



NOTICE

You are Summoned to the Meeting of Southwold Town Council which will be held on Tuesday 5th May 2020 at 3.00pm via zoom

Signed *L. J. Beavan*

Dated 30th April 2020

Log in via Zoom

You will need to download the Zoom application in advance. You will need the meeting ID and Password to join – please e mail the Town Clerk for details of these in advance of the meeting – townclerk@southwoldtowncouncil.com. You will be placed in a waiting room until admitted to the meeting. Please contact the clerk on 01502 722576 if you have any problems logging in (obviously these are new times for us all so please bear with us at this time).

RESPONSE TO COVID 19 AGENDA

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meeting of the Town Council held on Tuesday 10th March 2020
4. **Covid 19 response**
 - Report from ESC - ward Cllr Beavan
 - Report from SCC - ward Cllr Ladd
 - Report from Southwold and Reydon Covid 19 community group
 - Report from Town Council on both local and council implications
5. **To receive outstanding cttee reports and recommendations**
 - Landlords cttee - March 2020
 - Planning- March and April 2020
 - L and E - April 2020
6. **To receive reports and recommendations from Finance and Governance cttee**
 - To receive and approve Accounts for Payment for April 2020
 - To receive outstanding cttee report and recommendations March 2020
 - To receive report from cttee meeting 1st May 2020
 - To approve the emergency scheme of delegation April 2020
 - Future meetings – to confirm that a meeting schedule will be drawn up for May and June for cttees and council.
 - Annual Council meeting – see Coronavirus 2020 legislation – note the amendments re the annual council meeting. Recommend that the situation be reviewed in September 2020.

7. **Other updates**

- BEP - to note circulated report
- Approval of nomination of Asset of Community Value – Southwold Police station site
- To receive and Town Manager report

8. **Date of next Council meeting** – 26th May 2020.