

FINANCE AND GOVERNANCE COMMITTEE



The meeting of the Finance and Governance Cttee will be held on Friday 12th June 2020 at 1pm via Zoom

Signature

Date 8th June 2020

Zoom code can be obtained on application; e mail admin@southwoldtowncouncil.com

Agenda

1. **Election of Chairman** – to appoint a Chairman of the Finance and Governance Cttee for 2020/2021
2. **Apologies:** To receive apologies for absence.
3. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Pecuniary Interest regarding the agenda.
 - c) To receive any request for dispensations regarding the agenda.
 - d) To receive details of any lobbying to members.
4. **Matters from the public**
5. **Minutes of the last meeting REP 5.2020** – signed off by council
6. **Statement of Accounts/ Audit 2019/20** – to consider any outstanding matters
Designation of Reserves to cover staffing resources as per action plan
7. **Management accounts 2020/2021**
8. **Donations – to receive requests**
9. **Annual Investment Policy and Strategy 2020/21.**
10. **Website accessibility Guidelines**
11. **Workplace risk assessments** – Town Hall and Market re Covid 19
12. **Annual Leave Entitlement** – roll over due to Covid 19 needs

Items For future meetings;

GDPR regulations – requirements for council and councillors including procedure for dealing with subject access requests and data breaches

Suite of Town Council Policies – to review and update