

The Meeting of Southwold Town Council Landlords Committee will be held on **Wednesday 12th February 2020 at 11.45am in the Committee Room at the Town Hall, Southwold**

Signed *H. J. Beard*

Dated 6th February 2020

The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors. During each meeting the council will adjourn for a period for public questions. During this time, electors can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.

AGENDA

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Pecuniary Interest regarding the agenda.
 - c) To receive any request for dispensations regarding the agenda.
 - d) To receive details of any lobbying to members.
3. **To receive comments from Southwold electors on matters on the agenda** (each elector will be allowed a maximum of 3 minutes – to a total maximum of 10 minutes).
4. **To receive update on works already being actioned / matters in course of completion/ matters outstanding and to consider options.**
5. **Date of next meeting**