

**The Meeting of Southwold Town Council will be held on 26th
January 2021 at 6.30pm via ZOOM**



Signed *L. J. Beavan* **Dated** 19th January 2021

Log in via Zoom

You will need to download the Zoom application in advance. You will need the meeting ID and Password to join – please e mail the Town Clerk for details of these in advance of the meeting – admin@southwoldtowncouncil.com.

You will be placed in a waiting room until admitted to the meeting.

Please contact the clerk on 07572812124 if you have any problems logging in on the day.

AGENDA

1. **Apologies:**
To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
 - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
 - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meeting of the Town Council held on Tuesday 24th November 2020.
ii) To approve and sign the minutes of the Meeting of the Town Council held on Tuesday 8th December 2020.
iii) To approve and sign the minutes of the Meeting of the Town Council held on Monday 21st December 2020.
4. **Public Participation**
 - a) To receive a report from East Suffolk Ward Councillor D Beavan.
ESC Cllr Beavan will then take questions from Councillors and electors.
 - b) To receive report from Suffolk County Councillor M Ladd.
SCC Cllr Ladd will then take questions from Councillors and electors.
 - c) To receive comments from Southwold electors on matters on the agenda (*each elector will be allowed a maximum of 3 minutes*).
(*10 minutes will be allocated overall for this section- subject to Town Mayor discretion*).
5. **To receive reports from Committees.**
 - a) To receive the written report of the meetings of the Planning and Development Committee held on Tuesday 1st December 2020, Tuesday 5th January, Tuesday 12th January and Tuesday 19th January 2021. *No recommendations.*
 - b) *To receive a verbal update* from Planning and Development Committee on any further planning/development matters including the following consultations.

Draft Historic Environment Supplementary Planning Document Consultation – 7th December 2020 to 1st February 2021.
Supporting Housing Delivery & Public Service Infrastructure Consultation - 3rd December 2020 – 28th January 2021.

Note: To consider, and if agreed, approve Cllr Goldsmith as a member of the Planning Committee.

- c) Leisure and Environment Cttee – To receive the written report and recommendations of the meeting of the L and E Committee held on Friday 15th January 2021. *No recommendations.*
- d) Landlords Cttee – To receive the written report of the meeting held on Tuesday 8th December 2020. *No recommendations.*
- e) Sustainable Travel cttee– to receive the minutes of the Sustainable transport meeting held on 30th November 2020.
Strategy - Recommendation – To consider and if agreed, approve that a one-year pilot for charging on the Godyll Road car park area and Church Green area be implemented with effect from Easter 2021, using the ESC mobile Ringo app system.

SCC consultation open to all - The Suffolk Design; Streets Guide – consultation to 10th February 2021 – www.suffolk.gov.uk/suffolkstreets.

6. **To receive reports from working groups:**

a) **N Plan Task and Finish Group.** (*N Plan = as per Town Council priorities 2019 – 2022 c) encourage full time residency within the Town d) Preserve and enhance the natural and built environment*).

To receive update on the new and revised Reg14 policies for the emerging Southwold N Plan. To receive feedback from Zoom stakeholder dates on 26th and 27th November 2020.

To note stakeholder zoom meeting – Wednesday 27th January 2021 at 5pm.

b) **Communication strategy** (*Project = as per Town Council priorities 2019-2022 g) Create and implement an improved STC communications strategy within and outside the Town*).

To receive report of Comms working group meeting of 10th December 2020. *No recommendations.*

- 7. **Bailey Bridge** – to receive update on repair programme from SCC Cllr Ladd. To consider and approve the selection of 2 members of the Town Council to represent STC on stakeholder group.
- 8. **Southwold Harbour** – Joint meeting of STC and ESC Cabinet to consider, and approve setting up of HMC - to note provisional date 2nd March 2021.
- 9. **Southwold Camping field** (adjacent to caravan park) - to consider, and if agreed approve, to register a first registration of title on this piece of land.

10. **Property Land Registrations** - To consider, and if agreed approve, that the Town Council undertake the land registration of all its properties and land (priority to be given to the marsh areas, including the area incorporating Ferry Road Garden, potential site of additional camping field, and Salt Creek).
11. **Asset of Community Value Police Station Site** - (*ACV = as per Town Council priorities 2019- 2022 c*) work with organisations to enhance community assets)
To receive update on the bid process, and to consider and if agreed approve, that David Lock Assoc be asked to assist the Town Council with negotiations, as required, with Suffolk Police Authority and the Suffolk Police and Crime Commissioner.
12. **To receive progress report from Station Yard Regeneration Project Board**
(*Project = as per Town Council priorities 2019 – 2022 b*) Diversify and enhance the local economy).
13. **Financial Matters**
 - a) *Accounts for Payment* - To receive and confirm the Accounts for Payment for January 2021 (*circulated to members*).
 - b) *To receive report and recommendations of Finance and Governance Meeting held 2nd December 2020 and 17th December 2020 and 15th January 2021 FIN Rep 01.21*
Recommendations in relation to; feasibility report 1 Strickland Place and valuation of property portfolio.
 - c) *Budget and Precept 2021.22* - To receive and agree the Town Council Budget and Precept for 2021/22 – see papers attached and Confidential Employment working group report below.
 - d) *Precept 2021.22* – To agree precept for 2021.22 – see ESC papers attached and Finance Committee Minutes Rep 1/21, Confidential Employment working group notes and accompanying explanation.
14. **PCSO** - To consider and if agreed approve the specific draft priorities for the PCSO for 2021.22 - see attached.
15. **To receive reports from the Town Council representatives on Other bodies/organisations, of meetings attended:**
Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.
 - a) Christmas Lights – Cllr Goldsmith
 - b) East Anglia One and Two – Cllr Flunder
 - c) COVID Community group – Cllr Beavan
16. **Date of next Town Council Meeting:** Tuesday 23rd February 2021 at 6.30pm.
17. **Exclusion of Public and Press:** Pursuant to section 1 (2) of the Public Bodies

(Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following.

- *Employment and contractual matters – to receive report from Employment working group meeting of 15th January 2021. Rep Employ 1/21 See recommendations relating to PCSO and Town Manager roles.*
- *To receive and note Confidential backing reports 8th December 2020 and 21st December 2020.*

PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.