



NOTICE

The Meeting of Southwold Town Council will be held on Tuesday 29th October 2019 at 7.30pm in the Town Council Chamber Southwold.

Signed

H. J. Beavan

Dated 17th October 2019

The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.

During each meeting the council will adjourn for a period for public questions for a maximum of 10minutes. During this time, electors can put questions to the Chairman regarding matters on the agenda. An elector must not speak for more than 3 minutes. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion. (see full Protocol for Public Participation in Council Meetings)

AGENDA

Welcome to Cllr Tobin. Councillor Tobin to sign Declaration of Acceptance of Office prior to the commencement of the meeting.

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meetings of the Town Council held on Tuesday 24th September 2019 (*see blue papers attached*).
4. **Public Forum**
 - a) To receive a report from East Suffolk Councillor D Beavan.
Cllr Beavan will then take questions from Councillors and electors (*maximum 5 minutes*).
Report to include update re Southwold bathing water quality.
 - b) To receive a report from Suffolk County Councillor Ladd. Cllr Ladd will then take questions from Councillors and electors (*maximum 5 minutes*).
Report to include feedback from visualisation of East Anglia One and East Anglia Two.
 - c) To receive comments from Southwold electors on matters on the agenda (*each elector will be allowed a maximum of 3 minutes. 10 minutes will be allocated overall for this section*).

Public participation closed.

5. **To receive reports from Committees:**

- a) To receive the written report of the meeting of the Planning and Development Committee meetings held on 17th September 2019, and 8th October 2019 (see yellow papers attached). *No recommendations*
- b) To receive a verbal update from Planning and Development Committee on any additional planning/development matters to be brought to the attention of the Council, including;
- i) The Planning and Development Cttee meeting of 22nd October 2019 which considered the following applications;
- DC/19/3790/FUL – Old Hospital site – proposed landscaping works to front to include buggy store and play hut.
DC/19/3917/FUL – 37 Pier Ave – two storey front and rear extensions
DC/19/3868/FUL – 59 North Road – replacement of UPVC conservatory with garden room
DC/19/3331/FUL – 6 Lorne Road – roof conversion for attic bedroom, provision of ground floor shower room, new windows and internal alterations, creation of garage at far end of garden.
- ii) Historic Environmental prelim consultation – deadline 25th October 2019
iii) Meeting with ESC planning officers 30th September 2019
iv) Suffolk Local authorities planning engagement 15th October 2019
- c) To receive the written report of the Leisure and Environment Committee meeting - *no meeting held*.
- d) To receive the written report of the Landlords Committee meeting. *No meeting held*.
Legal sub cttee met 23rd October to discuss legal matters, rents outstanding, rent and lease reviews. *See Lilac papers* - See recommendation re Flat 1 Hurren terrace.
- e) To receive the written report of the Highways and Footpaths cttee meeting – No meeting held. *No recommendations*.
- f) Southwold Harbour Lands Joint cttee – *verbal update re consultation*. Consultation extended to 18th November 2019.
Next Jt cttee meeting – Wednesday 11th December 2019 at 2pm at Stella Peskett Millennium Hall.

6. **Coastal Communities Fund Round 5**

To receive notification that the Town Council has been awarded £995,000 under Round 5 of the MHCLG Coastal Communities Fund to support the work set out in the application to CCF.

Council to confirm that the grant will be spent as required - £186,000 'Revenue' for Southwold Development Team roles, £809,000 'Capital' for Southwold Enterprise Hub.

7. **Town Council draft Strategy/Priorities 2019 -2023**

To receive a verbal update.

8. **Task and Finish Groups**

a) To receive the written report of the Parking Management Task and Finish group meeting of 7th October 2019.

To consider recommendation in respect of purchase of cycle hoops.

b) To receive the written report of the Neighbourhood Plan Task and Finish group – *no meeting held*. Regulation 14 consultation commencing 1st November 2019 for 6 weeks.

c) To receive the written report of the Climate Emergency Task and Finish Group meetings. *No meeting held*.

- d) To receive a verbal report from the Southwold and Reydon Community Emergency Group meeting held 15th October 2019.
9. **Financial Matters** (see cream papers attached)
- a) To receive the minutes of the Finance and Governance cttee meeting held 15th October 2019. Rep 8.2019. *See supporting papers.*
To consider recommendations in respect of; CCTV monitoring equipment, Information Protection Policy, Information Security Incident Policy, Laptops Policy, and to consider Donations.
- b) To receive updating paper re Camping Field Ferry Road.
- c) To receive the Accounts for Payment for October 2019
10. **Correspondence:** (See white papers attached)
- a) PCSO report and ‘Constables County’ October 2019
- b) AONB report September 2019
- c) Suffolk County Council Electoral Review Parish and Town Council Briefing – consultation to 2nd December 2019.
- d) ESC Council Tax Support consultation to 2nd November 2019.
11. **To receive update from Town Mayor of events attended/ matters to report including:**
- Events attended.*
- Home start AGM – 26th September 2019
Volunteers event – 28th September 2019
Evening at Tiptree – 8th October 2019
Suffolk Pension Fund AGM – 9th October 2019
Suffolk Policing Meeting – 10th October 2019
Suffolk Coast Forum – 11th October 2019
Needham Market Civic Service – 13th October 2019
Boosting British High Streets in 2019 – 22nd October 2019.
- Forthcoming Events*
- Remembrance Sunday – 10th November 2019
Armistice Day – 11th November 2019
Southwold Allotment Holders AGM – 13th November 2019
East Suffolk Partnership – Shaping Our Future – 15th November 2019
St Edmunds Day – 20th November 2019
Christmas Lights Switch on – Saturday 30th November 2019
12. **Town Mayor organisations – 2019/20.**
To receive updates regarding events to be held in support of the Town Mayor’s organisations for 2019/20.
13. **To receive written reports from the Town Council representatives on other bodies/organisations, of meetings attended:**
Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.
14. **Urgent Business:** to act upon any matter of a non-financial urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Town Council with the consent of the Town Mayor previously obtained.
15. **Date of next Town Council Meeting:**
Tuesday 26th November 2019.

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.