

# FINANCE AND GOVERNANCE COMMITTEE



The meeting of the Finance and Governance Cttee will be held on Tuesday 15<sup>th</sup> October 2019 at 2.30pm in the Committee Room at the Town Hall.

Signature

Date 8<sup>th</sup> October 2019

*The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.*

*During each meeting the council will adjourn for a period for public questions. During this time, electors can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

## **Agenda**

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
  - a) To receive any declarations of Personal Interest regarding the agenda.
  - b) To receive any declarations of Pecuniary Interest regarding the agenda.
  - c) To receive any request for dispensations regarding the agenda.
3. **Matters from the public**
4. **Minutes of the last meeting**
5. **Management accounts 2019/20**
6. **Insurance**
7. **Donations**  
to receive requests; Community Emergency Group, S and R Society Dog bags, Xmas Lights,
8. **Governance matters**  
Laptops policy / Information Protection Policy / Information Security Incident Policy.
9. **Budget meeting for 2020/2021**
10. **Date of next meeting**

**Exclusion of Public and Press:** *This cttee will consider information about individuals disclosure of which would breach the obligations of a council under Data Protection Act 1998, information that is commercially sensitive including tenders/ quotes, communications from professional advisers solicitor/ surveyors, architects which is protected by legal professional privilege, legal documents such as leases which are subject to contract. All such information is subject to confidentiality. Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following;*

11. **To receive update on legal matters** including; outstanding rents, disputes etc.