



## **NOTICE**

**The Meeting of Southwold Town Council will be held on **Tuesday 7<sup>th</sup> January 2020 at 7.00pm** in the Town Council Chamber Southwold.**

**Signed**

*H. J. Beard*

**Dated 23rd December 2019**

*The purpose of the meeting is to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.*

*During each meeting the council will adjourn for a period for public questions for a maximum of 10 minutes. During this time, electors can put questions to the Chairman regarding matters on the agenda. An elector must not speak for more than 3 minutes. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion. (see full Protocol for Public Participation in Council Meetings)*

## **AGENDA**

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
  - a) To receive any declarations of Personal Interest regarding the agenda.
  - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
  - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
  - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meetings of the Town Council held on Tuesday 10<sup>th</sup> December 2019 (*see blue papers attached*).
4. **Public Forum**
  - a) To receive comments from Southwold electors on matters on the agenda (*each elector will be allowed a maximum of 3 minutes. 10 minutes will be allocated overall for this section*).

*Public participation closed.*
5. **To receive reports from Committees:**
  - a) *To receive a report from the Chair of the Planning and Development Committee on planning application DC/19/4711/OUT – outline planning application for 9 houses on the police station site, Blyth Road, Southwold.*

Council to consider and approve a Town Council response to the planning application Dc/19/4711/OUT.
6. **Urgent Business:** to act upon any matter of a non-financial urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Town Council with the consent of the Town Mayor previously obtained.
7. **Date of next Town Council Meeting:**  
Tuesday 14<sup>th</sup> January 2020 at 7pm

**PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.**