

**The Meeting of Southwold Town Council will be held on  
Tuesday 23rd February 2021 at 6.30pm via ZOOM.**



**Signed** *L. J. Beavan* **Dated** 17<sup>th</sup> February 2021.

*Log in via Zoom.*

*You will need to download the Zoom application in advance. You will need the meeting ID and Password to join – Meeting – please contact the town Hall on 01502 722576 for details or e mail [admin@southwoldtowncouncil.com](mailto:admin@southwoldtowncouncil.com)*

*Please contact the clerk on 07572812124 if you have any problems logging in on the day.*

## **AGENDA**

1. **Apologies:**  
To receive apologies for absence.
2. **Declarations of interest:**
  - a) To receive any declarations of Personal Interest regarding the agenda.
  - b) To receive any declarations of Disclosable Pecuniary Interests regarding the agenda.
  - c) To note the decision of the Town Clerk regarding requests for dispensations relating to this agenda.
  - d) Councillors to be reminded of the requirement for them to individually update their Register of Interests as appropriate.
3. **Minutes:** (i) To approve and sign the minutes of the Meeting of the Town Council held on Tuesday 26<sup>th</sup> January 2021.
4. **Public Participation**
  - a) To receive a report from East Suffolk Ward Councillor D Beavan.  
To include update regarding on street parking scheme for Southwold  
  
ESC Cllr Beavan will then take questions from Councillors and electors.
  - b) To receive report from Suffolk County Councillor M Ladd. To include update on Bailey Bridge repairs timetable and on Suffolk County Council elections.  
  
SCC Cllr Ladd will then take questions from Councillors and electors.
  - c) To receive comments from Southwold electors on matters on the agenda (*each elector will be allowed a maximum of 3 minutes*).  
(*10 minutes will be allocated overall for this section- subject to Town Mayor discretion*).
5. **To receive reports from Committees.**
  - a) To receive the written report of the meetings of the Planning and Development Committee held on Tuesday 2<sup>nd</sup> February 2021 and Tuesday 16<sup>th</sup> February 2021  
*No recommendations.*

- b) *To receive a verbal update from Planning and Development Committee on any further planning/development matters.*
- c) Leisure and Environment Cttee – No meeting held
- d) Landlords Cttee (as per *Town Council priorities 2019 – 2022 priority c and e*)  
To receive the written report of the meeting held on Tuesday 15<sup>th</sup> February 2021.  
Recommendations relating to 25 Market Place inspection.
- e) Sustainable Travel cttee (as per *Town Council priorities 2019 – 2022 priority f*)  
*Improve access, parking and traffic flow within the town*). To receive the minutes of the Sustainable transport meeting held on 11<sup>th</sup> February 2021. *No Recommendations*
6. **To receive reports from working groups.**
- a) **N Plan Task and Finish Group.** (*N Plan = as per Town Council priorities 2019 – 2022 c) encourage full time residency within the Town d) Preserve and enhance the natural and built environment*).  
To receive update on the new and revised Reg14 policies for the emerging Southwold N Plan. To receive feedback from stakeholder, zoom meeting – Wednesday 27<sup>th</sup> January 2021 at 5pm.
- b) **Communication strategy** (*Project = as per Town Council priorities 2019-2022 g) Create and implement an improved STC communications strategy within and outside the Town*).  
To receive report of Comms working group meeting of 15<sup>th</sup> February 2021. See PowerPoint presentation in supporting papers. *No recommendations.*
7. **Southwold Fire Station Site** – to note online Hastoe consultation – see supporting papers.
8. **Southwold Harbour** – (*Project = as per Town Council Priorities 2019 – 2022 d) Continue to work with ESC to ensure that the Harbour is maintained and operated in the interest of the Town and its stakeholders*) Joint meeting of STC and ESC Cabinet to consider and approve setting up of HMC - to note meeting date 2<sup>nd</sup> March 2021 at 5pm.
9. **Census 2021** – To note Census Day is Sunday 21<sup>st</sup> March 2021.
10. **Elections May 2021** – To note election timetable – see supporting papers.
11. **Southwold Town Council Annual Parish Meeting** – Wednesday 14<sup>th</sup> April 2021 – suggestions for Guest speaker
12. **Remote Meeting Legislation** ‘The Local Authorities and Police and Crime Panels Covid (Flexibility of Local Authority and Police and Crime Panel Meetings Regs 2020’ – to note expiry of Remote meeting legislation 7<sup>th</sup> May 2021. To note the requirement for meetings to be in person after this date and the recommendations from NALC in this regard – see supporting papers.
13. **Southwold Town Council – Annual Meeting of the Town Council.** To consider and if agree approve that this be held via Zoom on Tuesday 4<sup>th</sup> May 2021 at

6.30pm.  
Civic Sunday is scheduled for Sunday 23rd May 2021.

To note that

14. **To receive progress report from Station Yard Regeneration Project Board**  
*(Project = as per Town Council priorities 2019 – 2022 b) Diversify and enhance the local economy).*
15. **Southwold Police Station Site** – *(Project = as per Town Council Priorities 2019 – 2022 b) Diversify and enhance the local economy and c) Consider expanding the Town Council property portfolio).* No update.
16. **Financial Matters**
  - a) *Accounts for Payment* - To receive and confirm the Accounts for Payment for February 2021 *(circulated to members).*
  - b) *To receive report and recommendations of Finance and Governance Meeting 12<sup>th</sup> February 2021 FIN Rep 02.21 Recommendation in relation to modernisation of council practices - See supporting papers.*
17. **To receive reports from the Town Council representatives on Other bodies/organisations, of meetings attended:**  
*Reports to be provided in written format and circulated to members prior to the meeting unless time allows for a verbal report to be given, subject to the Chairs discretion.*
  - a) East Anglia One and Two – Cllr Flunder
  - b) COVID Community group – Cllr Beavan
18. **Date of next Town Council Meeting:** Tuesday 30<sup>th</sup> March 2021 at 6.30pm.
19. **Exclusion of Public and Press:** *Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following.*

Nil

**PLEASE NOTE THAT ALL TOWN COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS. THE TOWN COUNCIL ABIDES BY THE PARISH AND TOWN COUNCIL CODE OF CONDUCT 2012.**