

FINANCE AND GOVERNANCE COMMITTEE



You are summoned to the meeting of the Finance and Governance Committee which will be held on Monday 8th March 2021 at 11.30 am via Zoom

Signature

H. J. Beard

Date 3rd March 2021

Agenda

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
 - a) To receive any declarations of Personal Interest regarding the agenda.
 - b) To receive any declarations of Pecuniary Interest regarding the agenda.
 - c) To receive any request for dispensations regarding the agenda.

Matters from the public

3. **Minutes of the last meeting February 2021 – noted at Town Council**
4. **Management accounts 2020/2021 -**
5. **Other Finance matters**
 - Budget 2021/22 including updates on;
 - Town Manager Budget 2021
 - Investment Advice
 - Property Governance advice
 - Bank Signatories – online banking
 - Council Modernisation Programme – update
 - Year End close – update
 - 3-year Budget
 - Insurance update
6. **Governance /policies to complete/ review**
 - Biodiversity Policy
 - Policy for dealing with abusive, persistent, or vexatious complaints and complainants
 - Risk Management Policy
 - Model Publication Scheme Statement and Details
 - Covid 19 Health and Safety Policy and general Health and Safety Policy
 - Donations Policy

If Required

Exclusion of Public and Press: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed that, due to the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following.

Property rental matters/consideration of commercial quotes/ staffing matters

