Payment for June 2019.
- b) To receive the minutes of the Finance and Governance cttee meeting held 13th June 2019 Rep 5.2019
Recommendations relating to; interest bearing investment, Online banking, financial standing orders, NALC 2019/20 pay scales, policies for child protection, lone worker, social media for employees.
10. **Correspondence: (See White papers)** **Pages 38-40**
- a) PCSO report – to be tabled
- b) AONB report May 2019
11. **To receive update from Town Mayor of events attended/ matters to report including;**
Events attended.
Felixstowe Civic Service – 16th June 2019
Cambridge Midsummer Fair Opening – 19th June 2019
Eye Civic Service – 23rd June 2019
- Forthcoming Events*
NSPCC Annual Reception – 1st July 2019
Ipswich Mayor’s Reception – 5th July 2019
Southwold Art Circle Summer Exhibition – 18th August 2019

12. **Town Mayor organisations – 2019/20.**
To receive updates regarding events to be held in support of the Town Mayor’s organisations for 2019/20.

13. **To receive written reports from the Town Council representatives on other bodies/organisations, of meetings attended:**
Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.
Harbour Users
SouthGen – Cllr Windell
Summer Theatre – Cllr Rowan Robinson

14. **Urgent Business:** to act upon any matter of a non-financial urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Town Council with the consent of the Town Mayor previously obtained.

15. **Date of next Town Council Meeting:**
Tuesday 13th August 2019 - To be confirmed.

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.