



**You are Summoned to the Meeting of Southwold Town Council Planning and Development Committee which will be held on Wednesday 17<sup>th</sup> July 2019 at 5.pm in the Committee Room at the Town Hall, Southwold.**

Signed *L. J. Beard*

Dated 9<sup>th</sup> July 2019

*The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors. During each meeting the council will adjourn for a period for public questions. During this time, electors can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

**AGENDA**

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
  - a) To receive any declarations of Personal Interest regarding the agenda.
  - b) To receive any declarations of Pecuniary Interest regarding the agenda.
  - c) To receive any request for dispensations regarding the agenda.
  - d) To receive details of any lobbying to members.
3. **To receive and approve Minutes of meeting held on 2<sup>nd</sup> July 2019.**
4. **To receive comments from Southwold electors on matters on the agenda** (*each elector will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).
5. **Planning Matters:**
  - (a) To determine the Town Council response to the following applications:  
*See attached for details of applications.*
  - (b) ESC decisions and matters considered by referral panel.
6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.
7. **Date of next Planning and Development Committee Meeting:**  
TBC.