



You are Summoned to the Meeting of Southwold Town Council Planning and Development Committee which will be held on **Tuesday 4th February 2020 at 5.30pm in the Committee Room at the Town Hall, Southwold.**

Signed

H. J. Beard

Dated 29th January 2020

The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.

During each meeting the council will adjourn for a period for public questions. During this time, electors can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.

AGENDA

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Pecuniary Interest regarding the agenda.
 - c) To receive any request for dispensations regarding the agenda.
 - d) To receive details of any lobbying to members.
3. **To receive and approve Minutes of meeting held on 28th January 2020.**
4. **To receive comments from Southwold electors on matters on the agenda** (*each elector will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes*).
5. **Planning Matters:**
 - (a) **To determine the Town Council response to the following applications:**
See attached for details of applications.
 - (b) Any ESC decisions and matters considered by referral panel?
 - (c) Any Planning Inspectorate Appeals Lodged?
 - (d) Other planning matters
6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.
7. **Date of next Planning and Development Committee Meeting:**
18th February 2020 at 5.30pm.