



You are summoned to the Meeting of Southwold Town Council Legal Sub Committee which will be held on Thursday 30th April 2020 at 2pm via Zoom.

Signed *H. J. Beard*

Dated 24th April 2020

Councillors Log in via Zoom

You will need to download the Zoom application in advance. You will need the meeting ID and Password to join the meeting. Please contact the clerk on 01502 722576 if you have any problems logging in on the day.

AGENDA

1. **Apologies:** To receive apologies for absence.

2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Pecuniary Interest regarding the agenda.
 - c) To receive any request for dispensations regarding the agenda.
 - d) To receive details of any lobbying to members.

Exclusion of Public and Press: *This cttee will consider information about individuals disclosure of which would breach the obligations of a council under Data Protection Act 1998, information that is commercially sensitive including tenders/ quotes, communications from professional advisers solicitor/ surveyors, architects which is protected by legal professional privilege, legal documents such as leases which are subject to contract. All such information is subject to confidentiality. Pursuant to section 1 (2) of the Public Bodies*

(Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following;

3. **COVID 19 - To receive and consider update on property portfolio matters already being actioned / matters in course of completion / matters outstanding regarding;**
 - a) Any tenders for works
 - b) Any Rent Reviews and Lease renewals including outstanding rents.
 - c) Any Professional/ Legal Advice.

4. **Date of next meeting;**
To be confirmed

